



STATE OF ARIZONA
BOARD OF BEHAVIORAL HEALTH EXAMINERS
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DOUGLAS A. DUCEY
Governor

TOBI ZAVALA
Executive Director

COUNSELING CREDENTIALING COMMITTEE MEETING MINUTES
Friday, April 17, 2015

Members Present: Yvonne Fortier, Jerri Shields, Meaghan Kramer
Members Absent: Kathleen Parrish
Staff Present: Tobi Zavala, Executive Director; Elma Brambila, Credentialing Specialist; Mary Wilson, meeting recorder

1. **Call to Order**

The meeting was called to order on April 17, 2015, at 9:04 a.m., with Ms. Fortier presiding.

2. **Roll Call**

See above.

3. **Review and Approval of Minutes**

Ms. Kramer moved, seconded by Ms. Shields, to approve the March 27, 2015, general meeting minutes as submitted. The motion passed unanimously. Ms. Fortier abstained from the vote.

4. **Report from Chair**

No report.

5. **Report from the Executive Director and/or staff**

A. *General Agency Operations*

Ms. Zavala provided general information regarding appointments, timelines, and agency procedures.

B. *Discussion regarding application review process*

No report.

C. *Review, consideration and action regarding implementation of SB1374*

No report.

6. **Board, committee and subcommittee reports (discussion and possible action)**

No report.

7. **National and regional trends and news regarding the profession(s)**

No report.

8. **Consent agenda: review, consideration and action regarding requests for extensions and inactive status**

Ms. Fortier moved, seconded by Ms. Shields, to approve the consent agenda as reviewed by Ms. Fortier granting inactive status to Kevin Nutter and Forrest Tatum. The motion passed unanimously.

9. **Inactive status extension, exam extension/accommodation requests: review, consideration and action**

None

10. **Applications for reassessment review, consideration and action**

None

11. Requests for supervisor exemption: review, consideration and action

None

The committee took a break at 10:15 a.m., reconvening its public meeting at 10:20 a.m.

12. Applications for licensure: review, consideration and action

A. Christina Jimenez Ponce, LPC applicant

Ms. Shields moved, seconded by Ms. Fortier, to rescind this committee's December 16, 2014, motion to approve the license pending receipt of the license issuance fee and the disposition of the background investigation. The motion passed unanimously.

Appeals

1. Cheryl Wheeler

Members reviewed information regarding the appeal.

The applicant appeared and addressed the committee.

Following review and discussion, members agreed the applicant meets minimum requirements as an LAC.

2. Summer Morefield

Members reviewed information regarding the appeal.

The applicant was properly noticed, but did not appear.

Following review and discussion by members, Ms. Shields moved, seconded by Ms. Fortier, to accept HUED513 for Counseling Theories, PSY553 for Human Growth & Development, and to deny the appeal based on continuing curriculum deficiencies. The motion passed unanimously.

3. Erica Besson

Members reviewed information regarding the appeal.

The applicant appeared and addressed the committee.

Following review and discussion, members agreed the applicant meets minimum requirements.

4. Denise Phelps

Members reviewed information regarding the appeal.

The applicant was properly noticed, but did not appear.

Following review and discussion by members, Ms. Shields moved, seconded by Ms. Kramer, to accept PC601 for Diagnosis, Assessment and Treatment Planning and to recommend to the Board to deny the appeal based on continuing curriculum deficiencies. The motion passed unanimously.

5. Rique Pineda

Members reviewed information regarding the appeal.

The applicant was properly noticed, but did not appear.

Following review and discussion by members, Ms. Fortier moved, seconded by Ms. Shields, to accept CNSL5303 for Social and Cultural Diversity and to recommend to the Board to deny the appeal based on continuing curriculum deficiencies and pending the Board's disposition of the background investigation. The motion passed unanimously.

6. Kristen Ebby

Members reviewed information regarding the appeal.

The applicant appeared in person and addressed the committee.

Following review and discussion, Ms. Kramer moved, seconded by Ms. Shields, to accept ART552 for Basic Tests & Appraisal and to recommend to the Board to deny the appeal based continuing curriculum deficiencies. The motion passed unanimously.

7. *Jennifer Salazar*

Members reviewed information regarding the appeal.

The applicant was properly noticed, but did not appear.

Following review and discussion by members, Ms. Shields moved, seconded by Ms. Kramer, to recommend to the Board to deny the appeal based on the previous reasons. The motion passed unanimously.

