



STATE OF ARIZONA  
BOARD OF BEHAVIORAL HEALTH EXAMINERS  
3443 NORTH CENTRAL AVENUE, SUITE 1700  
PHOENIX, AZ 85012  
PHONE: 602.542.1882 FAX: 602-364-0890  
Website: [www.az.gov](http://www.az.gov)  
Website: [www.azbbhe.us](http://www.azbbhe.us)  
E-mail address: [information@azbbhe.us](mailto:information@azbbhe.us)

JANICE K. BREWER  
Governor

TOBI ZAVALA  
Interim Executive Director

---

COUNSELING CREDENTIALING COMMITTEE MEETING MINUTES  
Friday, February 28, 2014

Members Present: Yvonne Fortier, Don DeValle, Jerri Shields  
Member Absent: Bob Rhoton  
Staff Present: Tobi Zavala, Interim Executive Director, Donna Dalton, Assistant Director, Elma Brambila, Mary Wilson

1. **Call to Order**

The meeting was called to order on February 28, 2014, at 9:00 a.m., with Ms. Fortier presiding.

2. **Roll Call**

See above.

3. **Review and Approval of Minutes**

Ms. Shields moved, seconded by Mr. DeValle, to approve the January 24, 2014, general meeting minutes as submitted. The motion passed unanimously.

4. **Report from Chair**

A. *Appointment of member to attend NBCC Annual Conference*

Ms. Fortier moved, seconded by Mr. DeValle, to appoint Mr. Rhoton as the committee's representative with Ms. Shields as an alternate if needed. The motion passed unanimously.

5. **Report from the Executive Director and/or staff**

A. *General Agency Operations*

No report.

B. *Discussion regarding application review process*

No report.

C. *Review, consideration and action regarding implementation of SB1374*

Ms. Dalton provided an update including information regarding the passage of SB1077 regarding reciprocal licenses.

D. *Review, consideration and action regarding Rules Subcommittee update*

Ms. Dalton provided information and requested feedback regarding:

- The definition of professional counseling
- The definition of clinical supervision as far as skype
- Credit hour conversions
- Article 11 standards of practice
- Multi-level exams

Members will consider the information and make a recommendation after discussion at the March meeting.

6. **Board, committee and subcommittee reports (discussion and possible action)**

No report

7. **National and regional trends and news regarding the profession(s)**

None

8. **Supervisor exemption requests: review, consideration and action**

None

9. **Consent agenda: review, consideration and action regarding requests for extensions and inactive status**

Ms. Fortier moved, seconded by Ms. Shields, to approve the consent agenda as reviewed by Mr. De Valle granting 2<sup>nd</sup> 60-day extensions to Derek Allen and Beth Strauss and inactive status to Cara Delessio, Micah Schofield, Jeffrey Gishkin and Barbara Jacobsen. The motion passed unanimously.

10. **Inactive status extension, exam extension/accommodation requests: review, consideration and action**

A. *Susan Harmon, Inactive extension request*

Members reviewed information submitted in support of the request for an extension of inactive status.

Following review and discussion by members, Ms. Fortier moved, seconded by Ms. Shields, to deny the request for an extension of inactive status based on the applicant's failure to establish good cause. The motion passed unanimously.

B. *Christine Colburn, Exam extension request*

Members reviewed information submitted in support of the request for an exam extension.

Following review and discussion by members, Ms. Fortier moved, seconded by Mr. DeValle, to approve the request for an exam extension based on good cause. The motion passed unanimously.

11. **Applications for reassessment: review, consideration and action**

A. *Amanda Collins*

Members reviewed the application for reassessment.

Following review and discussion, members agreed the applicant meets minimum requirements.

B. *Carrie Christiansen*

Members reviewed the application for reassessment.

Following review and discussion, members agreed the applicant meets minimum requirements.

12. **Applications for licensure: review, consideration and action**

Independent Contractor

*Jamie Dana (The Serin Center)*

Members received information submitted in support of the work experience acquired as an independent contractor.

Following review and discussion by members, Ms. Fortier moved, seconded by Mr. DeValle, to deny the work experience acquired as an independent contractor at The Serin Center based on: 1) the contract is not signed by either party, 2) the contract does not establish direct supervision, 3) the supervisor did not date her signature on the clinical supervision notes and the supervisee did not sign them, and 4) there is nothing about the contractor following Serin Center policies and recordkeeping procedures. The motion passed unanimously.

*Tanya Harris (Journeys Counseling)*

Members received information submitted in support of the work experience acquired as an independent contractor.

Following review and discussion by members, Ms. Fortier moved, seconded by Mr. DeValle, to deny the work experience acquired as an independent contractor at Journeys Counseling based on deficiencies in the contract and the informed consent for treatment. The motion passed unanimously.

