



STATE OF ARIZONA
BOARD OF BEHAVIORAL HEALTH EXAMINERS
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DOUGLAS A. DUCEY
Governor

TOBI ZAVALA
Executive Director

BOARD OF BEHAVIORAL HEALTH EXAMINERS MEETING MINUTES
May 7, 2015

Members Present: Jerri Shields, Patricia Dobratz, Gloria Gabler, Sally Jones, Chip Coffey, Gerald Szymanski, Heidi Quinlan, Nikole Hintz-Lyon

Members Absent: Mary Coonrod

Staff Present: Tobi Zavala, Executive Director; Marc Harris, A.A.G.; Christopher Munns, Solicitor General's Office; Joey Ordonez, Enforcement Manager; Mary Wilson and Elma Brambila, meeting recorders

1. Call to Order

The meeting of the Arizona Board of Behavioral Health Examiners was called to order on May 7, 2015, at 9:05 a.m. with Ms. Shields presiding.

2. Roll Call

See above.

3. Minutes: review, consideration and action

Mr. Coffey moved, seconded by Dr. Gabler, to approve the general meeting minutes from the April 2, 2015, meeting as submitted. The motion passed unanimously. Ms. Hintz-Lyon and Ms. Quinlan abstained from the vote.

Approval of executive session minutes is tabled due to lack of quorum of members to approve.

4. Notification of Deficiencies

None

5. Consent Agenda: review, consideration and action

A. Cases recommended for dismissal

- a. 2012-0075, Jennifer Balistreri, LMSW-12207
- b. 2013-0028, Nicole Bennett, LMSW-12490
- c. 2015-0017, Don Burchfield, LPC-1969
- d. 2015-0015, Salina Hancock Abdulbari, LMSW-13868
- e. 2013-0019, Marshneil Lal, LMSW-13465
- f. 2014-0053, Noline Mayger, LPC-12212
- g. 2012-0133, Jami Parrish, LPC-13368
- h. 2013-0026, Kristina Richer, LAC-12961
- i. 2014-0002, Heather Sestili, LPC-12830

Ms. Dobratz moved, seconded by Ms. Jones, to accept the consent agenda items (a) through (e) and (g) through (i) as presented. The motion passed unanimously. Ms. Quinlan recused from the matter.

2014-0053, Noline Mayger

Ms. Zavala summarized information regarding the complaint.

The complainant appeared in person and addressed the Board.

The professional and her attorney, Joy Elkins, addressed the Board.

Following review and discussion by members, Mr. Szymanski moved, seconded by Ms. Hintz-Lyon, to find that the complaint is without merit pursuant to A.R.S. §32-3281(D)(1) and remove it from the professional's complaint history pursuant to A.R.S. §32-3281(E). The motion passed unanimously.

B. Cases recommended for release from consent agreements

- a. 2013-0049, Adrienne Segall, LCSW-3993
- b. 2015-0028, Sharon Frick, LPC-10150

Dr. Gabler moved, seconded by Ms. Jones, to accept the consent agenda as presented. The motion passed unanimously.

The Board took a break at 10:25 a.m., reconvening its public meeting at 10:31 a.m.

6. Administrative Hearings 11:00 AM

A. 2013-0078, 2014-0001, 2015-0042, Rebecca Currie, LAC-12621

Christopher Munns, Solicitor General's Office, appeared to provide legal advice to the Board.

Marc Harris, A.A.G., appeared on behalf of the state.

The professional's attorney, Larry Cohen, appeared on behalf of the professional.

Mr. Harris presented a signed consent agreement that has been negotiated between both parties.

Following review and discussion by members, Mr. Coffey moved, seconded by Ms. Dobratz, to accept the signed proposed consent agreement not to practice and not to renew as presented. The motion passed unanimously.

	Chip Coffey	Mary Coonrod	Patricia Dobratz	Gloria Gabler	Nikole Hintz-Lyon	Sally Jones	Jerri Shields	Heidi Quinlan	Gerald Szymanski	Vacant	Vacant	Vacant
AYE	X		X	X	X	X	X		X			
NAY												
Absent		X						recuse				

7. Formal Interviews

None

8. Complaints and other disciplinary matters: review, consideration and action

A. 2015-0045, Sandra Billeter, LISAC-10185

Ms. Zavala summarized information regarding the Board's investigation.

