



STATE OF ARIZONA  
BOARD OF BEHAVIORAL HEALTH EXAMINERS  
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JANICE K. BREWER  
Governor

DEBRA RINAUDO  
Executive Director

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BOARD OF BEHAVIORAL HEALTH EXAMINERS  
RULES SUBCOMMITTEE MEETING MINUTES

Thursday, January 23, 2014

Members Present: Kirk Bowden, Jessica Thomas, Yvonne Fortier

Members by Phone: Patricia Dobratz

Members Not Present: Jerri Shields, Jerry Szymanski, Nikole Hintz-Lyon

Staff Present: Tobi Zavala, Deputy Director; Donna Dalton, Assistant Director

1. **Call to order**

The meeting was called to order on January 23, 2014, at 9:12 am with Dr. Bowden presiding.

2. **Roll call**

See Above.

3. **Review and approval of minutes**

Ms. Thomas moved, seconded by Dr. Bowden, to approve the general meeting minutes from the January 13, 2014 meeting as submitted. The motion passed unanimously.

4. **Report from the Chair**

No report.

5. **Report from Staff**

Ms. Dalton advised Members of issues regarding the 3/2 conversion of quarter hours to semester credit hours contained in SB1374. Following discussion, Members agreed that the 3/2 conversion rate is the national standard and should be consistently reflected in the Board's statutes and rules.

6. **Discussion and possible action regarding development of proposed rule changes**

Following discussion, Members agreed to refer to the Board the issue of whether the Academic Review Committees need to examine applications for licensure that do not require any type of curriculum or work experience review.

Members discussed the development of a review process for educational programs and possible fees for such review.

Members chose the development of an Impaired Professional Program and the impact of the definition of equivalent as discussion topics for the next meeting.

7. **Future agenda items**

None

8. **Call for public comment**

Elizabeth Forsyth, President-elect, Arizona Counselors Association, commented on the rules writing process and gave Members information on the stakeholders' intent as SB1374 was drafted.

9. **Adjournment**

Ms. Fortier moved, seconded by Dr. Bowden, to adjourn the meeting. The motion passed unanimously and the meeting was adjourned at 11:55 am.

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Jessica Thomas  
Secretary

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Date