



STATE OF ARIZONA  
BOARD OF BEHAVIORAL HEALTH EXAMINERS  
3443 NORTH CENTRAL AVENUE, SUITE 1700  
PHOENIX, AZ 85012  
PHONE: 602.542.1882 FAX: 602.364.0890  
Board Website: [www.azbbhe.us](http://www.azbbhe.us)  
Email Address: [information@azbbhe.us](mailto:information@azbbhe.us)

DOUGLAS A. DUCEY  
Governor

TOBI ZAVALA  
Executive Director

### MISSION STATEMENT

To establish and maintain standards of qualifications and performance for licensed behavioral health professionals in the fields of counseling, marriage and family therapy, social work and substance abuse counseling and to regulate the practice of licensed behavioral health professionals for protection of the public.

### BOARD OF BEHAVIORAL HEALTH EXAMINERS NOTICE & AGENDA FOR REGULAR SESSION MEETING

Scheduled for September 9, 2016, at 9:00 AM  
3443 N Central Avenue, Room 1705, Phoenix, Arizona

#### **1<sup>st</sup> Amended (September 7, 2016)**

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the general public and to members of the Arizona State Board of Behavioral Health Examiners that the Board will hold a regular meeting open to the public on the date and at the time indicated above. (The meeting room is located on the 17<sup>th</sup> floor of the building.)

The Board reserves the right to change the order of items on the agenda, except for those matters set for a specific time. The formal hearings and formal interviews are scheduled to be heard during specific time blocks. The Board Chairperson, however, reserves the right to call cases in random order. Please note that the recommendations listed on the agenda are merely suggested Board actions. Those recommendations do not become final until adopted by the Board. The Board has the authority to accept, reject or modify any recommendation listed on the agenda.

The Board, upon a majority vote of a quorum of the members, may hold an Executive Session on any of the listed agenda items to discuss or consider records exempt by law from public inspection, including the receipt and discussion of information or testimony that is specifically required to be maintained as confidential by state and federal law, or to obtain legal advice. A.R.S. § 38-431.03(A)(2) and (3). Executive Sessions are not open to the public.

The Board usually allows 3 – 5 minutes per person for public comment on any agenda item; however, depending on the issue presented, the Board Chairperson has the discretion to expand that time.

Americans with Disabilities Act: Persons with a disability may request a reasonable accommodation, such as a sign language interpreter or a copy of this document in alternative format, by contacting Susan Stumfoll at 602-542-1893 or the TDD number at 800-367-8939.

#### Board Members

Patricia Dobratz, LMFT, Chairperson  
Gerald Szymanski, LISAC, LPC, Secretary/Treasurer  
Bradley Barnett, LMFT  
Peter (Chip) Coffey, LPC  
Mary Coonrod, Public Member  
Cedric (Doc) Davis, LCSW  
Nikole Hintz-Lyon, Public Member  
Cecilia (Sally) Jones, LCSW  
Habib Khan, Public Member  
Heidi Quinlan, LISAC, LPC  
Jerri Shields, LPC  
Vacant, Public Member

If you need to speak to a member of the Board staff regarding an agenda item, please contact Susan Stumfoll at 602-542-1893 or the TDD number at 800-367-8939.

The agenda for the meeting is as follows:

**1. Call to order**

**2. Roll call (staff)**

**3. Minutes: review, consideration and action.**

Pursuant to A.R.S. § 38-431(A)(2), any discussion of the executive session minutes will take place in executive session.

*A. June 3, 2016, general meeting minutes*

*B. June 3, 2016, executive session minutes*

*C. August 5, 2016, general meeting minutes*

*D. August 31, 2016, general meeting minutes*

**4. Notification of Deficiencies**

*Erica Wagner*

*Ron Fritz*

*Donna Lane*

*Roy Rockenback*

*Jennifer Kell*

**5. Consent Agenda:**

Consent agenda items may be considered for approval as a single action unless a Board member or interested party wishes to remove an item for discussion.

