AZBBHE draft rules for curriculum and clinical supervision*

SECTION 1	Social Work
SECTION 2	Counseling
SECTION 3	Marriage & Family Therapy
SECTION 4	Substance Abuse
SECTION 5	Clinical Supervision

* These rules have been drafted by a rules subcommittee after ongoing open meetings, stakeholder input, public comment, and staff research. They are draft rules and will be modified before a proposed rulemaking is published.

SOCIAL WORK
Proposed rules

DRAFT

R4-6-401. Curriculum NO CHANGES

A. An applicant for licensure as a baccalaureate social worker shall have a baccalaureate degree in social work from a regionally accredited college or university in a program accredited by the Council on Social Work Education or an equivalent foreign degree as determined by the Foreign Equivalency Determination Service of the Council on Social Work Education.

B. An applicant for licensure as a master social worker or a clinical social worker shall have a master or higher degree in social work from a regionally accredited college or university in a program accredited by the Council on Social Work Education or an equivalent foreign degree as determined by the Foreign Equivalency Determination Service of the Council on Social Work Education.

R4-6-402. Examination REVISED

A. To be licensed as a baccalaureate social worker, an applicant shall receive a passing score on the bachelors, masters, advanced generalist or clinical examination offered by A.S.W.B.

B. To be licensed as a master social worker, an applicant shall receive a passing score on the masters, advanced generalist or clinical examination offered by A.S.W.B.

C. To be licensed as a clinical social worker, an applicant shall receive a passing score on the clinical examination offered by A.S.W.B.

D. An applicant for baccalaureate social worker, master social worker or clinical social worker licensure shall receive a passing score on an approved examination for the level of licensure requested within 12 months after the date of service of the written deficiency notice described in R4-6-302(D)(6). An applicant shall not take an approved licensure examination more than twice during the 12-month testing period.

E. If an applicant does not receive a passing score on an approved licensure examination within the 12 months referenced in subsection (D), the Board shall close the applicant's file with no recourse to appeal. To receive further consideration for licensure, an applicant shall submit a new application and fee.

DRAFT

R4-6-403. Supervised Work Experience for Clinical Social Worker Licensure REVISED

A. After completing the degree required in R4-6-401(B), an applicant for clinical social worker licensure shall complete a minimum of 3200 hours of supervised work experience in the practice of clinical social work in no less than 24 months.

1. At least 1600 hours of direct client contact, not more than 400 hours of which may be in psychoeducation;
2. Not more than 1600 hours of indirect client services will be included for purposes of licensure;
3. Of the 3200 hours required for licensure, a minimum of 100 hours of clinical supervision as prescribed by R4-6-212 and R4-6-404;
4. For any month the applicant provides direct client contact, a minimum of one hour of clinical supervision must be obtained.
5. An applicant may submit more than the required 3200 minimum number of hours for consideration by the Board.

B. During the period of required supervised work experience in subsection (A), an applicant for clinical social worker licensure shall not engage in independent practice.

C. There is no supervised work experience requirement for licensure as a baccalaureate social worker or a master social worker.

DRAFT

R4-6-404. Clinical Supervision for Clinical Social Worker Licensure REVISED

In addition to the requirements in R4-6-212, clinical supervision for Clinical Social Worker licensure shall include:

A. A minimum of 50 hours of the clinical supervision acquired in Arizona shall be provided by a Clinical Social Worker licensed by the Board.

B. The remaining hours shall be provided by a professional as prescribed in R4-6-212(A). C. Beginning on July 1, 2006, supervision will not be accepted by a substance abuse counselor.

DRAFT

R4-6-405. Licensed Master Social Worker and Licensed Baccalaureate Social Worker – Independent Practice Prohibition REVISED

A. Neither a licensed master social worker nor a licensed baccalaureate social worker shall engage in the independent practice of clinical social work. A licensed master social worker and a licensed baccalaureate social worker shall only engage in the practice of clinical social work under direct supervision.

B. A licensed master social worker or licensed baccalaureate social worker may engage in the independent practice of nonclinical social work.

DRAFT

COUNSELING
Proposed rules

DRAFT

R4-6-501. Curriculum REVISED

A. An applicant for licensure as an associate or professional counselor shall have a master's or higher degree with a major emphasis in counseling from:

1. A program accredited by C.A.C.R.E.P. or C.O.R.E. that consists of a minimum of 60 semester credit hours or 90 quarter credit hours, including a supervised counseling practicum as prescribed in subsection (E); or
2. A program with a curriculum that has been approved by the Board pursuant to A.R.S. § 32-3253(14) that consists of a minimum of 60 semester credit hours or 90 quarter credit hours, including a supervised counseling practicum as prescribed in subsection (E); or
3. A program from a regionally accredited college or university that consists of a minimum of 60 semester credit hours or 90 quarter credit hours that meets the requirements in subsections (C-D), including a supervised counseling practicum as prescribed in subsection (E).

B. Applicants not qualifying under subsection (A)(1) or (A)(2) shall demonstrate their curriculum meets the requirements by submitting the following:
1. University or college catalogue course descriptions; or
2. Syllabi from their coursework; or
3. Other documentation requested by the Board; and
4. A verification of the completion of their supervised counseling practicum on a form prescribed by the Board.

