



STATE OF ARIZONA
BOARD OF BEHAVIORAL HEALTH EXAMINERS
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DOUGLAS A. DUCEY
Governor

TOBI ZAVALA
Executive Director

BOARD OF BEHAVIORAL HEALTH EXAMINERS
TELECONFERENCE MEETING MINUTES
December 7, 2017

Members Present

telephonically: Kimberly Bailey, Chip Coffey, Mary Coonrod, Gary Goodwin, Heidi Quinlan, Jerri Shields, Gerald Szymanski

Members Absent: Bradley Barnett, Cedric Davis, Nikole-Hintz-Lyon, Meaghan Kramer

Staff Present: Tobi Zavala, Executive Director; Donna Dalton, Deputy Director

1. Call to Order

A meeting of the Arizona Board of Behavioral Health Examiners was called to order on December 7, 2017, at 8:08 a.m. with Ms. Shields presiding.

2. Roll Call

See above.

3. Applications for licensure and educational programs: review, consideration and action

A. Review, consideration, and possible action regarding approving the Board's executive director to serve as the American Association of State Counseling Board's executive director representative.

Ms. Zavala informed the members that she had been nominated to serve as the executive director representative representing other member states' boards for the American Association of State Counseling Boards. Ms. Zavala indicated that if selected, her duties would require 4-5 hours monthly and potentially travel to minimal meetings each year. The election process will take place in January of 2018.

Following review and discussion by members, Ms. Quinlan moved, seconded by Ms. Coonrod to allow Ms. Zavala to accept the nomination. The motion passed unanimously.

4. Future agenda items

N/A

5. Call for public comment

No one was present to respond to the call for public comment.

6. Establishment of future meeting dates

The next meeting is scheduled for Friday, January 19, 2018, at 9:00 a.m., at 1740 W. Adams St., Phoenix AZ 85007.

7. Adjournment

Mr. Coffey moved, seconded by Ms. Coonrod, to adjourn. The motion passed unanimously and the meeting was adjourned at 8:15 a.m.

Gerald Szymanski
Secretary/Treasurer

Date