The Board may go into executive session to discuss confidential records pursuant to A.R.S. § 38-431.03(A)(2) or to obtain legal advice pursuant to A.R.S. § 38-431.03(A)(3).

**A. Cases recommended for dismissal.** The Board will review, discuss, and may vote to take action on the following case(s):

*a. 2016-0040, Carol Combs, LCSW-13437*

*b. 2016-0128, Felice Goff, LCSW-0749*

*c. 2016-0039, Linda Herrly, LCSW-10678*

*d. 2016-0038, Jeffrey Neufeld, LMSW-11738*

*e. 2016-0125, Jeffrey Trollinger, LPC-2153*

**B. Cases recommended for dismissal with a letter of concern.** The Board will review, discuss, and may vote to take action on the following case(s):

*a. 2016-0005, Sarah Bridge, LCSW-0909*

*b. 2016-0047, Debra Gion, LPC-0277*

**C. Cases recommended for release from consent agreements.** The Board will review, discuss, and may vote to take action on the following case(s):

*N/A*

**D. Cases recommended for opening a complaint, possible disciplinary action and acceptance of a proposed signed consent agreement.** The Board will review, discuss, and may vote to take action on the following case(s):

*a. Jon Joshevama, LMSW-15498*

**E. Cases recommended for opening a complaint and acceptance of a proposed signed non-disciplinary consent agreement.** The Board will review, discuss, and may vote to take action on the following case(s):

*a. Timothy Coates, LAC applicant*

*b. Rebecca Tuttle, LMSW applicant*

**6. Administrative Hearings 10:00 AM**

Pursuant to A.R.S. §§ 32-3253(A)(10) and 41-1092.07, the Board will conduct administrative hearings in the following matter(s). During the administrative hearing, the Board may go into executive session to discuss confidential records pursuant to A.R.S. § 38-431.03(A)(2) or to obtain legal advice pursuant to A.R.S. § 38-431.03(A)(3).

*A. Linda Brown, LAC-14141, LPC applicant*  
Board to conduct a formal administrative hearing.

*B. 2011-0108, 2013-0014, Debra Shewey, LAC-13010*  
Review, consideration, and possible action on proposed signed consent agreement.

**7. Formal Interviews**

Pursuant to A.R.S. § 32-3281, the Board will conduct a Formal Interview in the following matter(s). During a formal interview, the Board may go into executive session to discuss confidential records pursuant to A.R.S. § 38-431.03(A)(2) or to obtain legal advice pursuant to A.R.S. § 38-431.03(A)(3).

*N/A*

**8. Complaints and other disciplinary matters: review, consideration and action.**

The Board may go into executive session to discuss confidential records pursuant to A.R.S. § 38-431.03(A)(2) or to obtain legal advice pursuant to A.R.S. § 38-431.03(A)(3).

*Pending complaints represent unproven allegations. On investigation, many complaints are found to be without merit or not of sufficient seriousness to merit disciplinary action against the licensee and are dismissed.*

*A. Craig Darragh, LAC-16099, LASAC-13341 and LISAC applicant*  
Initial review, consideration, and action regarding opening a complaint and possible disciplinary action based on background information.

*B. 2017-0007, Judy Emerson, LCSW-2591*  
Review, consideration, and possible action regarding accepting proposed signed consent agreement.

*C. 2016-0089, Addam Gross, LPC-10121*  
Initial review, consideration, and action regarding complaint.

*D. 2016-0015, Sandy Hobbs, LPC-0731*  
Initial review, consideration, and action regarding complaint.

*E. 2015-0071 and 2017-0006, Robert Holtsoi, LAC-15645*  
Review, discussion, and possible action regarding licensee's compliance with consent agreement.

*F. 2016-0102, Michael Latino, LASAC-15133*  
Review, consideration, and possible action including, but not limited to, accepting proposed signed interim consent agreement.

*G. Susan McCord, LCSW-15447*  
Initial review, consideration, and action regarding opening a complaint and possible disciplinary action based on background information.

