



STATE OF ARIZONA  
BOARD OF BEHAVIORAL HEALTH EXAMINERS  
3443 NORTH CENTRAL AVENUE, SUITE 1700  
PHOENIX, AZ 85012  
PHONE: 602.542.1882 FAX: 602.364.0890  
Board Website: [www.azbbhe.us](http://www.azbbhe.us)  
Email Address: [information@azbbhe.us](mailto:information@azbbhe.us)

DOUGLAS A. DUCEY  
Governor

TOBI ZAVALA  
Executive Director

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BOARD OF BEHAVIORAL HEALTH EXAMINERS MEETING MINUTES  
November 3, 2017

Members Present: Kimberly Bailey, Chip Coffey, Mary Coonrod, Cedric Davis, Gary Goodwin, Meaghan Kramer, Heidi Quinlan, Jerri Shields, Gerald Szymanski

Members Absent: Bradley Barnett, Nikole Hintz-Lyon

Staff Present: Tobi Zavala, Executive Director; Marc Harris, A.A.G., Donna Dalton, Deputy Director; Joey Ordonez, Assistant Director; Charlene Garcia, Operations Manager

**1. Call to Order**

A meeting of the Arizona Board of Behavioral Health Examiners was called to order on November 3, 2017 at 9:02 a.m. with Ms. Shields presiding.

**2. Roll Call**

See above.

**3. Minutes: review, consideration and action**

A. *July 14, 2017, amended general meeting minutes*  
Tabled due to lack of quorum of members to vote.

B. *August 4, 2017, general meeting minutes*  
Tabled due to lack of quorum of members to vote.

C. *August 8, 2017, teleconference minutes*  
Tabled due to lack of quorum of members to vote.

D. *October 6, 2017, general meeting minutes*  
Dr. Davis moved, seconded by Mr. Goodwin, to approve the general meeting minutes for the October 6, 2017 meeting as submitted. The motion passed unanimously. Ms. Coonrod abstained.

E. *October 6, 2017, executive session minutes/agenda item 8B*  
Dr. Davis moved, seconded by Mr. Coffey, to approve the executive session minutes for the October 6, 2017 meeting agenda item 8B as submitted. The motion passed unanimously. Ms. Coonrod abstained.

F. *October 10, 2017, teleconference minutes*  
Dr. Davis moved, seconded by Ms. Coonrod, to approve the teleconference minutes for the October 10, 2017 meeting as submitted. The motion passed unanimously. Mr. Szymanski and Mr. Coffey abstained.

**4. Notification of Deficiencies**

No one from the list of deficiencies addressed the Board.

**5. Consent Agenda: review, consideration and action**

A. Cases recommended for dismissal  
a. *2018-0010, Patricia Tuli, LCSW-3407*

Following discussion, Dr. Davis moved, seconded by Mr. Coffey, to approve the consent agenda item 5(A). The motion passed unanimously.

- B. Cases recommended for dismissal with a letter of concern  
a. 2017-0145, Erica Sims, LPC-15992

Following discussion, Dr. Davis moved, seconded by Mr. Coffey, to approve the consent agenda item 5(B). The motion passed unanimously.

- C. Cases recommended for release from consent agreements  
a. 2016-0010, Natasha Boord, LMSW-12337 (active-restricted)  
b. 2017-0075, Ina Hilgers, LAC-15579

Following discussion, Dr. Davis moved, seconded by Mr. Coffey, to approve the consent agenda item 5(C). The motion passed unanimously.

- D. Cases recommended for opening a complaint and acceptance of a proposed signed non-disciplinary consent agreement.  
a. Bridgette Turbiville, LAC Applicant  
b. Graham Reilly, LMSW Applicant

Following discussion, Dr. Davis moved, seconded by Mr. Coffey, to approve the consent agenda item 5(D). The motion passed unanimously.

