



STATE OF ARIZONA
BOARD OF BEHAVIORAL HEALTH EXAMINERS
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DOUGLAS A. DUCEY
Governor

TOBI ZAVALA
Executive Director

COUNSELING ACADEMIC REVIEW COMMITTEE MEETING MINUTES
Friday, January 20, 2017

Members Present: Patricia Kerstner, Janet O'Connor, Kathleen Britton

Staff Present: Tobi Zavala, Executive Director; Marc Harris, A.A.G. (telephonically from 11:12 a.m. -11:52 a.m.); Elma Brambila, Credentialing Specialist

1. Call to Order

The meeting was called to order on January 20, 2017, at 9:04 a.m., with Dr. Kerstner presiding.

2. Roll Call

See above.

3. Review and Approval of Minutes

Ms. O'Connor moved, seconded by Dr. Kerstner, to approve the January 13, 2017, general meeting minutes as submitted. The motion passed unanimously.

4. Report from Chair

No report.

5. Report from the Executive Director and/or staff

A. General Agency Operations

No report

6. Assistant Attorney General's Report: Marc Harris, A.A.G.

No report.

7. Supervisor exemption requests: review, consideration and action

A. Yamile Daher (size and geographic)

Members reviewed information submitted regarding the request for exemption.

Ms. O'Connor moved, seconded by Ms. Britton, to deny the request for size and geographic. The motion passed unanimously.

B. Cezar Popescu (out of state)

Members reviewed information submitted regarding the request for exemption.

Dr. Kerstner moved, seconded by Ms. O'Connor, to approve the request for an outside supervisor. The motion passed unanimously.

8. Applications for reassessment: Review, consideration and action

None

9. Consent agenda: review, consideration and action regarding requests for deficiency extensions

Ms. O'Connor moved, seconded by Ms. Britton, to approve the consent agenda as presented granting 60-day extension to Jessica Baity and Leticia Martinez. The motion passed unanimously.

10. Consent agenda: review, consideration and action regarding applications requesting review under rules prior to November 1, 2015

Ms. Britton moved, seconded by Dr. Kerstner, to approve the consent agenda as presented granting review under the rules effective prior to November 1, 2015, for Shadi Boudreau. The motion passed unanimously.

11. Exam extension and/or accommodation requests: review, consideration and action

None

12. Applications for licensure: review, consideration and possible action

A. Review, consideration, and possible action regarding applications for licensure

The Committee broke for lunch at 11:52 a.m., reconvening its public meeting at 12:30 p.m.

Ms. O'Connor moved, seconded by Dr. Kerstner, to recommend to the Board to approve the following 28 applicants as Licensed Professional Counselors upon receipt of the required license issuance fee:

Stephanie Love	Laura Tomaszewski	Amy Fife	Colleen Casson
Valerie Lancaster	Jennifer Snider-Bushko	Brian Savery	Jennifer Holmes
Shawn Backs	Rosario Huerta	Asya Perkins	Jessica Sisson
Hannah Carr	Elizabeth Heinz	Analisa Estrada	Estephanie Rodriguez
Carah Elizabeth	Jennifer Fout	Lisa Bolden	Joshua Ulrich
Troy Williams	Mandy Schulzke	Jessica Roberts	Tiffany Mihelish
Janell Dickson	Amanda Robinson	Lauren Day	Julie Oberlin

The motion passed unanimously.

Ms. O'Connor moved, seconded by Ms. Britton, to recommend to the Board to approve Stacie MacArthur and Maria Bishop as Licensed Professional Counselors by endorsement upon receipt of the required license issuance fee. The motion passed unanimously.

Ms. O'Connor moved, seconded by Dr. Kerstner, to recommend to the Board to approve Adriana Felix as a Licensed Associate Counselor by endorsement upon receipt of the required license issuance fee. The motion passed unanimously.