The complainant was properly noticed, but did not appear.

The professional was properly noticed, but did not appear.

Following review and discussion by members, Ms. Jones moved, seconded by Ms. Quinlan, to accept the signed proposed consent agreement not to practice and not to renew as presented. The motion passed unanimously.

	Chip Coffey	Mary Coonrod	Patricia Dobratz	Gloria Gabler	Nikole Hintz-Lyon	Sally Jones	Jerri Shields	Heidi Quinlan	Gerald Szymanski	Vacant	Vacant	Vacant
AYE	X		X	X	X	X	X	X	X			
NAY												
Absent		X										

B. 2011-0085, Don Burchfield, LPC-1969

Tabled

C. 2012-0117, Brent Case, LPC-12277

Ms. Zavala summarized information regarding the Board’s investigation.

The professional and his attorney, Steve Meyers, appeared in person and addressed the Board.

Following review and discussion, Mr. Szymanski moved, seconded by Ms. Jones, to accept an amended consent agreement that stipulates the following:

- Remove requirement to work at a DHS licensed facility
- Stayed suspension
- Corrected report from Dr. Moody to be submitted within 60 days if licensee wants it to be considered towards time
- All other stipulations from original consent agreement

and if not signed, to invite the professional to participate in a formal interview, and if not accepted, to remand the matter to formal hearing. The motion passed unanimously.

	Chip Coffey	Mary Coonrod	Patricia Dobratz	Gloria Gabler	Nikole Hintz-Lyon	Sally Jones	Jerri Shields	Heidi Quinlan	Gerald Szymanski	Vacant	Vacant	Vacant
AYE	X		X	X	X	X	X	X	X			
NAY												
Absent		X										

D. Van Cave, LPC-2363

Mr. Ordonez summarized the results of the Board’s investigation.

The professional and his attorney, Mandi Karvis, appeared in person and addressed the Board.

Following review and discussion by members, Ms. Jones moved, seconded by Ms. Dobratz, to open a complaint and find the following violations:

- A.R.S. §32-3251(15)(l), any conduct, practice or condition that impairs the ability of the licensee to safely and competently practice
- A.R.S. §32-3251(15)(b), use of fraud or deceit in connection with rendering services as a licensee or establishing qualifications pursuant to this chapter
- A.R.S. §32-3251(15)(p), failing to conform to minimum practice standards as developed by the Board as it relates to
 - A.A.C. R4-6-205, change of address

The motion passed unanimously.

Following further discussion, Ms. Jones moved, seconded by Ms. Hintz-Lyon, to accept a consent agreement that stipulates the following:

- The licensee will be placed on probation for 24 months with a stayed suspension
- The professional will complete a pre-approved 3-semester credit hour graduate level course in behavioral health ethics to be completed within 12 months
- The professional will complete 6 pre-approved clock hours of continuing education such as NASW Staying Out of Trouble or its equivalent to be completed within 12 months
- The professional will receive clinical supervision twice a month addressing how he relates to authority, countertransference, and documentation

- The pre-approved clinical supervisor will submit quarterly reports
- The professional will receive therapy addressing loss, grief, and stressors twice a month
- Early release is available at 12 months upon recommendation of supervisor and therapist

and if not signed, to invite the professional to participate in a formal interview and, if not accepted, to remand the matter to formal hearing. The motion passed unanimously.

	Chip Coffey	Mary Coonrod	Patricia Dobratz	Gloria Gabler	Nikole Hintz-Lyon	Sally Jones	Jerri Shields	Heidi Quinlan	Gerald Szymanski	Vacant	Vacant	Vacant
AYE	X		X	X	X	X	X	X	X			
NAY												
Absent		X										

E. Antonietta Estrada, LISAC applicant

Ms. Zavala summarized new information received by the Board.

The applicant’s attorney, Adriane Hofmeyer, appeared on behalf of the applicant.

Following review and discussion by members, Ms. Hintz-Lyon moved, seconded by Ms. Quinlan, to deny the applicant’s request to withdraw the application. The motion passed unanimously.

Following further discussion, Ms. Shields moved, seconded by Mr. Coffey, to continue the matter and invite the applicant to provide clarification regarding her activities during the past 6 years. The motion passed unanimously.

F. Quandraco Flippen-Thompson, LMSW applicant

Ms. Zavala summarized the results of the Board’s investigation.