- E. Cases recommended for acceptance of a proposed signed non-disciplinary consent agreement. The Board will review, discuss, and may vote to take action on the following case(s):  
N/A

*The Board took a break at 10:45 a.m., reconvening its public meeting at 10:56 a.m.*

**6. Administrative Hearings**

N/A

**7. Formal Interviews**

N/A

**8. Complaints and other disciplinary matters: review, consideration and action**

A. 2008-0090, Bradley Hudson, LPC-10645 (Suspended)

Ms. Zavala summarized information regarding the professional's request for release from the interim consent agreement.

The professional appeared and addressed the Board.

Following review and discussion by members, Mr. Coffey moved, seconded by Ms. Quinlan, to find the following violation:

- A.R.S. § 32-3251(16)(l), any conduct, practice or condition that impairs the ability of the licensee to safely and competently practice the licensee's profession

The motion passed unanimously.

Following further discussion, Mr. Coffey moved, seconded by Dr. Davis to release the professional from the interim consent agreement. The motion passed unanimously.

Following further discussion, Dr. Davis moved, seconded by Mr. Coffey to rescind the motion to release the professional from the interim consent agreement. The motion passed unanimously.

Following further discussion, Mr. Coffey moved, seconded by Ms. Quinlan, to approve the professional's request for release from the interim consent agreement upon acceptance of a consent agreement for a decree of censure with the following stipulations:

- The license shall be placed on probation for 12 months
- The professional shall complete the Board's tutorial on statutes and regulations prior to resuming practice

and if not signed the professional's license will remain suspended. The motion passed unanimously.

	Kimberly Bailey	Brad Barnett	Chip Coffey	Mary Coonrod	Cedric Davis	Gary Goodwin	Nikole Hintz-Lyon	Meaghan Kramer	Heidi Quinlan	Jerri Shields	Gerald Szymanski
AYE	X		X	X	X	X		X	X	X	X
NAY											
Absent		X					X				

*B. 2018-0019, Kelly McGuirk, LISAC-11106*

Mr. Ordonez summarized information regarding the results of the Board's investigation.

The complainant appeared and addressed the Board.

The professional appeared and addressed the Board.

Mr. Szymanski moved, seconded by Ms. Kramer to go into executive session pursuant to A.R.S. § 38-431.03(A)(3) to obtain legal advice. The motion passed unanimously and the Board went into executive session at 9:55 am, reconvening its public meeting at 10:08 am.

Following review and discussion by members, Ms. Quinlan moved, seconded by Mr. Coffey, to find the following violations:

- A.R.S. § 32-3251(16)(l), any conduct, practice or condition that impairs the ability of the licensee to safely and competently practice the licensee's profession
- A.R.S. § 32-3251(16)(ii), violating any federal or state law, rule or regulation applicable to the practice of behavioral health
- A.R.S. § 32-3251(16)(q), failing or refusing to maintain adequate records of behavioral health services provided to a client

The motion passed unanimously.

Following further discussion, Ms. Quinlan moved, seconded by Mr. Coffey, to offer the professional a consent agreement that stipulates the following:

- The license shall be placed on probation for 24 months
- The professional shall receive clinical supervision from a pre-approved independently licensed behavioral health professional once monthly for 24 months
- The focus of the clinical supervision will be on Arizona Department of Health Services regulations, scope of practice, consistency with rules, and documentation
- The professional shall complete 6 clock hours of the NASW Staying Out of Trouble course or its pre-approved equivalent
- The professional shall complete 6 clock hours of continuing education on boundaries
- The professional shall complete a pre-approved 3 semester credit hour graduate level course in behavioral health ethics
- The professional shall receive therapy twice monthly for six months, and after that at the recommendation of the therapist
- The focus shall be on boundaries, countertransference and self-care

- The professional shall be restricted from providing marriage and family therapy until such time as they complete the required education

and if not signed, to invite the professional to participate in a formal interview and, if not accepted to remand the matter to a formal hearing. The motion passed unanimously.