C. Programs not accredited by C.A.C.R.E.P. or C.O.R.E. must include a three semester or four quarter credit hour course in each of the following eight required core content areas:

1. <u>Professional Orientation and Ethical Practice</u> – studies that provide a broad understanding of professional counseling ethics and legal standards, including but not limited to:
    a. Professional roles, functions, and relationships
    b. Professional credentialing
    c. Ethical standards of professional organizations

DRAFT

d. Application of ethical and legal considerations in counseling

2. Social and Cultural Diversity - studies that provide a broad understanding of the cultural context of relationships, issues, and trends in a multicultural society, including but not limited to:

   a. Theories of multicultural counseling
   b. Multicultural competencies and strategies

3. Human Growth and Development - studies that provide a broad understanding of the nature and needs of individuals at all developmental stages, including but not limited to:

   a. Theories of individual and family development across the life-span
   b. Theories of personality development

4. Career Development – studies that provide a broad understanding of career development and related life factors, including but not limited to:

   a. Career development theories
   b. Career decision processes

5. Helping Relationship – studies that provide a broad understanding of counseling processes, including but not limited to:

   a. Counseling theories and models
   b. Essential interviewing and counseling skills
   c. Therapeutic processes

DRAFT

6. Group Work – studies that provide a broad understanding of group development, group dynamics, group counseling theories, group counseling methods and skills, and other group work approaches including but not limited to:

   a. Principles of group dynamics
   b. Group leadership styles and approaches
   c. Theories and methods of group counseling

7. Assessment – studies that provide a broad understanding of individual and group approaches to assessment and evaluation including but not limited to:

   a. Diagnostic process, including differential diagnosis and the use of diagnostic classification systems such as the current Diagnostic and Statistical Manual of Mental Disorders (DSM) or the current International Classification of Diseases (ICD)

   b. Use of assessment for diagnostic and intervention planning purposes
   c. Basic concepts of standardized and non-standardized testing

8. Research and Program Evaluation – studies that provide a broad understanding of recognized research methods, research design, and basic statistical analysis, including but not limited to:

   a. Qualitative and quantitative research methods
   b. Statistical methods used in conducting research and program evaluation

D. Additional semester or quarter credit hours to equal the credit hour requirements of subsection (A) shall be in counseling related coursework.

E. Supervised Counseling Practicum, Field Work Experience, or Internship – A supervised counseling practicum, field work experience, or internship shall provide for the development of counseling skills under supervision.

DRAFT

The counseling practicum, field work experience, or internship must include a minimum of 700 clock hours in a professional counseling setting, and include a minimum of 240 hours of direct client contact. The counseling practicum, field work experience, or internship must provide the opportunity for the student to perform all the activities that a regularly employed professional counselor would be expected to perform. Counseling practicum, field work experience, or internship services must be under the direction and supervision of a faculty member and an onsite supervisor approved by the college or university.

F. To receive credit towards licensure, the Board may accept core content area subject matter prescribed in subsection (C) that is embedded or contained in more than one course, but not more than two courses unless they are succession courses. Embedded subject matter that is used to qualify in one content area may not be used to meet another content area. It is the applicant's responsibility to provide the embedded course descriptions and information to the Board for review.

G. To receive credit towards licensure, an applicant shall complete each course described in this Section with a passing grade.

H. To be applicable towards curriculum requirements, a course taken before an applicant is accepted into a master or higher degree program shall be used by the applicant to meet the master or higher degree requirements.

I. An applicant for professional counselor licensure shall be deemed to meet the curriculum requirements in this Section if the applicant holds an active Arizona associate counselor license in good standing.

J. To be eligible for licensure, an applicant for professional counselor licensure who received a master or higher degree before July 1, 1989, and whose program of study did not offer a practicum, shall have completed three years of post-master or higher degree work experience in counseling under direct supervision. One year of a doctoral-clinical internship may be substituted for one year of supervised work experience.

K. Beginning on January 1, 2008, an applicant with a master or higher degree in counseling or a related field from a program accredited by C.A.C.R.E.P. or C.O.R.E. whose program of study did not include a minimum of 60

DRAFT

semester credit hours may submit coursework obtained outside of the degree from a regionally accredited college or university. Coursework completed outside of the degree shall meet curriculum requirements as prescribed in subsection (C-D).

L. Beginning on January 1, 2007, an applicant who does not meet all curriculum requirements is ineligible for licensure.
   1. If an applicant is determined ineligible, but has a master or higher degree in counseling or a related field, the applicant may submit a request for reassessment according to R4-6-303.
   2. An ineligible applicant is considered to have a degree in counseling or a related field if the degree included a minimum of 36 semester credit hours in coursework identified in subsection (C).

DRAFT

R4-6-502. Examination - REVISED

A. The Board approves the following examinations for applicants for associate counselor licensure:

1. National Counselor Exam for Licensure and Certification (NCE) through the National Board for Certified Counselors; or
2. National Clinical Mental Health Counseling Exam (NCMHCE) through the National Board for Certified Counselors; or
3. Certified Rehabilitation Counselor Exam through the Commission on Rehabilitation Counselor Certification.