The applicant appeared and addressed the Board.

Following review and discussion, members agreed no further action is necessary regarding the background investigation.

G. Sean Frankie, LAC applicant

Mr. Ordonez summarized information regarding the investigation.

The applicant appeared and addressed the Board.

Following review and discussion by members, Ms. Shields moved, seconded by Ms. Quinlan, to open a complaint. The motion passed unanimously.

Ms. Shields moved, seconded by Ms. Jones, to find the following violations:

- A.R.S. §32-3251(12)(l), any conduct, practice, or condition that impairs the ability of the licensee to safely and competently practice
- A.R.S. §32-3251(12)(c)(i), any oral or written misrepresentation of a fact by an applicant attempting to secure the issuance of a license

The motion carried with Mr. Coffey opposed.

Mr. Coffey moved, seconded by Ms. Dobratz, to find a violation of A.R.S. §32-3251(15)(b), the use of fraud or deceit in connection with establishing qualifications pursuant to this chapter. The motion failed with Dr. Gabler, Ms. Jones, Ms. Shields and Mr. Szymanski opposed.

	Chip Coffey	Mary Coonrod	Patricia Dobratz	Gloria Gabler	Nikole Hintz-Lyon	Sally Jones	Jerri Shields	Heidi Quinlan	Gerald Szymanski	Vacant	Vacant	Vacant
AYE	X		X		X			X				
NAY				X		X	X		X			
Absent		X										

Mr. Szymanski moved, seconded by Ms. Shields, to order an evaluation regarding the applicant's safety and competence to practice to be completed by an MD or DO certified in addictions with the report due 60 days from the approval of the evaluator. The motion passed unanimously.

H. 2015-0068, Ramie Hansen, LASAC-13056 (suspended)

Ms. Zavala summarized the results of the Board's investigation.

Following review and discussion by members, Ms. Shields moved, seconded by Ms. Hintz-Lyon, to dismiss the complaint without prejudice. The motion passed unanimously.

I. Sandra Hassel, LMFT applicant and LAMFT-10285

Ms. Zavala summarized information regarding the Board's investigation.

The applicant addressed the Board telephonically.

The applicant's attorney, Natalya Ter-Grigoryan, appeared on the applicant's behalf.

Following review and discussion, Ms. Dobratz moved, seconded by Mr. Coffey, to open a complaint for further investigation. The motion passed unanimously.

J. 2011-0091, 2012-0035 and 2012-0060, Dwayne Kruse, LMFT-10273 (revocation under review)

Ms. Zavala summarized information regarding the professional's request for review of the revocation of his license.

The professional addressed the Board telephonically.

Following review and discussion by members, Ms. Shields moved, seconded by Mr. Szymanski, to find that the stay of revocation was proper and to deny the professional's request to have the revocation reversed. The motion passed unanimously.

K. 2015-0034, Valerie Lancaster, LAC-13529

Ms. Zavala summarized information regarding the Board's investigation.

The complainant was properly noticed, but did not appear.

The professional appeared in person and addressed the Board.

Following review and discussion by members, Ms. Jones moved, seconded by Mr. Coffey, to find the following violations:

- A.R.S. §32-3251(15)(l), any conduct, practice, or condition that impairs the ability of the licensee to safely and competently practice
- A.R.S. §32-3251(15)(k), any conduct or practice that is contrary to recognized standards of ethics in the behavioral health profession or constitutes a danger, as it relates to the 2014 ACA Code of Ethics
 - D.1.g. Employer Policies
 - F.3.b. Sexual Relationships

The motion carried with Ms. Quinlan opposed.

Ms. Shields moved, seconded by Ms. Jones, to accept a consent agreement that stipulates the following:

- The license will be placed on probation for 12 months with a stayed suspension
- The professional will complete a pre-approved 3-semester credit hour graduate level course in behavioral health ethics
- The professional will have therapy twice a month for 3 months
- Therapy focuses on interpersonal relationships, boundaries and countertransference

and if not signed, to invite the professional to participate in a formal interview and, if not signed, to remand the matter to formal hearing. The motion passed unanimously.

	Chip Coffey	Mary Coonrod	Patricia Dobratz	Gloria Gabler	Nikole Hintz-Lyon	Sally Jones	Jerri Shields	Heidi Quinlan	Gerald Szymanski	Vacant	Vacant	Vacant
AYE	X		X	X	X	X	X	X	X			
NAY												
Absent		X										

L. Margo Levine, LCSW-2417

Ms. Zavala summarized information regarding the Board’s investigation.