	Kimberly Bailey	Brad Barnett	Chip Coffey	Mary Coonrod	Cedric Davis	Gary Goodwin	Nikole Hintz-Lyon	Meaghan Kramer	Heidi Quinlan	Jerri Shields	Gerald Szymanski
AYE	X		X	X	X	X		X	X	X	X
NAY											
Absent		X					X				

Following further discussion by members, Ms. Quinlan moved, seconded by Ms. Kramer to refer the case to the Department of Health Services. The motion passed unanimously.

Following further discussion by members, Mr. Szymanski moved, seconded by Ms. Bailey to direct staff to contact the Department of Health Services to discuss their scope of practice regulations. The motion passed unanimously.

*C. 2009-0059, Gary Miller, LMSW-12279 (active-restricted)*

Ms. Zavala summarized information regarding the professional's request for a modification of his consent agreement.

The professional appeared and addressed the Board.

Following review and discussion by members, Dr. Davis moved, seconded by Mr. Szymanski, to modify the professional's consent agreement by removing the practice restriction and the stipulation for clinical supervision, and releasing him from the consent agreement. The motion passed unanimously.

	Kimberly Bailey	Brad Barnett	Chip Coffey	Mary Coonrod	Cedric Davis	Gary Goodwin	Nikole Hintz-Lyon	Meaghan Kramer	Heidi Quinlan	Jerri Shields	Gerald Szymanski
AYE	X		X	X	X	X		X	X	X	X
NAY											
Absent		X					X				

*D. Marcella Morgan, LPC Applicant*

Mr. Ordonez summarized the results of the Board's investigation.

The applicant appeared and addressed the Board.

Following review and discussion by members, Dr. Davis moved, seconded by Ms. Coonrod, to open a complaint and find the following violations:

- A.R.S. § 32-3251(16)(v), any sexual contact between a licensee and a client or former client
- A.R.S. § 32-3251(16)(l), any conduct, practice or condition that impairs the ability of the licensee to safely and competently practice the licensee's profession
- A.R.S. § 32-3251(16)(c)(i), any oral or written misrepresentation of a fact by an applicant or licensee to secure or attempt to secure the issuance or renewal of a license
- A.R.S. § 32-3251(16)(c)(ii), any oral or written misrepresentation of a fact by an applicant or licensee in any statements provided during an investigation or disciplinary proceeding by the board
- A.R.S. § 32-3251(16)(ii), violating any federal or state law, rule or regulation applicable to the practice of behavioral health as it relates to:
  - A.A.C. R4-6-205, Change of Contact Information

The motion passed unanimously.

Following further discussion by members, Dr. Davis moved, seconded by Mr. Coffey, to deny the application based on a finding of unprofessional conduct pursuant to A.R.S. § 32-3275(A)(6). The motion passed unanimously.

	Kimberly Bailey	Brad Barnett	Chip Coffey	Mary Coonrod	Cedric Davis	Gary Goodwin	Nikole Hintz-Lyon	Meaghan Kramer	Heidi Quinlan	Jerri Shields	Gerald Szymanski
AYE	X		X	X	X	X		X	X	X	X
NAY											
Absent		X					X				

*E. 2017-0102, David Switalski, LASAC-13067 (interim suspension), LAC-12467 (interim suspension)*  
Ms. Zavala summarized information regarding the results of the professional’s psychosexual and psychosocial evaluation.

The professional and his attorney, Charles Leftwich, appeared and addressed the Board.

Following further discussion, Mr. Szymanski moved, seconded by Dr. Davis, to offer the professional a consent agreement that stipulates the following:

- The license shall be placed on probation for 24 months
- The professional shall receive therapy twice monthly for one year, and after that at the recommendation of the therapist
- The focus shall be on issues raised in the evaluation
- The professional shall complete 3 clock hours of continuing education on victim empathy
- The professional shall complete 3 clock hours of continuing education on sexual harassment
- The professional shall participate in a chaperone program in California regarding boundary violations

and to approve the professional’s request for release from the interim consent agreement upon acceptance of a consent agreement, and if not signed the professional’s license will remain suspended. The motion passed unanimously. Ms. Coonrod recused.

