



STATE OF ARIZONA  
BOARD OF BEHAVIORAL HEALTH EXAMINERS  
3443 NORTH CENTRAL AVENUE, SUITE 1700  
PHOENIX, AZ 85012  
PHONE: 602.542.1882 FAX: 602-364-0890  
Arizona State Website: [www.az.gov](http://www.az.gov)  
Board Website: [www.azbbhe.us](http://www.azbbhe.us)  
Board E-mail Address: [information@azbbhe.us](mailto:information@azbbhe.us)

JANICE K. BREWER  
Governor

TOBI ZAVALA  
Executive Director

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### MISSION STATEMENT

To establish and maintain standards of qualifications and performance for licensed behavioral health professionals in the fields of counseling, marriage and family therapy, social work and substance abuse counseling and to regulate the practice of licensed behavioral health professionals for protection of the public.

**BOARD OF BEHAVIORAL HEALTH EXAMINERS  
NOTICE & AGENDA FOR REGULAR SESSION MEETING  
Scheduled for December 4, 2014, at 9:00 AM  
3443 N Central Avenue, Room 1705, Phoenix, Arizona**

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the general public and to members of the Arizona State Board of Behavioral Health Examiners that the Board will hold a regular meeting open to the public on the date and at the time indicated above. (The meeting room is located on the 17<sup>th</sup> floor of the building.)

The Board reserves the right to change the order of items on the agenda, except for those matters set for a specific time. The formal hearings and formal interviews are scheduled to be heard during specific time blocks. The Board Chairperson, however, reserves the right to call cases in random order. Please note that the recommendations listed on the agenda are merely suggested Board actions. Those recommendations do not become final until adopted by the Board. The Board has the authority to accept, reject or modify any recommendation listed on the agenda.

Pursuant to A.R.S. §38-431.03(A)(3) the Board, upon majority vote of a quorum of the members, may hold an Executive Session on any item on the agenda, where applicable, to obtain legal advice. Executive Sessions are not open to the public.

The Board usually allows 3 – 5 minutes per person for public comment on any agenda item; however, depending on the issue presented, the Board Chairperson has the discretion to expand that time.

Americans with Disabilities Act: Persons with a disability may request a reasonable accommodation, such as a sign language interpreter or a copy of this document in alternative format, by contacting Mary Wilson at 602-542-1832 or the TDD number at 800-367-8939.

#### Board Members

Jerri Shields, LPC, Chairperson  
Page Gonzales, Public Member, Secretary/Treasurer  
Kirk Bowden, LISAC, LPC  
Peter (Chip) Coffey, LPC  
Mary Coonrod, Public Member  
Patricia Dobratz, LMFT  
Gloria Gabler, LMFT  
Cecilia (Sally) Jones, LCSW  
Gerald Szymanski, LISAC, LPC  
Vacant, Professional Member  
Vacant, Public Member  
Vacant, Public Member

If you need to speak to a member of the Board staff regarding an agenda item, please contact Mary Wilson at 602-542-1832 or the TDD number at 800-367-8939.

The agenda for the meeting is as follows:

**1. Call to order**

**2. Roll call (staff)**

**3. Minutes: review, consideration and action.**

Pursuant to A.R.S. § 38-431(A)(2), any discussion of the executive session minutes will take place in executive session.

*A. November 6, 2014, general meeting minutes*

**4. Notification of Deficiencies**

*Victoria Ramirez                  Robin (Everist) Green  
Shelby Schrader                  Antoinetta Estrada*

**5. Consent Agenda: review, consideration and action**

The Board may go into executive session to discuss confidential records pursuant to A.R.S. § 38-431.03(A)(2) or to obtain legal advice pursuant to A.R.S. §38-431.03(A)(3).

N/A

**6. Administrative Hearings 10:00 AM**

Pursuant to A.R.S. §§ 32-3253(A)(10) and 41-1092.07, the Board will conduct administrative hearings in the following matter(s). During the administrative hearing, the Board may go into executive session to discuss confidential records pursuant to A.R.S. § 38-431.03(A)(2) or to obtain legal advice pursuant to A.R.S. §38-431.03(A)(3).

N/A

**7. Formal Interviews**

Pursuant to A.R.S. § 32-3281, the Board will conduct a Formal Interview in the following matter(s). During a formal interview, the Board may go into executive session to discuss confidential records pursuant to A.R.S. § 38-431.03(A)(2) or to obtain legal advice pursuant to A.R.S. § 38-431.03(A)(3).

N/A

**8. Complaints and other disciplinary matters: review, consideration and action.**

The Board may go into executive session to discuss confidential records pursuant to A.R.S. § 38-431.03(A)(2) or to obtain legal advice pursuant to A.R.S. § 38-431.03(A)(3).

*Pending complaints represent unproven allegations. On investigation, many complaints are found to be without merit or not of sufficient seriousness to merit disciplinary action against the licensee and are dismissed.*

*A. 2014-0059, Hugh Baird, LPC-10107*

Initial review, consideration, and action.

*B. 2014-0063, Pamela Chambers, LPC-10937*

Initial review, consideration, and action.