The professional addressed the Board telephonically.

Following review and discussion, members agreed no further action is necessary regarding the background investigation.

M. 2012-0132, Noline Mayger, LPC-12212

Mr. Ordonez reported that the request for a continuance was recently received and upon review does not appear to warrant additional time. The professional’s attorney withdrew the request for continuance.

The complainant was properly noticed, but did not appear.

The professional and her attorney, Joy Elkins, addressed the Board.

Following review and discussion by members, Mr. Coffey moved, seconded by Ms. Hintz-Lyon, to find the following violations:

- A.R.S. §32-3251(12)(l), any conduct, practice or condition that impairs the ability of the licensee to safely and competently practice
- A.R.S. §32-3251(12)(k), any conduct or practice that is contrary to recognized standards of practice as it relates to the ACA Code of Ethics A.5.E.

The motion passed unanimously.

Following further discussion, Mr. Coffey moved, seconded by Ms. Hintz-Lyon, to accept a consent agreement that stipulates the following:

- The license will be placed on probation for 12 months
- The professional will complete a pre-approved 3-semester credit hour graduate level course in behavioral health ethics
- The professional will complete 6-clock hours of pre-approved training such as NASW Staying Out of Trouble or its equivalent
- Early release is available

and if not signed, to invite the professional to participate in a formal interview and, if not accepted, to remand the matter to formal hearing. The motion passed unanimously.

	Chip Coffey	Mary Coonrod	Patricia Dobratz	Gloria Gabler	Nikole Hintz-Lyon	Sally Jones	Jerri Shields	Heidi Quinlan	Gerald Szymanski	Vacant	Vacant	Vacant
AYE	X		X	X	X	X	X	X	X			
NAY												
Absent		X										

N. 2015-0083, Dina Milum, LPC-11859

The professional was properly noticed, but did not appear. Ms. Zavala informed the Board that Ms. Milum’s husband contacted staff earlier in the day and stated that he and Ms. Milum would appear telephonically. Shortly thereafter, Ms. Milum sent the Board an email indicating that she was not going to appear.

Ms. Zavala summarized for the Board its investigation pertaining to Ms. Milum’s ability to safely and competently practice as a licensed behavioral health professional. Ms. Zavala’s presentation included updating the Board on Ms. Milum’s conduct since the board last considered this matter at its March meeting. The new information included her attendance in an IOP. Ms. Zavala referred to the records obtained from the IOP facility and advised the Board that staff was unable to confirm what, if any, post discharge recommendations Ms. Milum has implemented. Board members expressed concerns about Ms. Milum’s post discharge conduct including her failure to provide corroborating confirmation that she is following the activities referenced in her IOP records. The Board expressed concerns about Ms. Milum’s ability, pursuant to A.R.S. §32-3251(12)(1), to safely and competently practice and their responsibility to protect the public until that determination can be made.

Based upon the Board’s finding that the information contained in the investigative report imperatively requires emergency action in order to protect the public health, safety or welfare, Ms. Shields moved, seconded by Ms. Hintz-Lyon, to summarily suspend Ms. Milum’s license pursuant to A.R.S. §32-3281(N). The motion passed unanimously.

	Chip Coffey	Mary Coonrod	Patricia Dobratz	Gloria Gabler	Nikole Hintz-Lyon	Sally Jones	Jerri Shields	Heidi Quinlan	Gerald Szymanski	Vacant	Vacant	Vacant
AYE	X		X	X	X	X	X	X	X			
NAY												
Absent		X										

O. 2011-0062, Joanna Parris, LISAC-10846

Tabled

P. 2012-0100, Heather Sestili, LPC-12830

Ms. Quinlan recused from the matter.

Mr. Ordenez summarized the results of the Board’s investigation.

The complainant appeared in person and addressed the Board.

The professional and her attorney, Susan McClellan, appeared and addressed the Board.

Following review and discussion by members, Ms. Dobratz moved, seconded by Mr. Coffey, to find a violation of A.R.S. §32-3251(12)(1), any conduct practice or condition that impairs the ability of the licensee to safely and competently practice. The motion passed unanimously.