B. The Board approves the following examinations for applicants for professional counselor licensure:

1. National Clinical Mental Health Counseling Exam (NCMHCE) through the National Board for Certified Counselors; or

2. Certified Rehabilitation Counselor Exam through the Commission on Rehabilitation Counselor Certification.

C. Applicants for associate counselor and professional counselor licensure shall receive a passing score on an approved licensure examination.

D.. An applicant shall pass an approved examination within 12 months after the date of service of the written deficiency notice described in R4-6-302(D)(6). An applicant shall not take an approved examination more than twice during the 12-month testing period.

E. If an applicant does not receive a passing score on an approved licensure examination within the 12 months referenced in subsection (C), the Board shall close the applicant's file with no recourse to appeal. To receive further consideration for licensure, the applicant shall submit a new application and fee.

DRAFT

R4-6-503. Supervised Work Experience for Professional Counselor Licensure REVISED

A. After completing the degree required in R4-6-501, an applicant for professional counselor licensure shall complete a minimum of 3200 hours of supervised work experience in the practice of professional counseling in no less than 24 months as follows:

1. At least 1600 hours of direct client contact, not more than 400 hours of which may be in psychoeducation;
2. Not more than 1600 hours of indirect client services will be included for purposes of licensure;
3. Of the 3200 hours required for licensure, a minimum of 100 hours of clinical supervision as prescribed by R4-6-212 and R4-6-504.
4. For any month the applicant provides direct client contact, a minimum of one hour of clinical supervision must be obtained.
5. An applicant may submit more than the required 3200 minimum number of hours for consideration by the Board.

B. During the supervised work experience period required in subsection (A), an applicant for professional counselor licensure shall not engage in independent practice.

C. There is no supervised work experience requirement for licensure as an associate counselor.

DRAFT

R4-6-504. Clinical Supervision for Professional Counselor Licensure REVISED

In addition to the requirements in R4-6-212, clinical supervision for Professional Counselor licensure shall include:

A. A minimum of 50 hours of the clinical supervision acquired in Arizona shall be provided by a Professional Counselor licensed by the Board.

B. The remaining hours shall be provided by a professional as prescribed in R4-6-212(A). C.Beginning on July 1, 2006, supervision will not be accepted by a substance abuse counselor.

DRAFT

R4-6-505. Licensed Associate Counselor – Independent Practice Prohibition NO CHANGE

A licensed associate counselor shall not engage in independent practice. A licensed associate counselor shall practice only under direct supervision.

DRAFT

MARRIAGE & FAMILY THERAPY
Proposed rules

DRAFT

R4-6-601. Curriculum REVISED

A. An applicant for licensure as an associate marriage and family therapist or a marriage and family therapist shall have a master or higher degree in a behavioral health science from a regionally accredited college or university whose program is:

1. Accredited by the Commission on Accreditation for Marriage and Family Therapy Education; or
2. Determined by the marriage and family therapy Academic Review Committee to be substantially equivalent to a program accredited by the Commission on Accreditation for Marriage and Family Therapy Education. A program is substantially equivalent if it includes the following courses for a minimum of three-semester credit hours each:
   a. Marriage and Family Studies (3 courses) - studies of introductory systems theory, family development, family systems, including marital, sibling, and individual subsystems, special family issues, and gender and cultural issues, all with a major focus from a systems theory orientation;
   b. Marriage and Family Therapy (3 courses) - studies of advanced systems theory and interventions, major systemic marriage and family treatment approaches, group therapy, communications, sex therapy, and psychopharmacology;
   c. Human Development (3 courses) - studies of normal and abnormal human development, personality theory, human sexuality, and psychopathology and abnormal behavior, which may be integrated with systems theory;
   d. Professional Studies (1 course) - studies of professional ethics as a therapist, including legal and ethical responsibilities and liabilities, and family law;
   e. Research (1 course) - studies of research design, methodology, and statistics in a behavioral health science; and
   f. Practicum or Internship (2 courses) – studies that are limited to the provision of marriage and family therapy services to individuals, couples, and families within an educational or professional setting under the direction of a faculty member or supervisor designated by the college or university as provided in subsections (2)(f)(ii) or (iii).
      i. The supervised practicum or internship shall consist of a minimum of 300 client-contact hours under direct supervision; and
      ii. A licensed marriage and family therapist shall supervise the required practicum or internship; or

DRAFT

iii. An applicant may submit a written request to the marriage and family therapy Academic Review Committee for an exemption from the requirement of subsection (2)(f)(ii). The request shall include the name of the behavioral health professional proposed by the applicant to act as the practicum or internship supervisor, a copy of the proposed supervisor's transcript and curriculum vitae, and any additional documentation requested by the committee. The marriage and family therapy Academic Review Committee shall determine whether an individual is qualified to provide supervision by evaluating the proposed supervisor's education, experience, and training.

B. An applicant for licensure as a marriage and family therapist shall be deemed to meet the curriculum requirements in this Section if the applicant holds an active Arizona associate marriage and family therapist license in good standing.