*C. 2013-0057, Cheryl Bolte, LISAC-10915 and LPC-10982*

For review, consideration, and action regarding compliance with the consent agreement.

*D. Ann Iverson, LAC applicant*

Initial review, consideration, and action regarding opening a complaint and possible disciplinary action based on background information.

*E. Jennifer Johnson, LMSW applicant*

Initial review, consideration, and action regarding opening a complaint and possible disciplinary action based on background information.

*F. Brianne Lines, LAC applicant*

Initial review, consideration, and action regarding opening a complaint and possible disciplinary action based on background information.

*G. Ruth McWhorter, LPC-0338*

Initial review, consideration, and action regarding opening a complaint and possible disciplinary action based on background information.

*H. Sophia Rodriguez, LMSW applicant*

Initial review, consideration, and action regarding opening a complaint and possible disciplinary action based on background information.

*I. 2014-0067, Ashley Shaub-Betcher, LMSW-13251*

Initial review, consideration, and action.

*J. 2011-0079, Jennifer Slothower, LPC-1899*

Initial review, consideration, and action.

*K. Byron Watson, LAC applicant*

Initial review, consideration, and action regarding opening a complaint and possible disciplinary action based on background information.

*L. 2013-0078, 2014-0001, and 2015-0042, Rebecca Currie, LAC-12621*

Initial review, consideration, and action.

*M. 2015-0016, Kathleen McGuire, LPC-10650*

Initial review, consideration, and action.

*N. 2013-0001, Kimberlee Herman, LCSW-13415*

For review, consideration, and action regarding the proposed revised signed consent agreement.

**9. Assistant Attorney General's Report: Marc Harris, A.A.G.**

The Board may go into executive session to discuss confidential records pursuant to A.R.S. § 38-431.03(A)(2) or to obtain legal advice pursuant to A.R.S. §38-431.03(A)(3).

N/A

**10. Temporary licenses: review, consideration and action**

N/A

**11. Applications for licensure: review, consideration and action**

The Board may go into executive session to discuss confidential records pursuant to A.R.S. § 38-431.03(A)(2) or to obtain legal advice pursuant to A.R.S. §38-431.03(A)(3).

*A. Review, consideration, and possible action regarding applications for licensure*

Names are posted for review in the reception area of 3443 N. Central Avenue, Suite 1700, Phoenix, AZ at least twenty-four (24) hours in advance of the meeting.

**12. Report from the Chair**

The Board may go into executive session to discuss personnel matters pursuant to A.R.S. §38-431.03(A)(1), discuss confidential records pursuant to A.R.S. § 38-431.03(A)(2) or to obtain legal advice pursuant to A.R.S. §38-431.03(A)(3).

*A. Summary of current events*

By law, the summary of current events is limited to summarizing recent occurrences. The Board cannot propose, discuss, deliberate or take legal action on any matter in the summary unless the specific matter is properly noticed for legal action.

*B. Update and review of staffs' implementation of Board's directives and operational objectives.*

**13. Report from the Treasurer**

*A. Monthly financial report*

**14. Report from the Executive Director and/or staff**

The Board may go into executive session to discuss personnel matters pursuant to A.R.S. §38-431.03(A)(1), to discuss confidential records pursuant to A.R.S. §38-431.03(A)(2), or to obtain legal advice pursuant to A.R.S. §38-431.03(A)(3).

*A. General Agency Operations*

*B. Review, consideration, and possible action regarding SB1374 update.*

*C. Review, consideration, and possible action regarding the results of the customer service surveys.*

*D. Review, consideration, and possible action regarding updating the Board's website.*

*E. Discussion regarding the complaint process.*

*F. Review, consideration, and possible action regarding processes related to non-contemporaneous documentation.*

*G. Review, consideration, and action regarding accepting proposed Executive Director job description.*

*H. Review, consideration, and action regarding legislative changes to allow dismissals by the Executive Director.*

*I. Review, consideration, and possible action regarding emergency rulemaking for Marriage and Family Therapy testing.*

**15. Committee reports**

The Board may go into executive session to discuss personnel matters pursuant to A.R.S. § 38-431.03(A)(1), to discuss confidential records pursuant to A.R.S. § 38-431.03(A)(2), or to obtain legal advice pursuant to A.R.S. § 38-431.03(A)(3).

*A. Personnel Subcommittee Update*

*B. Rules Subcommittee Update*

**16. National and regional trends and news regarding the profession(s)**

N/A

**17. Future agenda items**

**18. Call for public comment**

Those wishing to address the Board do not need to request permission in advance; however, the Board may limit those persons speaking during this time to a reasonable number on any given public matter. In addition, each person wishing to address the Board will be given five (5) minutes to do so. Pursuant to A.R.S. § 38-431.01(H), the Board can only take action on matters listed on the agenda. Action on public comment matters that are not listed on the agenda will be limited to directing staff to study the matter or to schedule the matter for further discussion at a later date.

**19. Establishment of future meeting date(s)**

*The next meeting is scheduled for Thursday, January 15, 2015, at 9:00 a.m., at 3443 North Central Avenue, Room 1705.*

**20. Adjournment**

December 1, 2014

Tobi Zavala  
Executive Director