	Kimberly Bailey	Brad Barnett	Chip Coffey	Mary Coonrod	Cedric Davis	Gary Goodwin	Nikole Hintz-Lyon	Meaghan Kramer	Heidi Quinlan	Jerri Shields	Gerald Szymanski
AYE	X		X		X	X		X	X	X	X
NAY											
Absent		X		recused			X				

**9. Assistant Attorney General’s Report: Marc Harris, A.A.G.**  
N/A

**10. Temporary licenses: review, consideration and action**  
N/A

**11. Applications for licensure and educational programs: review, consideration and action**

*A. Review, consideration, and possible action regarding applications for licensure Counseling*

Mr. Coffey moved, seconded by Ms. Quinlan to approve 21 applicants as Licensed Associate Counselors, 18 applicants as Licensed Professional Counselors and 9 applicants as Licensed Professional Counselors by endorsement. The motion passed unanimously.

Mr. Coffey moved, seconded by Ms. Quinlan, to deny 2 applications based on failure to pass the required exam, and 1 application based on failure to meet minimum requirements. The motion passed unanimously.

*Social Work*

Dr. Davis moved, seconded by Mr. Coffey, to approve 6 applicants as Licensed Clinical Social Workers,

4 applicants as Licensed Clinical Social Workers by endorsement, 1 applicant as a Licensed Baccalaureate Social Worker and 34 applicants as Licensed Master Social Workers. The motion passed unanimously.

Dr. Davis moved, seconded by Mr. Coffey, to deny 3 applications based on failure to pass the required exam, and 2 applications based on failure to take the required exam. The motion passed unanimously.

*Marriage and Family Therapy*

Ms. Shields moved, seconded by Mr. Coffey, to approve 3 applicants as Licensed Associate Marriage and Family Therapists, 1 applicant as a Licensed Marriage and Family Therapist, and 1 applicant as a Licensed Marriage and Family Therapist by endorsement. The motion passed unanimously. Ms. Bailey recused.

Ms. Shields moved, seconded by Mr. Coffey, to deny 4 applications based on failure to take the required exam. The motion passed unanimously.

*Substance Abuse*

Mr. Szymanski moved, seconded by Mr. Coffey, to approve 4 applicants as Licensed Independent Substance Abuse Counselors, 2 applicants as Licensed Associate Substance Abuse Counselors and 1 applicant as a Licensed Substance Abuse Technician. The motion passed unanimously.

*B. Review, consideration, and possible action regarding Annette Stanley's application for professional counselor licensure.*

Mr. Szymanski moved, seconded by Ms. Kramer, to approve Ms. Stanley's application for professional counselor licensure upon receipt of her issuance fee. The motion carried with Mr. Coffey and Ms. Quinlan opposed.

**12. Report from Chair**

*A. Summary of current events*

No report.

*B. Discussion regarding Board correspondence*

Tabled.

**13. Report from the Treasurer**

*A. Review, consideration, and possible action regarding October financial report*

Tabled.

**14. Report from the Executive Director and/or staff**

*A. General Agency Operations*

No report.

*B. Discussion regarding relocation of the Board's office*

Ms. Zavala informed members of the importance of bringing their newly distributed employee badges to the January meeting for access to the parking garage and new building.

*C. Review, consideration, and possible action regarding request to repeal or modify rules R4-6-210(3) and R4-6-211(A)*

Ms. Stanley was present and was accompanied by Timothy Sandefur of the Goldwater Institute.

Ms. Zavala provided the Board with a brief summary of its discussion from its October 10<sup>th</sup> telephonic meeting regarding Ms. Stanley's petition. Ms. Zavala reminded the Board that at that meeting it directed staff to draft language for its consideration that would modify R4-6-211(A). The purpose of the modification was to set forth the requirements that would enable a masters level non-independent licensee to have an ownership interest in the entity in which they are working while practicing under direct supervision. Ms. Zavala added that the Board also directed staff to draft language that would create

an exemption to the work experience requirements for supervised work experience acquired outside of Arizona for its consideration.

