



STATE OF ARIZONA
BOARD OF BEHAVIORAL HEALTH EXAMINERS
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DOUGLAS A. DUCEY
Governor

TOBI ZAVALA
Executive Director

COUNSELING CREDENTIALING COMMITTEE MEETING MINUTES
Friday, February 27, 2015

Members Present: Yvonne Fortier, Meaghan Kramer, Jerri Shields
Members by Phone: Kathleen Parrish
Staff Present: Tobi Zavala, Executive Director; Marc Harris, A.A.G.; Elma Brambila, Credentialing Specialist; Mary Wilson, meeting recorder

1. **Call to Order**

The meeting was called to order on February 27, 2015, at 9:00 a.m., with Ms. Fortier presiding.

2. **Roll Call**

See above.

3. **Review and Approval of Minutes**

Ms. Kramer moved, seconded by Ms. Parrish, to approve the January 23, 2015, general meeting minutes as submitted. The motion passed unanimously.

4. **Report from Chair**

No report.

5. **Report from the Executive Director and/or staff**

A. *General Agency Operations*

No report.

B. *Discussion regarding application review process*

No report.

C. *Review, consideration and action regarding implementation of SB1374*

No report.

6. **Board, committee and subcommittee reports (discussion and possible action)**

A. *Rules Subcommittee*

a. *Post-degree programs*

Tabled

7. **National and regional trends and news regarding the profession(s)**

No report.

8. **Consent agenda: review, consideration and action regarding requests for extensions and inactive status**

Ms. Kramer moved, seconded by Ms. Parrish, to approve the consent agenda as reviewed by Ms. Kramer granting 60-day extensions to Coleen Bonner, Jill Unruh, Raquel Ramirez, and Karen Samantha Matern and inactive status to Carole Groux, Paula Garner, and Milton Hardin. The motion passed unanimously.

9. **Inactive status extension, exam extension/accommodation requests: review, consideration and action**

None

10. Applications for reassessment review, consideration and action

None

11. Requests for supervisor exemption: review, consideration and action

None

12. Applications for licensure: review, consideration and action

Appeals

1. Susanne Costello

Members reviewed information regarding the appeal.

The applicant and her attorney, Lauren Weinzweig, appeared and addressed the committee.

Following review and discussion, members agreed the applicant meets minimum requirements.

2. Aubrie Jones

Members reviewed information regarding the appeal.

The applicant appeared and addressed the committee.

Following review and discussion, members agreed the applicant meets minimum requirements.

3. Roger Daniels

Members reviewed information regarding the appeal.

The applicant appeared and addressed the committee.

Following review and discussion by members, Ms. Fortier moved, seconded by Ms. Kramer, to recommend to the Board to deny the appeal based on the applicant's failure to establish a degree in counseling. The motion passed unanimously.

4. Lori Jones

Members reviewed information regarding the appeal.

The applicant and her supervisor, Marcie Herzog, appeared and addressed the committee.

Following review and discussion by members, Ms. Kramer moved, seconded by Ms. Fortier, to accept CNL973 for Social & Cultural Diversity Issues in Counseling, RHB705 for Basic Tests and Appraisal, and CNL863 for Basic Counseling Skills in the Helping Relationship and to recommend to the Board to deny the appeal based on continuing curriculum deficiencies. The motion passed unanimously.

5. Carah Elizabeth

Members reviewed information regarding the appeal.

The applicant was properly noticed, but did not appear.

Following review and discussion by members, Ms. Fortier moved, seconded by Ms. Parrish, to recommend to the Board to deny the appeal based on the previous reasons. The motion passed unanimously.

6. Kim Corbin

Members reviewed information regarding the appeal.

The applicant and her attorney, J. Arthur Eaves, appeared and addressed the committee.

Following review and discussion, members agreed the applicant meets minimum requirements.

7. Mindy LaCasse

Tabled due to lack of quorum.

8. *Kathy Mohr-Almeida*

Members reviewed information regarding the appeal.

The applicant appeared and addressed the committee.

Following review and discussion by members, Ms. Parrish moved, seconded by Ms. Fortier, to accept the notarized affidavit, to accept PSYCH87547 for Career Counseling, and to recommend to the Board to deny the appeal pending the Board's disposition of the background investigation while final action cannot be taken on the application until the investigation is complete. The motion passed unanimously.

9. *Susan Salmonson – 11:30*

Members reviewed information regarding the appeal.

The applicant and her attorney, Dale Norris, appeared and addressed the committee.

Ms. Kramer moved, seconded by Ms. Shields, to go into executive session to obtain legal advice pursuant to A.R.S. §43-431.03(A)(3). The motion passed unanimously and the Board went into executive session at 11:50 a.m., reconvening its public meeting at 12:00 p.m.

