



STATE OF ARIZONA  
BOARD OF BEHAVIORAL HEALTH EXAMINERS  
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JANICE K. BREWER  
Governor

TOBI ZAVALA  
Executive Director

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BOARD OF BEHAVIORAL HEALTH EXAMINERS MEETING MINUTES  
August 14, 2014

Members Present: Jerri Shields, Page Gonzales, Kirk Bowden, Mary Coonrod, Patricia Dobratz, Chip Coffey, Sally Jones

Members Absent: Gloria Gabler, Gerald Szymanski, Mike Jones

Staff Present: Tobi Zavala, Executive Director, Donna Dalton, Assistant Director, Beth Campbell, A.A.G., Marc Harris, A.A.G., Diana Day, Solicitor General's Office, Joey Ordonez, Enforcement Manager, Mary Wilson

**1. Call to Order**

The meeting of the Arizona Board of Behavioral Health Examiners was called to order on August 14, 2014, at 9:10 a.m. with Ms. Shields presiding.

**2. Roll Call**

See above.

**3. Minutes: review, consideration and action**

Ms. Gonzales moved, seconded by Mr. Coffey, to approve the general meeting minutes from the July 25, 2014, meeting as submitted. The motion passed unanimously. Dr. Bowden and Ms. Coonrod abstained from the vote.

Ms. Gonzales moved, seconded by Mr. Coffey, to approve the 9:06 a.m. executive session minutes from the July 25, 2014, meeting as submitted. The motion passed unanimously. Dr. Bowden and Ms. Coonrod abstained from the vote.

Ms. Gonzales moved, seconded by Mr. Coffey, to approve the 1:55 p.m. executive session minutes from the July 25, 2014, meeting as submitted. The motion passed unanimously. Dr. Bowden and Ms. Coonrod abstained from the vote.

**4. Notification of Deficiencies**

Adriana Butler, an applicant from the list of 4, appeared and addressed the Board.

**5. Consent Agenda: review, consideration and action**

None

*The Board took a break at 10:00 a.m. due to loss of quorum. The Board reconvened its public meeting at 10:47 a.m.*

**6. Administrative Hearings 10:00 AM**

*A. Byron Watson, LAC applicant*

Diana Day, Solicitor General’s Office, appeared to provide independent legal advice to the Board.

Ms. Campbell, A.A.G., appeared on behalf of the State.

Mr. Watson appeared on his own behalf and made an opening statement.

Ms. Campbell made an opening statement.

The Board took a break to review Respondent’s exhibits at 10:59 a.m., reconvening the hearing at 11:05 a.m.

Ms. Campbell objected to the argument page as not being evidence.

Ms. Shields admitted Respondent’s exhibits minus the argument pages and letter C which is the applicant’s notes.

Ms. Campbell, A.A.G., questioned Mr. Watson.

Ms. Shields admitted State’s Exhibits 1 through 8.

Dr. Waterman was sworn and testified.

Mr. Watson cross-examined Dr. Waterman.

Following review and discussion by members, Dr. Bowden moved, seconded by Mr. Coffey to grant the license. The motion passed unanimously.

*B. Samuel Wolde, LAC applicant*

Diana Day, Solicitor General’s Office, appeared to provide independent legal advice to the Board.

Ms. Campbell, A.A.G., appeared on behalf of the State.

Mr. Wolde was properly noticed, but did not appear.

Following discussion by members, Dr. Bowden moved, seconded by Ms. Gonzales, to uphold the denial. The motion passed unanimously. See roll call vote.

	Kirk Bowden	Mary Coonrod	Gloria Gabler	Page Gonzales	Michael Jones	Jerri Shields	Gerald Szymanski	Sally Jones	Chip Coffey	Patricia Dobratz	Vacant	Vacant
AYE	X	X		X		X		X	X	X		
NAY												
Absent			X		X		X					

Mr. Wolde appeared at 12:30 p.m.

Dr. Bowden moved, seconded by Ms. Jones, to rescind the previous vote and reschedule the hearing for a later date. The motion passed unanimously.

**7. Formal Interviews**

None

**8. Complaints and other disciplinary matters: review, consideration and action**

*A. Keith Allen , LCSW-12291*

Ms. Zavala summarized the results of the Board’s investigation.

The professional appeared in person and addressed the Board.

Following discussion by members, Mr. Coffey moved, seconded by Dr. Bowden, to open a complaint, accept the findings of fact and conclusions of law, and offer a consent agreement that stipulates the following:

- The professional’s license will be placed on probation for 24 months
- The professional shall receive therapy focusing on grief/loss issues and coping with alcohol issues
- The therapist shall be pre-approved by the Board’s designee
- Therapy shall be twice a month and therapist shall submit quarterly reports
- The professional shall attend community support recovery meetings of his choice twice a month
- Early release possible after 12 months by professional’s request if 24 meetings and therapy sessions have been attended and upon recommendation of the therapist

The motion passed unanimously. See roll call vote.