C. To receive credit towards licensure, the Board may accept core content area subject matter prescribed in subsection (A)(2) that is embedded or contained in more than one course, but not more than two courses unless they are succession courses. Embedded subject matter that is used to qualify in one content area may not be used to meet another content area. It is the applicant's responsibility to provide the embedded course descriptions and information to the Board for review.

DRAFT

R4-6-602. Examination REVISED

A. The Board approves the marriage and family therapy licensure examination offered by the Professional Examination Service.

B. Applicants for associate marriage and family therapist and marriage and family therapist licensure shall receive a passing score on an approved licensure examination.

C. An applicant shall pass an approved examination within 12 months after the date of service of the written deficiency notice described in R4-6-302(D)(6). An applicant shall not take an approved examination more than twice during the 12-month testing period.

D. If the required examination is not passed within the 12 months referenced in subsection (C), the Board shall close the applicant's file with no recourse to appeal. To receive further consideration for licensure, the applicant shall submit a new application and fee.

DRAFT

R4-6-603. Supervised Work Experience for Marriage and Family Therapy Licensure REVISED

A. After completing the degree required in R4-6-601, an applicant for licensure as a marriage and family therapist shall complete a minimum of 3200 hours of supervised work experience in the practice of marriage and family therapy in no less than 24 months as follows:
   1. A minimum of 1600 hours of direct contact, not more than 400 of which may be psychoeducation;
      a. A minimum of 1000 hours of direct client contact shall be with couples and families;
      b. Of the psychoeducation hours, at least 60% must be with couples and families.
   2. Not more than 1600 hours of indirect client services shall be included for purposes of licensure.
   3. Of the 3200 hours required for licensure, a minimum of 200 hours of clinical supervision that meets the requirements of R4-6-212 and R4-6-604.
   4. For any month the applicant provides direct client contact, a minimum of one hour of clinical supervision must be obtained.
   5. An applicant may submit more than the required 3200 minimum number of hours for consideration by the Board.

B. During the required supervised work experience period in subsection (A), an applicant for marriage and family therapist licensure shall not engage in independent practice.

C. There is no supervised work experience requirement for licensure as an associate marriage and family therapist.

DRAFT

R4-6-604. Clinical Supervision for Marriage and Family Therapy Licensure REVISED

In addition to the requirements in R4-6-212, clinical supervision for Marriage and Family Therapy licensure shall include:

A. A minimum of 120 hours of clinical supervision acquired in Arizona shall be provided by a Marriage and Family Therapist licensed by the Board, and shall address issues focusing on couples and families.

B. The Board shall accept additional clinical supervision hours provided by the following:

1. A Professional Counselor licensed by the Board; or
2. A Clinical Social Worker licensed by the Board; or
3. A Marriage and Family Therapist licensed by the Board; or
4. A Psychologist licensed pursuant to Chapter 19.1; and
5. Who has met the educational requirements in R4-6-214.

C. Beginning on July 1, 2006, supervision will not be accepted by a substance abuse counselor.

DRAFT

R4-6-605. Post-degree Programs REVISED

An applicant who has a master or higher degree in a behavioral health science, but who does not meet all curriculum requirements may take post-graduate courses from a regionally accredited college or university to remove any deficiencies if the curriculum deficiencies constitute no more than twelve semester credit hours.

Historical Note

New Section made by exempt rulemaking at 10 A.A.R. 2700, effective July 1, 2004 (Supp. 04-2).

R4-6-606. Licensed Associate Marriage and Family Therapist – Independent Practice Prohibition

A licensed associate marriage and family therapist shall not engage in independent practice. A licensed associate marriage and family therapist shall practice only under direct supervision.

DRAFT

SUBSTANCE ABUSE
Proposed rules

DRAFT

R4-6-701. Licensed Substance Abuse Technician Curriculum REVISED

A. An applicant for licensure as a substance abuse technician shall present evidence acceptable to the substance abuse credentialing committee that the applicant has earned:

1. An associate degree from a regionally accredited college or university in chemical dependency or substance abuse whose program includes coursework from the seven core content areas listed in subsection (B); or

2. A bachelor's degree from a regionally accredited college or university in a behavioral health science whose program includes coursework from the seven core content areas listed in subsection (B); or

3. An associate degree with a curriculum previously approved pursuant to A.R.S. § 32-3253; or

4. A bachelor degree with a curriculum previously approved pursuant to A.R.S. § 32-3253.

B. Acceptable associate or bachelor degree programs shall include one three semester credit hour or four quarter credit hour course from each of the following seven content areas:

1. Psychopharmacology – including but not limited to the study of the nature of psychoactive chemicals; the behavioral, psychological, physiological, and social effects of psychoactive substance use; symptoms of intoxication, withdrawal, and toxicity; toxicity screen options, limitations, and legal implications; and the use of pharmacotherapy for treatment of addiction;
2. Models of Treatment/Relapse Prevention – including but not limited to philosophies and practices of generally accepted and scientifically supported models of treatment, recovery, relapse prevention, and continuing care for addiction and other substance-related problems.
3. Group Work – including but not limited to group dynamics and processes as they relate to addictions and substance use disorders.