Ms. Hintz-Lyon moved, seconded by Mr. Coffey, to find a violation of A.R.S. §32-3251(12)(p), failing to conform to minimum practice standards as developed by the Board, as it relates to A.A.C. R4-6-1103(C). The motion passed unanimously.

Ms. Dobratz moved, seconded by Mr. Coffey, to find a violation of A.R.S. §32-3251(12)(ii), violating any federal or state law, rule or regulation applicable to the practice of behavioral health as it relates to A.R.S. §12-2293. The motion carried with Dr. Gabler and Ms. Jones opposed.

Following review and discussion by members, Ms. Dobratz moved, seconded by Mr. Coffey, to accept a consent agreement that stipulates the following:

- The license will be placed on probation for 12 months
- The professional will complete a pre-approved 3-semester credit hour graduate level course in behavioral health ethics that includes mandated reporting
- The professional will complete 6-clock hours of pre-approved training such as NASW Staying Out of Trouble or its equivalent
- Early release is available upon completion of the education

and if not signed, to invite the professional to participate in a formal interview and, if not accepted, to remand the matter to formal hearing. The motion passed unanimously.

	Chip Coffey	Mary Coonrod	Patricia Dobratz	Gloria Gabler	Nikole Hintz-Lyon	Sally Jones	Jerri Shields	Heidi Quinlan	Gerald Szymanski	Vacant	Vacant	Vacant
AYE	X		X	X	X	X	X		X			
NAY												
Absent		X						recuse				

Q. Shelley Tait, LMFT-0386

Ms. Zavala summarized information regarding the Board’s investigation.

The professional appeared in person and addressed the Board.

Following review and discussion, Ms. Dobratz moved, seconded by Ms. Jones, to open a complaint for further investigation. The motion passed unanimously.

R. Tamera Van Berkel, LAC applicant

Ms. Zavala summarized information regarding the Board’s investigation.

The applicant appeared in person and addressed the Board.

Following review and discussion, members agreed no further action is necessary regarding the background investigation.

The Board took a break at 4:09 p.m., reconvening its public meeting at 4:21 p.m.

S. 2013-0086, Cheryl Wheeler, LAC-12983 (suspended)

Ms. Zavala summarized information regarding the Board’s investigation.

The complainant appeared and addressed the Board.

The professional and her attorney, Faren Akins, appeared and addressed the Board.

Following review and discussion, Dr. Gabler moved, seconded by Ms. Jones, to dismiss the complaint with a non-disciplinary letter of concern addressing writing a letter to the court without seeking clinical supervision, inadequate documentation and poor choices. The motion passed unanimously.

T. Kendra Wright-Baker, LCSW applicant

Ms. Zavala summarized information regarding the Board’s investigation.

The applicant appeared and addressed the Board.

Mr. Szymanski moved, seconded by Ms. Jones, to go into executive session to review records exempt from public inspection pursuant to A.R.S. §38-431.03(A)(2). The motion passed unanimously and the Board went into executive session at 4:39 p.m., reconvening its public meeting at 4:50 p.m.

Following review and discussion by members, Mr. Coffey moved, seconded by Ms. Shields, to open a complaint. The motion passed unanimously.

Mr. Coffey moved, seconded by Ms. Dobratz, to find a violation of A.R.S. §32-3251(12)(I), any conduct, practice or condition that impairs the ability to safely and competently practice. The motion passed unanimously.

Mr. Coffey moved, seconded by Ms. Quinlan, to accept a consent agreement that stipulates the following:

- Issue license upon passage of the required exam
- License will be placed on 24 month probation with a stayed revocation
- The professional will complete 6-clock hours of pre-approved continuing education in co-occurring disorders
- The professional will have therapy for 24 months, the first 12 twice a month and then frequency can decrease to once a month based on therapist’s recommendation
- Therapy will address self-care, relapse prevention and personal growth at a minimum
- The professional will receive clinical supervision for 24 months, the first 12 twice a month and then frequency can decrease to once a month based on supervisor’s recommendation
- Clinical supervision shall focus on self-care, personal insight and stress management
- The professional will submit quarterly medical management reports

and if not signed, to deny the application based on a finding of unprofessional conduct pursuant to A.R.S. §32-3275(6). The motion passed unanimously.