*H. 2015-0023, 2015-0049, and 2015-0050, Sharon Mendenhall, LCSW-11568*  
Review, consideration, and possible action regarding accepting proposed signed consent agreement.

**9. Assistant Attorney General's Report: Marc Harris, A.A.G.**

The Board may go into executive session to discuss confidential records pursuant to A.R.S. § 38-431.03(A)(2) or to obtain legal advice pursuant to A.R.S. § 38-431.03(A)(3).

*A. 2016 Legislative update*

**10. Applications for licensure and educational programs: review, consideration and action**

The Board may go into executive session to discuss confidential records pursuant to A.R.S. § 38-431.03(A)(2) or to obtain legal advice pursuant to A.R.S. § 38-431.03(A)(3).

*A. Review, consideration, and possible action regarding applications for licensure*

Names are posted for review in the reception area of 3443 N. Central Avenue, Suite 1700, Phoenix, AZ at least twenty-four (24) hours in advance of the meeting.

*B. Review, consideration, and possible action regarding applications for educational programs*

Names are posted for review in the reception area of 3443 N. Central Avenue, Suite 1700, Phoenix, AZ at least twenty-four (24) hours in advance of the meeting.

**11. Report from the Chair**

The Board may go into executive session to discuss personnel matters pursuant to A.R.S. § 38-431.03(A)(1), discuss confidential records pursuant to A.R.S. § 38-431.03(A)(2) or to obtain legal advice pursuant to A.R.S. § 38-431.03(A)(3).

*A. Summary of current events*

By law, the summary of current events is limited to summarizing recent occurrences. The Board cannot propose, discuss, deliberate or take legal action on any matter in the summary unless the specific matter is properly noticed for legal action.

*B. Member Update*

*C. Discussion regarding Association of Social Work Boards conference attendance*

**12. Report from the Treasurer**

*A. June and July monthly financial report*

**13. Report from the Executive Director and/or staff**

The Board may go into executive session to discuss personnel matters pursuant to A.R.S. § 38-431.03(A)(1), to discuss confidential records pursuant to A.R.S. § 38-431.03(A)(2), or to obtain legal advice pursuant to A.R.S. § 38-431.03(A)(3).

*A. General Agency Operations*

*B. Discussion regarding ADHS Health Regulatory Board Study /Audit*

*C. Discussion regarding National Data Bank Compliance Report*

*D. Update on Southwestern Schools for Behavioral Health Studies presentation*

*E. Review, consideration, and possible action regarding the adoption and/or modifications of the initial draft of proposed rulemaking being promulgated by law contained in SB1374 (2013)*

*F. Update on financial audit*

*G. Update on Joint Legislative Audit Committee sunset review*

*H. Discussion regarding clinical supervisor requirements*

*I. Review, consideration, and possible action regarding Board approved tutorials*

**14. Request for extension of inactive status: review, consideration and action**

The Board may go into executive session to discuss personnel matters pursuant to A.R.S. § 38-431.03(A)(1), to discuss confidential records pursuant to A.R.S. § 38-431.03(A)(2), or to obtain legal advice pursuant to A.R.S. § 38-431.03(A)(3).

*A. Yvonne Bentle, LMFT-10250*

**15. National and regional trends and news regarding the profession(s)**

*N/A*

**16. Future agenda items**

**17. Call for public comment**

Those wishing to address the Board do not need to request permission in advance; however, the Board may limit those persons speaking during this time to a reasonable number on any given public matter. In addition, each person wishing to address the Board will be given five (5) minutes to do so. Pursuant to A.R.S. § 38-431.01(H), the Board can only take action on matters listed on the agenda. Action on public comment matters that are not listed on the agenda will be limited to directing staff to study the matter or to schedule the matter for further discussion at a later date.

**18. Establishment of future meeting date(s)**

*A. Review, consideration, and possible action regarding rescheduling the October 7, 2016 meeting, or scheduling an additional Board meeting.*

**19. Adjournment**

September 7, 2016

Tobi Zavala  
Executive Director