Ms. Dalton then presented the Board with two proposals for its review. Ms. Dalton explained that the first proposal set forth language that would permit a masters level non-independent licensee to have an ownership interest in the entity with immediate responsibility for the behavioral health services they provide. Ms. Dalton further explained that the first proposal also included language that would create an exemption that would permit applicants to submit their work experience hours acquired outside of Arizona that were acquired in accordance with the other state’s laws and regulations for independent licensure. Ms. Dalton advised the Board that the second proposal only addressed the exemption.

Board members then discussed the proposals. The discussions, which primarily focused on the first proposal, were directed at whether permitting a master level non-independent licensee to have an ownership interest in the entity where they are practicing under direct supervision would compromise both the quality of the supervision as well as the Board's ability to protect the public. The discussions also included adding language to the first proposal that would set forth the type of employment relationship that the supervisor could have with the entity. During the discussions, Ms. Dalton reminded the Board that, if it decided to move forward with the modification of the rule, the rulemaking process includes public hearings which provide the stakeholders and the public an opportunity to participate in the formation of the rule.

Mr. Sandefur briefly addressed the Board in support of Ms. Stanley’s petition. Mr. Sandefur’s comments focused on the Board's integrity of supervision and public protection concerns. He directed the Board to its practice act which gives it jurisdiction to take disciplinary action against a supervisor who fails to provide their services in accordance with the Board's statutes and regulations.

Following review and discussion by members, Ms. Shields moved, seconded by Ms. Quinlan, to move forward with the rulemaking process as it relates to the first proposal with the addition referenced above for the purpose of modifying the regulations referenced in Ms. Stanley’s petition. The motion carried with Ms. Bailey, Mr. Coffey and Dr. Davis opposed.

	Kimberly Bailey	Brad Barnett	Chip Coffey	Mary Coonrod	Cedric Davis	Gary Goodwin	Nikole Hintz-Lyon	Meaghan Kramer	Heidi Quinlan	Jerri Shields	Gerald Szymanski
AYE				X		X		X	X	X	X
NAY	X		X		X						
Absent		X					X				

*D. Discussion regarding clinical supervision training*

Ms. Dalton informed members that Board staff would be hosting a training on November 15, 2017 for individuals identified as providing clinical supervision training to supervisors in Arizona.

*E. Update regarding Governor’s Regulatory Review Council Report*

Ms. Dalton informed members that she and Mr. Harris, A.A.G., attended a study session on October 31, 2017 at which the Governor’s Regulatory Review Council (GRRC) reviewed a report submitted by the Board pursuant to A.R.S. § 41-1095. GRRC staff requested that Board staff provide the Board meeting minutes from its November 3, 2017 meeting prior to the GRRC meeting on November 7, 2017.

**15. Request for extension of inactive status: review, consideration and action**

N/A

**16. National and regional news regarding the profession(s)**

N/A

**17. Future agenda items**

- A. *Applications: denials vs consent agreements for issuance*
- B. *Application background question #9*
- C. *Board designee training*
- D. *Safety of the public vs Agency policies*

- E. Templates for treatment plans and progress notes*
- F. Court appointed and Therapeutic Interventionist cases*
- G. Substantive Policy Statement for supervision acquired outside of Arizona*
- H. Department of Health Services regulations*
- I. Practice restriction, scope of practice*

**18. Call for public comment**

No one was present to respond to the call for public comment.

**19. Establishment of future meeting dates**

*The next meeting is scheduled for Friday, December 1, 2017, at 9:00 a.m.*

**20. Adjournment**

Mr. Coffey moved, seconded by Dr. Davis, to adjourn. The motion passed unanimously and the meeting was adjourned at 12:28 p.m.