	Chip Coffey	Mary Coonrod	Patricia Dobratz	Gloria Gabler	Nikole Hintz-Lyon	Sally Jones	Jerri Shields	Heidi Quinlan	Gerald Szymanski	Vacant	Vacant	Vacant
AYE	X		X	X	X	X	X	X	X			
NAY												
Absent		X										

U. Joshua Wyatt, LSAT-12048

Ms. Zavala summarized information regarding the Board’s investigation.

The professional was properly noticed, but did not appear.

Following review and discussion by members, Ms. Shields moved, seconded by Dr. Gabler, to accept the signed proposed consent agreement for the voluntary surrender of the professional’s license. The motion passed unanimously.

	Chip Coffey	Mary Coonrod	Patricia Dobratz	Gloria Gabler	Nikole Hintz-Lyon	Sally Jones	Jerri Shields	Heidi Quinlan	Gerald Szymanski	Vacant	Vacant	Vacant
AYE	X		X	X	X	X	X	X	X			
NAY												
Absent		X										

9. Assistant Attorney General's Report: Marc Harris, A.A.G.

A. *Update regarding Gary Tupper appeal.*

Tabled

10. Renewal applications: review, consideration and action

A. *Ramie Hansen, LAC-13056*

Ms. Zavala provided information regarding the renewal application.

Following review and discussion by members, Ms. Shields moved, seconded by Ms. Hintz-Lyon, to allow the license to expire. The motion passed unanimously.

11. Applications for licensure: review, consideration and action

Social Work

Ms. Jones moved, seconded by Mr. Coffey, to approve 4 applicants as Licensed Clinical Social Workers, 6 applicants as Licensed Clinical Social Worker by endorsement, 28 applicants as Licensed Master Social Workers, one applicant as a Licensed Master Social Worker by endorsement, and one applicant as a Licensed Bachelor Social Worker. The motion passed unanimously.

Ms. Jones moved, seconded by Mr. Coffey, to deny three applications based on failure to pass the required exam, three applications based on failure to take the required exam, and one application based on failure to meet minimum requirements. The motion passed unanimously.

Counseling

Mr. Coffey moved, seconded by Ms. Jones, to approve 24 applicants as Licensed Associate Counselors, 10 applicants as Licensed Professional Counselors and four applicants as Licensed Professional Counselors by endorsement. The motion passed unanimously.

Mr. Coffey moved, seconded by Ms. Dobratz, to deny four applications based on not meeting minimum requirements, one application based on not meeting minimum requirements by endorsement, and one application based on failure to pass the required exam. The motion passed unanimously.

Substance Abuse

Mr. Szymanski moved, seconded by Mr. Coffey, to approve six applicants as Licensed Associate Substance Abuse Counselors, three applicants as Licensed Independent Substance Abuse Counselors and one applicant as a Licensed Independent Substance Abuse Counselor by endorsement. The motion passed unanimously.

Mr. Szymanski moved, seconded by Mr. Coffey, to deny two applications based on not meeting minimum requirements, one application based on failure to pass the required exam, and one application based on failure to take the required exam. The motion passed unanimously.

Marriage and Family Therapy

Dr. Gabler moved, seconded by Mr. Coffey, to approve eight applicants as Licensed Associate Marriage and Family Therapists, two applicants as Licensed Marriage and Family Therapists, and two applicants as Licensed Marriage and Family Therapists by endorsement. The motion passed unanimously.

12. Report from Chair

A. *Summary of current events*

Ms. Shields reminded members that elections are in June and indicated that she would like to continue to serve as Chair.

B. Update and review of staffs' implementation of Board's directives and operational objectives.
No report.

C. Development of a Board Civility Policy
Ms. Shields requested that the issue be added to the June agenda.

D. Discussion regarding annual review of Executive Director
See agenda item 15

13. Report from the Treasurer

A. Monthly Financial Reports
Members reviewed the monthly financial report.

Following review, Ms. Shields moved, seconded by Mr. Coffey, to accept the monthly financial reports as presented. The motion passed unanimously.

The Board took a break at 5:49 p.m., reconvening its public meeting at 5:55 p.m.

14. Report from the Executive Director and/or staff

A. General Agency Operations
No report.

B. Review, consideration, and possible action regarding SB1374 update
Members discussed the 6th quarterly report submitted to the legislature.

Ms. Zavala reported regarding the tentative timeline to approve proposed rules, have public hearings and publish new rules to be effective November 1, 2015.