8. *Edwin Sanchez*

Members reviewed information regarding the appeal.

The applicant appeared in person and addressed the committee.

Following review and discussion, members agreed the applicant meets minimum requirements.

9. *Patrick Culhane*

Members reviewed information regarding the appeal.

The applicant appeared in person and addressed the committee.

Dr. Simmons, Dean, appeared on behalf of the applicant.

Following review and discussion by members, Ms. Fortier moved, seconded by Ms. Kramer, to accept CNSL5306 for Career Development and Counseling and to recommend to the Board to deny the appeal based on continuing curriculum deficiencies. The motion passed unanimously.

10. *David Pope*

Members reviewed information regarding the appeal.

The applicant was properly noticed, but did not appear.

Following review and discussion, members agreed the applicant meets requirements as an LAC by endorsement.

The committee broke to review files at 11:18 a.m., reconvening its public meeting at 4:40 p.m.

The committee went on record from 12:30 p.m. to 12:45 p.m.

Ms. Fortier moved, seconded by Ms. Shields, to recommend to the Board to approve Cheryl Wheeler as a Licensed Associate Counselor upon receipt of the required license issuance fee and pending the Board's disposition of the complaint where final action on the application cannot be taken until the investigation is complete. The motion passed unanimously.

Ms. Fortier moved, seconded by Ms. Shields, to recommend to the Board to approve Janet Pupillo as a Licensed Associate Counselor upon receipt of the required license issuance fee and pending the Board's disposition of the background investigation where final action on the application cannot be taken until the investigation is complete. The motion passed unanimously.

Ms. Fortier moved, seconded by Ms. Shields, to recommend to the Board to approve Lynn Oski as a Licensed Professional Counselor by endorsement upon receipt of a favorable fingerprint report and the required license issuance fee. The motion passed unanimously.

Ms. Fortier moved, seconded by Ms. Shields, to recommend to the Board to approve the following 4 applicants as Licensed Professional Counselors upon receipt of the required license issuance fee:

Lauren Valazza
Ariella Allaman

Kimberlee Wechsler
Mihaela Nestic-Karaselimovic

The motion passed unanimously.

Ms. Fortier moved, seconded by Ms. Shields, to recommend to the Board to approve the following 4 applicants as Licensed Associate Counselors upon receipt of a passing score on the required exam and receipt of the required license issuance fee:

Edwin Sanchez	Jessica Hunter
Jeffrey Martin	Christine Colburn

The motion passed unanimously.

Ms. Fortier moved, seconded by Ms. Shields, to recommend to the Board to approve David Pope as a Licensed Associate Counselor by endorsement upon receipt of the required license issuance fee. The motion passed unanimously.

Ms. Fortier moved, seconded by Ms. Shields, to recommend to the Board to approve the following 3 applicants as Licensed Professional Counselors by endorsement upon receipt of the required license issuance fee:

Helen Kintonis	David Clegg	Wanda Patterson
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The motion passed unanimously.

Ms. Fortier moved, seconded by Ms. Shields, to recommend to the Board to approve the following 8 applicants as Licensed Associate Counselors upon receipt of the required license issuance fee:

Erica Bessen	Meg Dufour	Anna Feld	Christina Moore
Ina Hilgers	Andrea Jimenez	Shawn Harrel	Lori Clinkenbeard

The motion passed unanimously.

Ms. Fortier moved, seconded by Ms. Shields, to recommend to the Board to deny the following 3 applicants based on their failure to establish that they meet minimum requirements:

Danica Williams	Nicole Collins	Menaj Shamsaee
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The motion passed unanimously.

Ms. Fortier moved, seconded by Ms. Shields, to recommend to the Board to deny Jacqueline Johnson based on failure to meet minimum requirements and pending the Board's disposition of the background investigation where final action on the application cannot be taken until the investigation is complete. The motion passed unanimously.

Following review and discussion, members requested additional information on the following applications:

- Jennifer Henninger
- Kristine Hendricks

13. Future agenda items

Curriculum review options

14. Call for public comment

No one responded to the call for public comment.

15. Establishment of future meeting date(s)

The next meeting is scheduled for Friday, May 29, 2015, at 9:00 a.m., at 3443 North Central Avenue, Room 1705.

16. Adjournment

Ms. Shields moved, seconded by Ms. Fortier, to adjourn. The motion passed unanimously and the meeting was adjourned at 4:45 p.m.

Kathleen Parrish
Secretary/Treasurer

Date