



STATE OF ARIZONA
BOARD OF BEHAVIORAL HEALTH EXAMINERS
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JANICE K. BREWER
Governor

TOBI ZAVALA
Interim Executive Director

BOARD OF BEHAVIORAL HEALTH EXAMINERS
RULES SUBCOMMITTEE MEETING MINUTES
Thursday, March 27, 2014

Members Present: Jerri Shields, Patricia Dobratz, Laura Masters, Shiloh Lundahl, Jessica Thomas
Member by Phone: Del Worley (joined by phone at 9:40 a.m.)
Members Absent: Kirk Bowden, Yvonne Fortier, Nikole Hintz-Lyon
Staff Present: Tobi Zavala, Interim Executive Director, Donna Dalton, Assistant Director, Elizabeth Campbell, Assistant Attorney General

1. **Call to order**

The meeting was called to order on March 27, 2014, at 9:18 am with Ms. Thomas presiding.

2. **Roll call**

See Above.

3. **Review and approval of minutes**

Tabled.

4. **Report from the Chair**

None.

5. **Report from Staff**

A. *Review, consideration, and action regarding ratification of all legal action taken at the Rules Subcommittee on March 13, 2014, pursuant to A.R.S. § 38-431.05(B).*

Ms. Zavala provided information to members regarding not posting the agenda in a timely manner. She informed members that staff has been reminded and educated on open meeting law requirements.

Ms. Thomas moved, seconded by Ms. Shields, to ratify all legal actions taken at the rules subcommittee meeting held on March 13, 2014.

The motion passed unanimously. Ms. Masters abstained from the vote.

B. *Review, consideration, and possible action regarding subcommittee script*
Members reviewed a draft of a proposed script for the subcommittee.

Ms. Thomas moved, seconded by Ms. Shields, to accept the script as presented.

The motion passed unanimously.

C. *Update regarding credentialing committees recommendations for rules subcommittee*

Ms. Dalton provided an update regarding feedback on proposed changes from the credentialing committees.

She indicated that the marriage and family therapy credentialing committee approved the rules subcommittee recommendation to add proposed language to curriculum rule R4-6-601.

6. **Discussion and possible action regarding development of proposed rule changes**

A. Members continued their review of a draft version of R4-6-304.

Ms. Shields moved, seconded by Ms. Masters, to approve the rule as presented with modifications requested by members.

The motion passed unanimously.

B. Members reviewed a draft version of R4-6-101.

Ms. Thomas moved, seconded by Ms. Dobratz, to approve the rule as presented with modifications requested by members.

The motion passed unanimously.

The subcommittee took a break at 10:08 a.m., reconvening its public meeting at 10:16 a.m.

C. Members reviewed draft versions of R4-6-301, R4-6-302, and R4-6-305.

Ms. Shields moved, seconded by Mr. Lundahl, to approve the rules as presented.

The motion passed unanimously.

D. Members reviewed draft versions of R4-6-801 and R4-6-804.

Ms. Thomas moved, seconded by Ms. Shields, to approve the rules as presented with modifications requested by members.

The motion passed unanimously.

E. Members reviewed a draft version of R4-6-902.

Mr. Lundahl moved, seconded by Ms. Worley, to approve the rule as presented.

The motion passed unanimously.

F. Members reviewed draft versions of R4-6-1104 and R4-6-1105.

Ms. Thomas moved, seconded by Mr. Lundahl, to approve the rules as presented with modifications requested by members.

The motion passed unanimously.

G. Members reviewed draft versions of R4-6-211 and R4-6-212.

Ms. Shields moved, seconded by Mr. Lundahl, to approve R4-6-211 as presented with modifications requested by members.

The motion passed unanimously. Members requested to agendaize review of R4-6-212 for a future meeting.

7. **Stakeholders' report**

None.

8. **Future agenda items**

None.

9. **Call for public comment**

None.

10. **Establishment of future meeting date(s)**

The next meeting is scheduled for Thursday, April 24, 2014 at 9 a.m., at 3443 N Central Ave, Room 908.

11. **Adjournment**

Ms. Thomas moved, seconded by Mr. Lundahl, to adjourn the meeting.

The motion passed unanimously and the meeting was adjourned at 11:40 a.m.

Jessica Thomas
Secretary

Date