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Gerald Szymanski  
Secretary/Treasurer

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Date



Arizona Board of Behavioral Health Examiners  
Licenses recommended for approval - November 03, 2017 meeting

## COUNSELING

<b>Licensed Associate Counselor - 21</b>			
Leslie Billings	Caitlin Flaum	Danielle Le Blanc	Laura Sewell
Candy Blomgren	Kathleen Habig	Norma Maisonet	Regina Sewell
Anna Boykova	Cassidy Harrison	Tori Papp	Alicia Theis
Sari Emami	Justin Hermanski	Dhiana Patel	Mariana Vazquez-Maloney
Aurelio Espinosa	Alejandra Hernandez	Angela Schultz	Jessica Walraven
			Lauren Wruble
<b>Licensed Professional Counselor - 18</b>			
Joy Ageh	Desiree Diaz	Katherine Kandaris	Lauren Timmermans
Allison Blitz	Toni Durda	Victoria Meier	Henry Tyler
Jody Cecil	Sherri Helterbran	Kelly Morris	Maria Valtierra
Roy Chukwuemeka	Jessica Hunter	Leah Rivera-Tighe	
Kathryn Clark	Cristina Jimenez-Ponce	Valerie Southwick	
<b>Licensed Professional Counselor by endorsement - 9</b>			
Nancy Baker	Mark Harris	Lindsey Millenbaugh	Darcee Ruble
Jennifer Beall	Richard Humble	Teri Nielsen	Thomas Unsworth
Elizabeth Hansen			

## MARRIAGE AND FAMILY THERAPY

<b>Licensed Associate Marriage and Family Therapist - 3</b>			
Karen Aurit	Lisa Clark	Jonathan Thrall	
<b>Licensed Marriage and Family Therapist - 1</b>			
Gary Doan			
<b>Licensed Marriage and Family Therapist by endorsement - 1</b>			
Jill Vermeire			

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**SOCIAL WORK**

<b>Licensed Master Social Worker - 34</b>			
Christine Abanilla	Brenda Graziano	Michael Levario	Shawn Smith
Rochelle Butler	Sean Greene	Bobby McGee	William Snyder
Erika Capizzi	Julianne Haddad	Sylicia McPhea	Jennifer Spaude
Valerie Faaootoa	Deanna Hill	Jennifer Montgomery	Timothy Sweeten
Omar Fabian	Kathleen Hizer	Vinita Quinones	Courtney Ward
Jennifer Fillmore	Jonnie Hurst	Natasha Saragosa	Danielle Williams
Cynthia Garcia	David Jensen	Margaret Schultz	Wendy Williamson
Todd Giles	David Johnson	Heather Sieh	Jessica Wright
Mary Gill	Ryan Jordan		
<b>Licensed Clinical Social Worker - 6</b>			
Alecia Chahine	Melissa Eastep	Michael Gaziano	Megan Kasper
Tallia Doyle	Carlee Fox		
<b>Licensed Clinical Social Worker by endorsement - 4</b>			
Linda Chernus	Lauren Megrew	Suzanne Perkins	Crystal Sena
<b>Licensed Baccalaureate Social Worker - 1</b>			
Sarah Kircher			

**SUBSTANCE ABUSE**

<b>Licensed Independent Substance Abuse Counselor - 4</b>			
Lori Basaldu	Lindsay Frye	Bethel McCoy	Marina Portillo
<b>Licensed Substance Abuse Technician - 1</b>			
Robert Miller			
<b>Licensed Associate Substance Abuse Counselor - 2</b>			
Linda Cantley	John Steelman		

Arizona Board of Behavioral Health Examiners  
Licenses recommended for denial - November 3, 2017 meeting

**COUNSELING - 3**

**Failure to pass the required exam - 2**

Brittany Meyers  
Amani Jarrar

**Failure to meet minimum requirements - 1**

Mary Hart

**SOCIAL WORK - 5**

**Failure to pass the required exam - 3**

Roicia Banks  
Priscilla Bolton  
Tonia Byers

**Failure to take the required exam - 2**

Julie Johnson  
Laura Brown

**MARRIAGE & FAMILY THERAPY - 4**

**Failure to take the required exam - 4**

Jody Bremer  
Shannon Barousse  
Yamile Daher  
Sally Ann Olshan-Wetter