C. Discussion regarding SB1212
Ms. Zavala reported that SB1212 will be effective July 3, 2015. The senate bill addressed concerns from prior legislation regarding ARC appointments, endorsement requirements, limited ED dismissals and guidelines for tele-practice.

D. Review, consideration, and possible action regarding customer service surveys
Ms. Zavala reported regarding the ability to change the customer service survey questions.

Members will send potential survey questions to the Executive Director, review of the new survey and process will be on the agenda for the June Board meeting.

E. Review, consideration, and possible action regarding updating the Board's website
Ms. Shields reported regarding the website update which will include the various things that the Board has suggested.

F. Discussion regarding the complaint process.
No report

G. Review, consideration, and action regarding the Board's credit card service fee
Ms. Zavala reported that tracking of the service fee for using a credit card shows that 57% of people are paying for renewals by credit card. The service fee is \$3 however over the last 7 months the Board's average cost to process is \$4.57 per transaction.

Following review and discussion, Ms. Shields moved, seconded by Ms. Hintz-Lyon, to increase the credit card service fee to \$4.50 per transaction. The motion passed unanimously.

H. Development of process for initial appointment of ARC members

Ms. Zavala reminded members that the initial appointments will be made by the Board. The Governor's Office of Appointments will be responsible for future appointments.

Members discussed the draft process and application.

Following review and discussion, Ms. Hintz-Lyon moved, seconded by Mr. Szymanski, to accept the draft process. The motion passed unanimously.

Ms. Shields suggested that identified initial ARC members be appointed to the credentialing committees to get some training before November.

Ms. Shields moved, seconded by Ms. Hintz-Lyon, to approve the draft applications for ARC members. The motion passed unanimously.

I. Change in process regarding mailings

Ms. Zavala reported that the agency has been sending disciplinary mailings regular and certified and there is no statute requiring certified mail.

Following discussion, Ms. Zavala agreed to research the USPS return receipt process.

Mr. Szymanski moved, seconded by Ms. Jones, to send the initial disciplinary mailing certified and then switch to regular mail for the rest of the process. The motion passed unanimously.

Ms. Zavala will report back to the Board in 90 days.

J. Discussion regarding dissemination of member documents

Members have no issues with the way meeting documents are being provided.

K. Discussion regarding approval of emergency rule for MFT testing

Ms. Zavala reported that the emergency rule for MFT testing was approved in March.

L. Discussion regarding 30-month Auditor General's follow-up report

Ms. Zavala reported that the agency has implemented that which was requested by the Auditor General.

M. Review, consideration, and action regarding assignment of Board designee for SACC compliance and investigations

Ms. Shields moved, seconded by Ms. Dobratz, to appoint Mr. Szymanski as the Board designee for the Substance Abuse Credentialing Committee. The motion passed unanimously.

N. Discussion regarding online renewal

Ms. Zavala reported that online renewals are scheduled to roll out in July.

O. Discussion regarding 5-year plan

The five-year plan evaluating all the rules has been presented to and accepted by the Governor's Regulatory Review Council.

P. Discussion regarding notice of Auditor General's financial audit

Ms. Zavala reported that she has been notified the agency will have a financial audit that begins next week.

15. Committee reports

A. Personnel Subcommittee update

Ms. Jones reported that the Personnel Subcommittee has finalized the process for annual evaluation of the Executive Director.

The evaluation is composed of three tools: Board member evaluation; staff evaluation; and self-evaluation. Completed evaluations are to be submitted to Ms. Wilson by Friday, May 15, 2015. Ms. Shields will compile all the results and make a recommendation regarding the Executive Director's merit increase.

Following review and discussion, Mr. Coffey moved, seconded by Ms. Hintz-Lyon, to accept the process for evaluation and to include past Board members who attended at least 6 meetings during the evaluation period. The motion passed unanimously.

B. Rules Subcommittee update

No report.

16. National and regional news regarding the profession(s)

None

17. Future agenda items

- Discussion regarding on-line CEUs
- Discussion regarding custody complaints
- Discussion regarding exiting Board members
- Development of civility statement

18. Call for public comment

No one was present to respond to the call for public comment.

19. Establishment of future meeting dates

The next meeting is scheduled for Thursday, June 4, 2015, at 9:00 a.m., at 3443 North Central Avenue, Room 1705.