DRAFT

4. Working with Diverse Populations – including but not limited to studies providing a broad understanding of issues and trends in a multicultural and diverse society as they relate to substance abuse.
5. Co-occurring Disorders – including but not limited to the study of the symptoms of mental health and other disorders prevalent in individuals with substance use disorders, screening and assessment tools used to detect and evaluate the presence and severity of co-occurring disorders, and evidence-based strategies for managing risks associated with treating individuals who have co-occurring disorders.
6. Ethics – including but not limited to studies of professional ethics including legal and ethical responsibilities and liabilities, standards of professional behavior and scope of practice; client rights, responsibilities, and informed consent; and confidentiality and other legal considerations in substance abuse counseling.
7. Assessment, Diagnosis and Treatment – including but not limited to studies that provide an understanding of the use of assessment and diagnosis to develop appropriate treatment interventions for substance use disorders.

C. The Board may waive the education requirement in subsection (A) for an applicant requesting licensure as a substance abuse technician if the applicant demonstrates the following:

1. The applicant provides services pursuant to a contract or grant with the federal government under the authority of 25 U.S.C. 450 – 450(n) or 25 U.S.C. 1601 – 1683;

2. The applicant has obtained a high school diploma or equivalent degree; and

3. Because of cultural considerations, obtaining the degree required for substance abuse technician licensure would be an extreme hardship for the applicant;

4. The applicant has completed a minimum of 6400 hours of supervised work experience in substance abuse counseling as prescribed in R4-6-705(C) in no less than 48 months within the seven years immediately preceding the date of application.

D. To receive credit towards licensure, the Board may accept core content area subject matter prescribed in subsection (B) that is embedded or contained in more than one course, but not more than two courses unless they

DRAFT

are succession courses. Embedded subject matter that is used to qualify in one content area may not be used to meet another content area. It is the applicant's responsibility to provide the embedded course descriptions and information to the Board for review.

DRAFT

R4-6-702. Licensed Associate Substance Abuse Counselor Curriculum REVISED

A. An applicant for licensure as an associate substance abuse counselor shall present evidence acceptable to the Board that the applicant has either:

1. A bachelor degree from a regionally accredited college or university in a behavioral health science whose program includes coursework from each of the seven core content areas listed in subsection (B), in addition to the supervised work experience prescribed in R4-6-705(A); or

2. A master or higher degree from a regionally accredited college or university in a behavioral health science whose program includes coursework from each of the seven core content areas listed in subsection (B), and 300 hours of field experience as prescribed in subsection (C); or

3. A bachelor's degree with a curriculum previously approved pursuant to 32-3253, in addition to the supervised work experience prescribed in R4-6-705(A); or

4. A master or higher degree with a curriculum previously approved pursuant to 32-3253, in addition to the 300 hours of field experience as prescribed in subsection (C).

B. Acceptable bachelor or master degree programs shall include one three semester credit hour or four quarter hour course from each of the following seven content areas:

1. Psychopharmacology – including but not limited to the study of the nature of psychoactive chemicals; the behavioral, psychological, physiological, and social effects of psychoactive substance use; symptoms of intoxication, withdrawal, and toxicity; toxicity screen options, limitations, and legal implications; and the use of pharmacotherapy for treatment of addiction;

DRAFT

2. Models of Treatment/Relapse Prevention – including but not limited to philosophies and practices of generally accepted and scientifically supported models of treatment, recovery, relapse prevention, and continuing care for addiction and other substance-related problems.
3. Group Work – including but not limited to group dynamics and processes as they relate to addictions and substance use disorders.
4. Working with Diverse Populations – including but not limited to studies providing a broad understanding of issues and trends in a multicultural and diverse society as they relate to substance abuse.
5. Co-occurring Disorders – including but not limited to the study of the symptoms of mental health and other disorders prevalent in individuals with substance use disorders, screening and assessment tools used to detect and evaluate the presence and severity of co-occurring disorders, and evidence-based strategies for managing risks associated with treating individuals who have co-occurring disorders.
6. Ethics – including but not limited to studies of professional ethics including legal and ethical responsibilities and liabilities, standards of professional behavior and scope of practice; client rights, responsibilities, and informed consent; and confidentiality and other legal considerations in substance abuse counseling.
7. Assessment, Diagnosis and Treatment – including but not limited to studies that provide an understanding of the use of assessment and diagnosis to develop appropriate treatment interventions for substance use disorders.

C. Supervised Practicum, Field Work Experience, or Internship - An experience that integrates didactic learning that is related to substance use disorders with face-to-face, direct counseling experience that includes intake and assessment, counseling, treatment planning, discharge planning, documentation, and case management activities.

D. To receive credit towards licensure, the Board may accept core content area subject matter prescribed in subsection (B) that is embedded or contained in more than one course, but not more than two courses unless they are succession courses. Embedded subject matter that is used to qualify in one content area may not be used to meet another content area. It is the applicant's responsibility to provide the embedded course descriptions and information to the Board for review.

DRAFT

E. An applicant who is deficient in hours required pursuant to subsection (B) of this section may satisfy those requirements by successfully completing additional coursework at a regionally accredited college or university.