Ms. O'Connor moved, seconded by Dr. Kerstner, to recommend to the Board to approve the following 6 applicants as Licensed Associate Counselors upon receipt of the required license issuance fee:

Michelle Johnson	Evelyn Garcia	Kimberly Hermanski	Imran Kirkland El
Stacie Brown	Lauri Jose		

The motion passed unanimously.

Ms. Britton moved, seconded by Ms. O'Connor, to recommend to the Board to approve the following 5 as Licensed Associate Counselors upon receipt of a passing score on the required exam and the required license issuance fee.

Katherine Jensen	Cindy Montgomery	James Heiskel	Blake Pindyck
Alyssa Benner			

The motion passed unanimously.

Dr. Kerstner moved, seconded by Ms. O'Connor, to recommend to the Board to deny Erika Jackson, Danielle Saffer, Julynn Ravenscraft, and Angela Dewall based on their failure to establish that they meet minimum requirements in education and/or supervised work experience. The motion passed unanimously.

Ms. Britton moved, seconded by Ms. O'Connor, to recommend to the Board to approve Marcella Morgan as a Licensed Professional Counselor by endorsement upon receipt of the required license issuance fee, and the Board's disposition of the background investigation. The motion passed unanimously.

Ms. Britton moved, seconded by Ms. O'Connor, to recommend to the Board to approve Meaghan Holderried as a Licensed Professional Counselor upon receipt of the required license issuance fee, and the Board's disposition of the background investigation. The motion passed unanimously.

Ms. O'Connor moved, seconded by Dr. Kerstner, to recommend to the Board to approve Richard Isles and Krista Milne as Licensed Associate Counselors upon receipt of a passing score on the required exam, the license issuance fee, and the Board's disposition of the background investigation. The motion passed unanimously.

Following, review, members instructed staff to forward the application file of Nathan Mitchell to investigations and tabled further review of the application until the Board's disposition of the investigation.

Following review, members requested additional information on the following applications:

Patrick Reynolds	Anndrea Terry	Kristin Meiner	Alicia Fahr
Amanda Rispoli	Ashley Stano	Patricia Pritchett	Kresta Cutcher
Mike Petagna			

B. Appeals

1. Laurie Jose

Members reviewed information regarding the appeal.

The applicant appeared and addressed the committee.

Following review and discussion, members agreed the applicant meets minimum requirements.

2. Cheryl Palazza

Members reviewed information regarding the appeal.

The applicant was properly noticed, but did not appear.

Dr. Kerstner moved, seconded by Ms. O'Connor, to go into executive session to received legal advice pursuant to A.R.S. 43-431.03(A)(3). The motion passed unanimously and the committee went into executive session at 11:12 a.m., reconvening its public meeting at 11:18 a.m.

Following review and discussion, Ms. O'Connor moved, seconded by Dr. Kerstner, accept CP 600 Professional Legal & Ethical Issues in Counseling for Professional orientation and ethical practice; PSY 635 Vocational Psychology & Career Development for Career development; PSY 645 Analysis of the Individual and PSY 669 Behavior Pathology for Assessment; and to recommend to the Board to deny the appeal based on continued curriculum deficiencies. The motion passed unanimously.

3. Eric Felber

Members reviewed information regarding the informal.

The applicant was properly noticed, but did not appear.

Following review and discussion, Ms. O'Connor moved, seconded by Ms. Britton, to recommend to the Board to deny the informal based on continued supervised work experience and clinical supervision deficiencies. The motion passed unanimously.

13. Applications for educational programs: review, consideration and possible action.

None

14. Future agenda items

None

15. Call for public comment

No one was present to respond to the call for public comment.

16. Establishment of future meeting dates

The next meeting is scheduled for Friday, February 24, 2017, at 9:00 a.m., at 3443 North Central Avenue, Room 1705.

17. Adjournment

Dr. Kerstner moved, seconded by Ms. Britton, to adjourn. The motion passed unanimously and the meeting was adjourned at 3:41 p.m.

Janet O'Connor
Secretary/Treasurer

Date