	Kirk Bowden	Mary Coonrod	Gloria Gabler	Page Gonzales	Michael Jones	Jerri Shields	Gerald Szymanski	Sally Jones	Chip Coffey	Patricia Dobratz	Vacant	Vacant
AYE	X	X		X		X		X	X	X		
NAY												
Absent			X		X		X					

Following further discussion, Ms. Shields moved, seconded by Ms. Coonrod, that if the consent agreement is not signed, to invite the professional to participate in a formal interview and, if not accepted, to remand the matter to formal hearing. The motion passed unanimously.

*B. 2012-0143, Lynn Brimhall, LMSW-12894 and LCSW applicant*

Ms. Zavala summarized the results of the Board’s investigation.

The applicant and her attorney, Brandon Hale, appeared and addressed the Board.

Following review and discussion, Ms. Dobratz moved, seconded by Dr. Bowden, to dismiss the complaint. The motion passed unanimously.

*C. Christopher Haddox, LAC-14171*

Ms. Zavala summarized information regarding the self-report.

The professional appeared in person and addressed the Board.

Following review and discussion by members, Dr. Bowden moved, seconded by Mr. Coffey, to open a complaint and offer an Interim Consent Agreement for a minimum of 18 months and, if not signed, to remand the matter to formal hearing for revocation. The motion passed unanimously. See roll call vote.

	Kirk Bowden	Mary Coonrod	Gloria Gabler	Page Gonzales	Michael Jones	Jerri Shields	Gerald Szymanski	Sally Jones	Chip Coffey	Patricia Dobratz	Vacant	Vacant
AYE	X	X		X		X		X	X	X		
NAY												
Absent			X		X		X					

*D. 2014-0060, Susanne Johnson, LPC-12110*

Ms. Zavala summarized information regarding the Board’s investigation.

The professional’s attorney, Susan McClellan, appeared and addressed the Board.

Following review and discussion, Ms. Gonzales moved, seconded by Dr. Bowden, to accept the signed consent agreement for the voluntary surrender of the professional’s license. The motion passed unanimously. See roll call vote.

	Kirk Bowden	Mary Coonrod	Gloria Gabler	Page Gonzales	Michael Jones	Jerri Shields	Gerald Szymanski	Sally Jones	Chip Coffey	Patricia Dobratz	Vacant	Vacant
AYE	X	X		X		X		X	X	X		
NAY												
Absent			X		X		X					

Dr. Bowden moved, seconded by Ms. Shields, to direct Board staff to notify law enforcement. The motion passed unanimously.

*E. 2013-0084, Joyce Morgan, LCSW-2820 and LISAC-11586*

Ms. Zavala summarized the results of the Board’s investigation.

The professional appeared in person and addressed the Board.

Following review and discussion, Ms. Jones moved, seconded by Mr. Coffey, to dismiss the complaint. The motion passed unanimously.

*F. Robert Tencer, LCSW-3586*

Tabled due to lack of quorum

**9. Assistant Attorney General’s Report: Marc Harris, A.A.G.**

*A. Discussion regarding the Open Meeting Law*

Mr. Harris, A.A.G., provided information regarding the open meeting law.

**10. Applications for licensure: review, consideration and action**

*Social Work*

Ms. Shields moved, seconded by Ms. Coonrod, to approve 8 applicants as Licensed Clinical Social Workers, 3 applicants as Licensed Clinical Social Workers by endorsement, and 14 applicants as Licensed Master Social Workers. The motion passed unanimously.

Ms. Shields moved, seconded by Ms. Coonrod, to deny one application based on failure to pass the required exam. The motion passed unanimously.

*Counseling*

Ms. Shields moved, seconded by Ms. Coonrod, to approve 22 applicants as Licensed Associate Counselors, 6 applicants as Licensed Professional Counselors and 3 applicants as Licensed Professional Counselors by endorsement. The motion passed unanimously.

Ms. Shields moved, seconded by Ms. Gonzales, to deny 2 applications based on not meeting minimum requirements, one application based on not meeting minimum requirements by endorsement, and 2 applications based on failure to take the required exam. The motion passed unanimously.

*Substance Abuse*

Dr. Bowden moved, seconded by Ms. Coonrod, to approve 3 applicants as Licensed Associate Substance Abuse Counselors and one applicant as a Licensed Substance Abuse Technician. The motion passed unanimously.

*Marriage and Family Therapy*

License approvals are tabled due to Ms. Dobratz recusal.

Ms. Dobratz moved, seconded by Ms. Shields, to deny one application based on not meeting minimum requirements. The motion passed unanimously.

**11. Report from Chair**

*A. Review, consideration and action related to strategic performance and conduct expectations for the Board in FY2015*

Ms. Shields provided information regarding a plan for the performance of the Board and its members during the next year.

Members discussed how to have lunch if a meeting is all day. After considering options, members agreed that if a meeting is going to last past 2 p.m. the Board will break to eat for 15 minutes.

**12. Report from the Treasurer**

*A. Monthly Financial Reports*

Members reviewed the monthly financial reports.

Following review, Ms. Gonzales moved, seconded by Dr. Bowden, to accept the monthly financial report as presented. The motion passed unanimously.

**13. Report from the Executive Director and/or staff**

*A. General Agency Operations*

No report.