F. An applicant for licensure as an associate substance abuse counselor shall be deemed to meet the curriculum requirements in this Section if the applicant holds an active Arizona substance abuse technician license in good standing that was earned by meeting requirements in R4-6-701(A)(2).

DRAFT

R4-6-703. Licensed Independent Substance Abuse Counselor Curriculum REVISED

A. An applicant for licensure as an independent substance abuse counselor shall present evidence acceptable to the Board that the applicant has either:

1. A master or higher degree from a regionally accredited college or university in a behavioral health science whose program includes coursework from each of the seven core content areas listed in subsection (B), and 300 hours of field experience as prescribed in subsection (C); or

2. A master or higher degree with a curriculum previously approved pursuant to 32-3253, in addition to the 300 hours of field experience as prescribed in subsection (C); and

3. In addition to satisfying the curriculum requirements in this subsection, satisfied the supervised work experience requirements prescribed in R4-6-705(B).

B. Acceptable bachelor or master degree programs shall include one three semester credit hour or four quarter hour course from each of the following seven content areas:

1. Psychopharmacology – including but not limited to the study of the nature of psychoactive chemicals; the behavioral, psychological, physiological, and social effects of psychoactive substance use; symptoms of intoxication, withdrawal, and toxicity; toxicity screen options, limitations, and legal implications; and the use of pharmacotherapy for treatment of addiction;
2. Models of Treatment/Relapse Prevention – including but not limited to philosophies and practices of generally accepted and scientifically supported models of treatment, recovery, relapse prevention, and continuing care for addiction and other substance-related problems.
3. Group Work – including but not limited to group dynamics and processes as they relate to addictions and substance use disorders.

DRAFT

4. Working with Diverse Populations – including but not limited to studies providing a broad understanding of issues and trends in a multicultural and diverse society as they relate to substance abuse.
5. Co-occurring Disorders – including but not limited to the study of the symptoms of mental health and other disorders prevalent in individuals with substance use disorders, screening and assessment tools used to detect and evaluate the presence and severity of co-occurring disorders, and evidence-based strategies for managing risks associated with treating individuals who have co-occurring disorders.
6. Ethics – including but not limited to studies of professional ethics including legal and ethical responsibilities and liabilities, standards of professional behavior and scope of practice; client rights, responsibilities, and informed consent; and confidentiality and other legal considerations in substance abuse counseling.
7. Assessment, Diagnosis and Treatment – including but not limited to studies that provide an understanding of the use of assessment and diagnosis to develop appropriate treatment interventions for substance use disorders.

C. Supervised Practicum, Field Work Experience, or Internship - An experience that integrates didactic learning that is related to substance use disorders with face-to-face, direct counseling experience that includes intake and assessment, counseling, treatment planning, discharge planning, documentation, and case management activities.

D. To receive credit towards licensure, the Board may accept core content area subject matter prescribed in subsection (B) that is embedded or contained in more than one course, but not more than two courses unless they are succession courses. Embedded subject matter that is used to qualify in one content area may not be used to meet another content area. It is the applicant's responsibility to provide the embedded course descriptions and information to the Board for review.

E. An applicant who is deficient in hours required pursuant to subsection (B) of this section may satisfy those requirements by successfully completing additional coursework at a regionally accredited college or university.

DRAFT

F. An applicant for licensure as an independent substance abuse counselor shall be deemed to meet the curriculum requirements in this Section if the applicant holds an active Arizona associate substance abuse counselor license in good standing that was earned by meeting requirements in R4-6-702(2).

DRAFT

R4-6-704. Examination REVISED

A. The Board approves the following examinations for applicants for substance abuse technician licensure:

1. Alcohol and Drug Counselor exam through the International Certification Reciprocity Consortium; or
2. Advanced Alcohol and Drug Counselor exam through the International Certification Reciprocity Consortium; or
3. Level I or higher examinations through the National Association of Alcoholism and Drug Abuse Counselors.

B. The Board approves the following examinations for applicants for associate substance abuse counselor and independent substance abuse counselor licensure:

1. Advanced Alcohol and Drug Counselor exam through the International Certification Reciprocity Consortium; or
2. Level II or higher examinations through the National Association of Alcoholism and Drug Abuse Counselors.

C. An applicant for substance abuse technician, associate substance abuse counselor and independent substance abuse counselor licensure shall receive a passing score on an approved licensure examination.

D. Applicants shall pass an approved examination within 12 months after the date of service of the written deficiency notice described in R4-6-302(D)(6). An applicant shall not take an approved examination more than twice during the 12-month testing period.

E. If an applicant does not receive a passing score on an approved licensure examination within the 12 months referenced in subsection (C), the Board shall close the applicant's file with no recourse to appeal. To receive further consideration for licensure, an applicant shall submit a new application and fee.

DRAFT

R4-6-705. Supervised Work Experience for Substance Abuse Licensure REVISED

A. An applicant for associate substance abuse counselor licensure under R4-6-702(1) shall complete a minimum of 3200 hours of supervised work experience in substance abuse counseling in no less than 24 months.