*Tanya Harris (AZ Psychology Consultants)*

Members received information submitted in support of the work experience acquired as an independent contractor.

Following review and discussion by members, Ms. Fortier moved, seconded by Ms. Shields, to deny the work experience acquired as an independent contractor at AZ Psychology Consultants based on the informed consent for treatment not addressing the methods for a client to obtain information about their records. The motion passed unanimously.

Appeals

*A. Amy Lounsberry-Enk*

Members reviewed information submitted in support of the appeal.

The applicant was properly noticed, but did not appear.

Following review and discussion, members agreed the applicant meets minimum requirements.

*B. Meghan Meyerson*

Members reviewed information submitted in support of the appeal.

The applicant appeared in person and addressed the committee.

Following review and discussion, Ms. Fortier moved, seconded by Ms. Shields, to accept GSMH701 for Counseling Theory, GSMG703 for Basic Counseling Skills in Helping Relationship, GSMH708 for Human Growth and Development, GSMH704 Group Counseling, GSMG 707 Research and Evaluation and the employment explanation and to recommend to the Board to deny the appeal based on failure to establish a course in Basic Test and Appraisal, Social and Cultural Diversity Issues, and Chemical Dependency. The motion passed unanimously.

Mary Ellen Sines from Lewis and Roca spoke on behalf of the applicant questioning why the applicant was not told specifics regarding the denial before the appeal so that she could be prepared today. She was informed it was because the applicant only submitted the first page of each syllabus so the committee was unable to be specific.

*C. Kelly Williams*

Members reviewed information submitted in support of the appeal.

The applicant appeared in person and addressed the committee.

Following review and discussion by members, Mr. DeValle moved, seconded by Ms. Shields, to accept CCPJ 4064 for Counseling Theories, ORLJ 4009 Research Methods and CCPJ 5060 for Basic Tests and Appraisal and to recommend to the Board to deny the appeal based on failure to establish a course in Diagnosis, Assessment and Treatment Planning. The motion passed unanimously.

*D. Christiana Reade*

Members reviewed information submitted in support of the appeal.

The applicant appeared in person and addressed the committee.

Following review and discussion, members agreed that the applicant meets minimum requirements.

*E. Shadi Boudreau*

Members reviewed information submitted in support of the appeal.

The applicant appeared in person and addressed the committee.

Keith Cross addressed the committee on behalf of the applicant.

Following review and discussion, Ms. Shields moved, seconded by Mr. DeValle, to recommend to the Board to deny the appeal based on the previous reasons. The motion passed unanimously.

*F. Amy White*

Members reviewed information submitted in support of the appeal.

The applicant appeared in person and addressed the committee.

Following review and discussion, Ms. Fortier moved, seconded by Mr. DeValle, to accept PP8050 Family & Couples Theory and Therapy for Marriage & Family Therapy and to recommend to the Board to deny the appeal based on failure to establish courses in Counseling Theories and Basic Counseling Skills in the Helping Relationship. The motion passed unanimously.

*G. Sean Frankie*

Members reviewed information submitted in support of the appeal.

The applicant appeared in person and addressed the committee.

Following review and discussion, Ms. Shields moved, seconded by Ms. Fortier, to recommend to the Board to deny the appeal based on the reasons previously stated. The motion passed unanimously.

*H. Sandra Broz*

Members reviewed information submitted in support of the appeal.

The applicant was properly noticed, but did not appear.

Following review and discussion, members agreed the applicant meets minimum requirements.

*I. Maria Cholley*

Members reviewed information submitted in support of the appeal.

The applicant addressed the committee telephonically.

Following review and discussion, Ms. Fortier moved, seconded by Ms. Shields, to accept PSY604 for Counseling Theories, PSY511 for Research Methods, and to recommend to the Board to deny the appeal based on continuing curriculum deficiencies. The motion passed unanimously.

*J. Meghann Sherman*

Members reviewed information submitted in support of the appeal.

The applicant was properly noticed, but did not appear.

Following review and discussion, Ms. Fortier moved, seconded by Mr. DeValle, to accept the corrected supervision forms for 12.5 months of work experience and to recommend to the Board to deny the appeal based on the continued deficiencies in supervised work experience and clinical supervision. The motion passed unanimously.

*K. Jason Lee*

Members reviewed information submitted in support of the appeal.

The applicant appeared in person and addressed the committee.

Following review and discussion, members agreed the applicant meets minimum requirements.