Following review and discussion by members, Ms. Shields moved, seconded by Ms. Kramer, to recommend to the Board to deny the appeal based on:

- A. The original documentation you submitted in support of your LPC application failed to meet minimum requirements as follows:
 - a. You and your clinical supervisor, Susan Jantzen, backdated the clinical supervision notes.
 - b. Based on that finding the committee determined that the documentation did not meet minimum requirements, as the clinical supervision notes were not signed and dated, as required by A.A.C. R4-6-212(F)(4).
 - c. The committee determined the work experience did not meet minimum requirements of being clinically supervised as required by A.A.C. R4-6-504(C).
- B. The documentation, submitted previously on appeal and reviewed today, also failed to meet minimum requirements as follows:
 - a. The clinical supervision notes failed to provide a comprehensive clinical description of topics discussed during each session, as required by A.A.C. R4-6-212(F)(4)(b).
 - b. The clinical supervision notes do not indicate the date signed by the clinical supervisor, as required by A.A.C. R4-6-212(F)(d).
 - c. The clinical supervision notes were based on documents originally kept by the applicant and were not maintained by the supervisor as required by A.A.C. R4-6-212(F)(4).

The motion passed unanimously.

The committee broke to review files at 10:20 a.m., reconvening its public meeting at 11:35 a.m.

The committee broke to review files at 12:15 p.m., reconvening its public meeting at 4:58 p.m.

Ms. Fortier moved, seconded by Ms. Kramer, to recommend to the Board to approve the following 13 applicants as Licensed Professional Counselors upon receipt of the required license issuance fee:

Dominecaa Perry	Amanda Adkins	Jodi Tudisco	Carrie Ann Crump
Maraeca Butler	Elijah Bedrosian	Renee Malina	Aubrey Wegleitner
Kathleen Weiby	Kim Corbin	Katarina Olea	Tamar Shindel
Diane Palacios			

The motion passed unanimously.

Ms. Fortier moved, seconded by Ms. Shields, to recommend to the Board to approve Brenda Young as a Licensed Associate Counselor upon receipt of a passing score on the required exam, the required license issuance fee, and the Board's disposition of the background investigation. The motion passed unanimously.

Ms. Fortier moved, seconded by Ms. Kramer, to recommend to the Board to approve the following five applicants as Licensed Professional Counselors by endorsement upon receipt of the required license issuance fee:

Traci Otto	Marjorie Massen	Mary Casciano-Lovely
Veronica Saulog	Lance Tingle	

The motion passed unanimously.

Ms. Fortier moved, seconded by Ms. Shields, to recommend to the Board to deny Bruce McMorran, David Pope and Yolanda Capriles based on failure to establish that they meet minimum requirements by endorsement. The motion passed unanimously.

Ms. Fortier moved, seconded by Ms. Shields, to recommend to the Board to approve the following seven applicants as Licensed Associate Counselors upon receipt of a passing score on the required exam and the required license issuance fee:

James Pennington	Shantere Delaney	Robert Hume	Susanne Costello
Jennifer Jones	Austin Reina	Sofia Elizarraras	

The motion passed unanimously.

Ms. Fortier moved, seconded by Ms. Shields, to recommend to the Board to approve the following 19 applicants as Licensed Associate Counselors upon receipt of the required license issuance fee:

Kris Teets	Marca McCallie	Aubrie Jones	Shawna Peters
Lori Sirola	Jamiston Ashton	David Ochoa	Mackenzie Fawcett
Angelica Flanagan	Aaron Wolfley	Chad Krakauskas	Bethany Rosenfeld
Randy Gray	Veronica Villanueva	Tiffany Petrovits	Kristen Burns
Christine McGuire	Michael Schafer	Tiauna Schneider	

The motion passed unanimously.

Ms. Fortier moved, seconded by Ms. Shields, to recommend to the Board to deny Shelby Schrader and Megan Stuart based on failure to establish that they meet minimum requirements and pending the Board's disposition of the background investigation while final action cannot be taken on the application until the investigation is complete. The motion passed unanimously.

Ms. Fortier moved, seconded by Ms. Shields, to recommend to the Board to deny Lisa Bozik based on failure to establish that she meets minimum requirements by endorsement and pending the Board's disposition of the background investigation while final action cannot be taken on the application until the investigation is complete. The motion passed unanimously.

Ms. Fortier moved, seconded by Ms. Shields, to recommend to the Board to deny the following eight applicants based on their failure to establish that they meet minimum requirements in education and/or supervised work experience:

Danielle Daby	Shailee Curtis	Robin Puckett	Alexandra House
Jennifer Benacci	Erin DeLee	Jenny Tempel	Edwin Sanchez

The motion passed unanimously.

13. Future agenda items

None

14. Call for public comment

No one responded to the call for public comment.

15. Establishment of future meeting date(s)

The next meeting is scheduled for Friday, March 27, 2015, at 9:00 a.m., at 3443 North Central Avenue, Room 1705.

16. Adjournment

Ms. Shields moved, seconded by Ms. Kramer, to adjourn. The motion passed unanimously and the meeting was adjourned at 5:03 p.m.

Kathleen Parrish
Secretary/Treasurer

Date