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*B. Review, consideration, and possible action regarding SB1374 update*

Ms. Zavala reported that implementation is proceeding in a timely manner.

*C. Review, consideration, and possible action regarding customer service surveys*

Members discussed the customer service surveys results and comments.

Members and staff discussed using information from the surveys to update the Board's website in the future.

*D. Review, consideration, and possible action regarding updating the Board's website*

Ms. Shields and Ms. Zavala provided information regarding changes to the Board's website.

Members discussed the following possible changes/additions as time/resources allow:

- Board member pictures and bios will be added to the website
- Staff members' length of time with the Board will be added to the website.
- Each discipline will have its own tab
- Each discipline will have a link to its ethical code
- A tab for curriculum requirements
- Flow chart of the complaint process
- Organizational chart of the Board and agency
- Pie chart of disciplinary actions including dismissals

*E. Discussion regarding year-end numbers*

Ms. Zavala provided information regarding year-end numbers.

*F. Discussion regarding the complaint process*

Ms. Zavala provided information regarding the complaint process and priority levels of complaints.

*G. Board designees for investigative sign-offs and Board member assignments*

Ms. Zavala explained to members what an investigative sign-off is and verified that Ms. Jones will take social work and Mr. Coffey will take counseling.

*H. Exam requirement for licenses by endorsement pursuant to SB1374*

Ms. Dalton summarized an issue with older social work licensees attempting to qualify under endorsement with the advanced generalist exam.

The Social Work Credentialing Committee has recommended that the Board allow the advanced generalist exam if the professional passed it before 2004 to get the license they are using for endorsement and they have held that license continually.

Dr. Bowden moved, seconded by Ms. Shields, to approve the Social Work Credentialing Committee's recommendation. The motion passed unanimously.

**14. Committee reports**

*A. Personnel Subcommittee update*

Ms. Shields reported that the subcommittee has not met. She asked staff to reach out to members and get a meeting scheduled.

*B. Rules Subcommittee update*

Ms. Dalton reported that the subcommittee is on schedule for implementation.

**15. National and regional news regarding the profession(s)**

No report.

**16. Future agenda items**

Exams accepted for endorsement per SB1374

**17. Call for public comment**

No one responded to the call for public comment.

**18. Establishment of future meeting dates**

The next meeting is scheduled for Thursday, September 4, 2014, at 9:00 a.m., at 3443 North Central Avenue, Room 908.

**19. Adjournment**

Dr. Bowden moved, seconded by Ms. Coonrod, to adjourn. The motion passed unanimously and the meeting was adjourned at 2:50 p.m.

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Page Gonzales  
Secretary/Treasurer

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Date

Arizona Board of Behavioral Health Examiners  
August 2014 – License Approvals

**Licensed Associate Counselor -- 22 --**

Maria Arambula	Dorothy Faust-Davis	Rodger Lee II	Jessica Sisson
Amber Butt	Arecenio Garcia	Joshua Lewis	Mary Snowsill
Luanne Brookover	Sheri Helterbran	Kyle Newkirk	Erica Sugiyama-Hill
Lauri Eschenbrenner	Jennifer Jackson	Jack Pullins	Melissa Tejada
Emmanuel Estrada	Anna Jenkins	Karen Schellack	Henry Tyler
Carol Farmer	Josephe Koberna		

**Licensed Professional Counselor – 6 -**

Karen Altieri	Gary Lopez	Kristen Ray
Christopher Keck	Timothy Mills	Jessica Weest

**Licensed Professional Counselor by endorsement – 3 -**

Leslie Filsinger	Susan Hayes	Mona Rivera
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**Licensed Clinical Social Worker – 8 --**

Lynn Brimhall	Jamie Crouse	Elissa Lubarsky	Adrienne Sainz
Daniel Capps	Georgia Fitzsimmons	Mary Pentland	Anthony Stanisci

**Licensed Clinical Social Worker by endorsement – 3 --**

Virginia Kreeft	Cynthia Scarborough	Beverly Tamanini
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**Licensed Master Social Worker – 14 --**

Shiloah Bolton	Jennifer Egan	Christopher Liberatore-Lopez	Michelle McLaughlin
Edward Bylotas	Melissa Fenrich	Christopher Lindahl	Alicia Shipman
Samuel Chates	Amanda Hartrick	Stacy Lona	Elizabeth Stevens
Franchesca Chuchro	Jessica Jouas		

**Licensed Associate Substance Abuse Counselor -- 3 -**

Carol Farmer	Elizabeth Gonzalez-Solarzano	Danielle LeBlanc
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**Licensed Substance Abuse Technician - 1 -**

Candida Kirkpatrick

Arizona Board of Behavioral Health Examiners  
August 2014 - License Denials

**Counseling** -- failure to meet minimum requirements by endorsement (1 )

Wanda Hernandez

**Counseling** -- failure to meet minimum requirements (2 )

Katherine Hutchins          Amy White

**Counseling** -- failure to take the required exam (2 )

Shantere Delaney          Michelle Rigberg

**Social Work** -- failure to pass the required exam (1)

Jayleen Johnson

**Marriage & Family Therapy** -- failure to meet minimum requirements (1)

Audrey Scott