*The committee broke to review files from 11:25 p.m., reconvening its public meeting at 1:55 p.m.*

*The committee broke to review files from 2:15 p.m., reconvening its public meeting at 4:25 p.m.*

Ms. Fortier moved, seconded by Ms. Shields, to recommend to the Board to approve Jennifer Sexton as a Licensed Associate Counselor upon receipt of a favorable fingerprint report and the required licensed issuance fee. The motion passed unanimously.

Ms. Fortier moved, seconded by Ms. Shields, to recommend to the Board to approve the following 5 applicants as Licensed Professional Counselors upon receipt of the required license issuance fee:

Jason Lee	Anthony Bratko	Mark Branson
Amy Lounsbury-Enk	Katherine Kincaid	

The motion passed unanimously.

Ms. Fortier moved, seconded by Mr. DeValle, to recommend to the Board to approve the following 7 applicants as Licensed Professional Counselors by endorsement of the required license issuance fee:

Marcia Hill-Hernandez	Deborah Engel	Georgia Bichekas	Sandra Broz
Diane Clodi	Lee Dorpfeld	Georgia Nelson	

The motion passed unanimously.

Ms. Fortier moved, seconded by Mr. DeValle, to recommend to the Board to approve Sharon Schlue as a Licensed Professional Counselor by endorsement upon receipt of the required license issuance fee. The motion passed unanimously. Ms. Fortier was recused from the vote.

Ms. Fortier moved, seconded by Mr. DeValle, to recommend to the Board to approve the following 5 applicants as Licensed Associate Counselors upon receipt of a passing score on the required exam and the required license issuance fee:

Christina Reade	Courtney Glenny	Andrew Smith
Kristi Painter	Amanda Collins	

The motion passed unanimously.

Ms. Fortier moved, seconded by Ms. Shields, to recommend to the Board to approve the following 25 applicants as Licensed Associate Counselors upon receipt of the required license issuance fee:

Carla Greenwood	Heather Salazar	Alyssa Palty	Amy Campbell
Steven Stein	Stephanie Schultz	Andrea Parks	Colleen Casson
Jay Seppanen	Celeste McBirnie	Zachary Fredstrom	Carrie Christiansen
Elizabeth Heinz	Maria Serrano	Victoria Del Vecchio	Caitlin Jacobs
John Payne	Angela Rees	Christina Lanove	
Rebecca Montoya	Gina Beyer	Lauren Hinson	
Brandy Enneking	Lakeisha Johnson	Ayesha Davenport	

The motion passed unanimously.

Ms. Fortier moved, seconded by Ms. Shields, to recommend to the Board to approve Kara Thomas as a Licensed Associate Counselor upon receipt of a passing score on the required exam, the required license issuance fee and the Board's disposition of the complaint. The motion passed unanimously.

Ms. Fortier moved, seconded by Ms. Shields, to recommend to the Board to deny the following 4 applicants based on failure to establish they meet minimum requirements pending the Board's disposition of the background investigation while final action on the application cannot be taken until the investigation is complete:

Rebecca Lutz	Gregory Struve
Bonnie Dendooven	Julia Weinberg

The motion passed unanimously.

Ms. Fortier moved, seconded by Mr. DeValle, to recommend to the Board to deny Patricia McClure and Franki Reddick-Gibson based on failure to establish they meet minimum requirements for licensure by endorsement. The motion passed unanimously.

Ms. Fortier moved, seconded by Ms. Shields, to recommend to the Board to deny the following 6 applicants based on their failure to establish that they meet minimum requirements:

Louis Sweet  
Jamie Dana

Kristen Ray  
Misty Green

Tiki Brummund  
Tanya Harris

The motion passed unanimously.

Ms. Fortier moved, seconded by Mr. DeValle, to recommend to the Board to approve Carol Farmer and Rodger Lee as Licensed Associate Counselors upon receipt of the license issuance fee and the Board's disposition of the background investigation. The motion passed unanimously.

Ms. Fortier moved, seconded by Ms. Shields, to recommend to the Board to deny Lynda Crooms based on failure to establish she meets minimum requirements for licensure by endorsement pending disposition of the background investigation while final action cannot be taken until the investigation is complete. The motion passed unanimously.

**13. Future agenda items**

None

**14. Call for public comment**

Meghan Meyerson expressed her feeling that the committee should use the NCMHCE exam as a clinical exam for the LPC.

**15. Establishment of future meeting date(s)**

The next meeting is scheduled for Friday, March 28, 2014, at 9:00 a.m., at 3443 North Central Avenue, Room 908.

**16. Adjournment**

Mr. DeValle moved, seconded by Ms. Shields, to adjourn. The motion passed unanimously and the meeting was adjourned at 4:31 p.m.

---

Don De Valle  
Secretary/Treasurer

---

Date