20. Adjournment

Ms. Hintz-Lyon moved, seconded by Ms. Dobratz, to adjourn. The motion passed unanimously and the meeting was adjourned at 6:47 p.m.

Patricia Dobratz
Secretary/Treasurer

Date

Arizona Board of Behavioral Health Examiners
May 2015 –License Approvals

Licensed Associate Counselor -- 24--

Jamie Baha	Lisa Fechner	Kimberly Lopez	Christina Moore
Catherine Barto	Anna Feld	Samantha Martin	Nicole Rerucha
Erica Bessen	Shawn Harrel	David Meer	Annette Stanley
Lori CLinkenbeard	Ina Hilgers	Victoria Meier	Aislinn Stewart
Ashley David	Caitlin Holm	Stephanie Millar-Haskell	Lauren Timmermans
Meg Dufour	Andrea Jimenez	Bonnie Mitchell	Bonnie Voges

Licensed Professional Counselor -- 10 -

Ariella Allaman	Lauren Jack	Helen Thomas	Kimberlee Wechsler
LaToya Grigler	Mihaela Nestic-Karaselimovic	Lauren Valazza	Tyrae Word
Angela Hendrix	Danuiel Orozco		

Licensed Professional Counselor by endorsement -- 4 -

David Clegg	Helen Kintonis	Lynn Oski	Wanda Patterson
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Licensed Master Social Worker – 28 --

Daed Ayala Penalzoza	Lindsey Feldman	Aaron Levinson	Todd Obermeyer
Jennifer Beitel	Jeannette Galindo	Jessica Lewerke	Daniel Omans
Victoria Caltabiano	Nancy Garcia Vega	Maegan Linton	Edythe Ryan
Elida Carr	John Gossett	Samantha Manchik	Patrick Scott
Lori Chang	Hermanpreet Grewal	Julianne Mayer	Melodie Screiner
Hillary Cozby	Angela Hamilton	Lindsay Merrell	Alexis Stewart
Brandon Dellario	Staci Koontz	Kristina Morris	Kathleen Trujillo

Licensed Clinical Social Worker by endorsement – 6 --

Terri Aubin	David Barko	Gloria Mucino
Cristal Barko	Lauren Fofanova	Christina Wick

Licensed Clinical Social Worker – 4 --

Melissa Dohse	Benjamin Harding	Nichole Rammell	Ifeanyi Willson
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Licensed Master Social Worker by endorsement – 1 --

Christine Ostrom

Licensed Bachelor Social Worker – 1 --

Rhonda Makowichuk

Licensed Associate Substance Abuse Counselor-- 6 -

Julie Amodeo	Laura Esquer	Randall Lout
Anthony Thompson	Lindsay Frye	Suyapa Figueroa

Licensed Independent Substance Abuse Counselor-- 3 -

Job Elliot	Arbita Ferozepurwalla	Peter Picone
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Licensed Independent Substance Abuse Counselor by endorsement-- 1 -

Kristin Kennedy

Licensed Associate Marriage and Family Therapist -- 8 --

Justin Schans
Kira Roerig

Samantha Bogert
Haley Biehler

Lesley Price
Sarah Hall

Sarah Kessler
Heather Fox

Licensed Marriage and Family Therapist -- 2 --

Kyle Rosebaugh

Laura Hoyt

Licensed Marriage and Family Therapist by endorsement -- 2 --

Susan Blesch

Marcia Schubert

Arizona Board of Behavioral Health Examiners
May 2015 - License Denials

Counseling -- failure to meet minimum requirements by endorsement (1)

Lisa Bozik

Counseling -- failure to meet minimum requirements (4)

Carah Elizabeth

Susan Salmonson

Stephanie Wake

Megan Stuart

Counseling -- failure to pass the required exam (1)

Juliandra Bailon

Social Work -- failure to take the required exam (3)

Narcie Channell

Maria Maloney

Kimberlee Velazquez

Social Work -- failure to pass the required exam (3)

Amy DeTuncq

Kim Grayer-Mason

David Tafuna

Social Work -- failure to meet minimum requirements (1)

Cosette Rae

Substance Abuse -- failure to meet minimum requirements (2)

Christine Martinez

John Casadonte

Substance Abuse -- failure to pass the required exam (1)

Juan Lopez

Substance Abuse -- failure to take the required exam (1)

Amy Hawthorne