B. After completing the master or higher degree described in R4-6-703, an applicant for independent substance abuse counselor licensure shall complete a minimum of 3200 hours of supervised work experience in substance abuse counseling in no less than 24 months as follows:

1. At least 1600 hours of direct client contact, not more than 400 hours of which may be psychoeducation. The direct client contact and psychoeducation provided shall relate to substance abuse and chemical dependency issues.
2. Not more than 1600 hours of indirect client services will be included for purposes of licensure.
3. Of the 3200 hours required for licensure, a minimum of 100 hours of clinical supervision as prescribed by R4-6-212 and R4-6-706.
4. For any month the applicant provides direct client contact, a minimum of one hour of clinical supervision must be obtained.
5. An applicant may submit more than the required 3200 minimum number of hours for consideration by the Board.

C. For an applicant for licensure as a substance abuse technician qualifying pursuant to R4-6-701(C), the 6400 hours of supervised work experience shall meet the following requirements:

1. Is limited to the use of psychotherapy for the purpose of assessment, diagnosis, and treatment of individuals, couples, families, and groups as they relate to substance abuse and chemical dependency issues;
2. Contain a minimum of 3200 hours of direct client contact;
3. Include a minimum of 200 hours of clinical supervision in no less than 48 months within the supervised work experience submitted pursuant to R4-6-701(C)(4);
4. The clinical supervision shall meet the requirements in R4-6-212 and R4-6-706.

D. During the period of required supervised work experience, an applicant for substance abuse licensure shall not engage in independent practice.

E. There is no supervised work experience requirement for licensure as a substance abuse technician for an applicant qualifying pursuant to R4-6-701(A) or associate substance abuse counselor for an applicant qualifying pursuant to R4-6-702(2).

DRAFT

R4-6-706. Clinical Supervision for Substance Abuse Licensure REVISED

In addition to the requirements in R4-6-212, clinical supervision for substance abuse licensure shall include:

A. A minimum of 50 hours of the clinical supervision acquired in Arizona shall be provided by a masters level or higher independent substance abuse counselor licensed by the Board.

B. The remaining hours shall be provided by a professional as prescribed in R4-6-212(A).

DRAFT

R4-6-707. Licensed Substance Abuse Technician and Licensed Associate Substance Abuse Counselor – Independent Practice Prohibition NO CHANGE

Neither a licensed substance abuse technician nor a licensed associate substance abuse counselor shall engage in independent practice. A licensed substance abuse technician and a licensed associate substance abuse counselor shall practice only under direct supervision.

DRAFT

CLINICAL SUPERVISION
Proposed rules

DRAFT

R4-6-212 Clinical Supervision Requirements REVISED

A. Clinical supervision shall be provided by:

1. A Clinical Social Worker, Professional Counselor, Marriage and Family Therapist, or Independent Substance Abuse Counselor licensed by the Board who has met the educational requirements in R4-6-214; or
2. A mental health professional holding a current active and unrestricted license in Arizona under Title 32 as follows:
   a) A physician licensed pursuant to Chapter 13 or 17 with a certification in psychiatry or addictionology;
   b) A psychologist licensed pursuant to Chapter 19.1;
   c) A nurse practitioner licensed and certified pursuant to Chapter 15 with a certification in mental health; and
   d) Who has met the educational requirements in R4-6-214 and registered with the Board; or
3. An individual holding an active and unrestricted independent license to practice behavioral health who:

   a. Is providing services pursuant to a contract or grant with the federal government under the authority of 25 U.S.C. 450 – 450(n) or 25 U.S.C. 1601 – 1683;
   b. Meets the qualifications for appointment under 38 U.S.C. 7402 (8-11); and
   c. Has met the educational requirements in R4-6-214 and registered with the Board; or

4. An individual granted an exemption by the Academic Review Committee where it is demonstrated that a supervisor qualified pursuant to Subsection (A)(1-3) is not available. In making its determination, the Academic Review Committee shall consider:
   a. The size and geographic location of the professional setting in which the individual for whom the exemption is requested is working.
   b. The education, training, and experience of the supervisor of the individual for whom the exemption is requested.
   c. To be granted an exemption, the supervisor shall have completed the educational requirements in R4-6-214 and registered with the Board.

DRAFT

B. An individual shall provide clinical supervision to a maximum of 15 supervisees at the same time.
C. An individual may submit a written request to the Academic Review Committee for an exemption from the requirement of subsection (B). The ARC shall review the clinical supervisor's other job responsibilities to determine whether the clinical supervisor can provide an appropriate level of clinical supervision to more than 15 supervisees at the same time. The ARC shall not grant an exemption request for more than 30 supervisees.
D. To be approved by the Board, clinical supervision of an applicant shall include all of the following:
   1. A review of ethical and legal requirements applicable to the supervisee's practice, including unprofessional conduct as defined in A.R.S. 32-3251(15);
   2. Monitoring of the supervisee's activities to verify the supervisee is providing services safely and competently throughout the period of supervision;
   3. Verification that the supervisee provides clients with appropriate written notice of clinical supervision, including the means to obtain the name and telephone number of the supervisee's clinical supervisor;
   4. Documentation written and maintained by the clinical supervisor for a minimum of seven years of all clinical supervision sessions that, for each clinical supervision session, at a minimum, includes the following:
      a. The date and duration of each clinical supervision session;
      b. A description of topics discussed. Identifying information regarding clients is not required;
      c. Beginning on July 1, 2006, the name and signature of the individual receiving clinical supervision;
      d. The name and signature of the clinical supervisor and the date signed; and
      e. Whether clinical supervision occurred on a group or individual basis;
   5. Verification that no conflict of interest exists between the clinical supervisor and the supervisee as prescribed in R4-6-210(1-2);
   6. Verification that no conflict of interest exists between the supervisee and the supervisee's clients; and
   7. Monitoring of the supervisee's clinical documentation through on-going compliance review to ensure that the supervisee maintains adequate written documentation.
   8. Verification that the supervision included instruction in:
      a. Assessment;
      b. Diagnosis;
      c. Treatment plan development; and
      d. Treatment.

DRAFT

9. An overall satisfactory rating in the supervisee's performance as assessed by the clinical supervisor on forms available from the Board.
10. The time span covered by the performance evaluation shall be the same as the supervised work experience submitted to meet requirements in articles 4, 5, 6, and 7.
11. Clinical supervision shall meet the discipline specific requirements in articles 4, 5, 6, and 7.

E. For the clinical supervision hours required for licensure at the independent level:
   1. No more than 90 hours may be acquired during video conferencing;
   2. No more than 25 hours may be acquired telephonically provided none of those hours are in addition to the 90 hours acquired through videoconferencing .
   3. Clinical supervision acquired telephonically shall not be accepted for communications lasting less than 30 minutes.
   4. A minimum of 2 hours of clinical supervision must be provided in each six month period in a face to face setting.

F. Effective 7/1/2006, an applicant must provide a minimum of 10 hours of treatment and evaluation services to a client under observation of the clinical supervisor. The observation may take place during direct face to face observation, videoconferencing, or a review of audio or videotapes by the clinical supervisor.

G. An applicant may submit clinical supervision hours from a maximum of four clinical supervisors.

H. Clinical supervision may include both individual and group supervision. A minimum of 25% of clinical supervision hours must be individual. An additional 25% may include one supervisor to two supervisees. Not more than 50% of clinical supervision hours may be group clinical supervision.

I. Clinical supervision submitted by an applicant from supervised work experience obtained in another state must conform with that state's requirements provided they are substantially equivalent to Board requirements.

J. The Board may consider alternate documentation of clinical supervision in the event the applicant provides evidence of a catastrophic event that prohibits them from obtaining records.

DRAFT

R4-6-213 Supervision registry NEW RULE

A. The Board shall maintain a registry of licensees who have met the educational requirements to provide supervision as prescribed in R4-6-214.
B. Non-Board licensed mental health professionals as described in R4-6-212(A)(2) who intend to provide clinical supervision may request inclusion on the registry.
C. To be included on the registry, a supervisor shall:
    1. Submit a registration form prescribed by the Board;
    2. Submit documentation that they have met the education requirements in R4-6-214;
    3. Submit verification that they have passed the Board's rules and laws exam.
D. To be eligible to remain on the supervision registry, a supervisor shall:
    1. Ensure their license remains active and unrestricted;
    2. Submit documentation of completion of the continuing education requirements in R4-6-214;
    3. Submit verification that they have passed the Board's rules and laws refresher exam.

DRAFT

R4-6-214 Clinical Supervision educational requirements NEW RULE

A. An individual intending to clinically supervise an applicant for licensure shall meet and submit documentation of completion of the following educational requirements prior to providing supervision:
   1. Have completed at least 12 hours of supervision training post-independent licensure in the following categories:
      a) The role and responsibility of a clinical supervisor;
      b) The skill sets necessary to provide oversight and guidance to a supervisee who diagnoses, creates treatment plans, and treats clients;
      c) The concepts of supervision methods and techniques; and
      d) Evaluation of a supervisee's ability to plan and implement clinical assessment and treatment processes; or
   2. Provide documentation of a current designation or certification prescribed below:
      a) National Board for Certified Counselors/Center for Credentialing and Education ("NBCC/CCE") Approved Clinical Supervisor certification,
      b) International Certification and Reciprocity Consortium ("ICRC") Clinical Supervisor certification, or
      c) American Association of Marriage and Family Therapists Clinical Member with Approved Supervisor designation; and
   3. Successfully pass the law and rules exam established by the Board.
B. A supervisor who seeks to continue providing clinical supervision after completing the requirements under subsection (A)(1) shall:
   1. Submit documentation of 9 clock hours of continuing education in the categories of subsection (A)(1)(a) through (d) within 3 years following completion of their initial continuing education requirements, and each 3 year period thereafter; or

DRAFT

2. Provide documentation of the renewal of the certification or designation listed in (A)(2) of this section.
3. Provide a certificate of completion of the Board's rules and laws refresher exam.

C. A supervisor who fails to meet the requirements in (B) will no longer be eligible to provide clinical supervision until the requirements are met.

D. If a supervisor is out of compliance with (B) for longer than six months, they shall meet the requirements of (A) prior to providing supervision again.

DRAFT