



STATE OF ARIZONA
BOARD OF BEHAVIORAL HEALTH EXAMINERS
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JANICE K. BREWER
Governor

DEBRA RINAUDO
Executive Director

BOARD OF BEHAVIORAL HEALTH EXAMINERS
RULES SUBCOMMITTEE MEETING MINUTES
Monday, January 13, 2014

Members Present: Kirk Bowden, Jessica Thomas, Nikole Hintz-Lyon, Yvonne Fortier, Patricia Dobratz

Members by Phone: Gerald Szymanski

Members Not Present: Jerri Shields

Staff Present: Tobi Zavala, Donna Dalton, Jeanne Hann

1. **Call to order**

Meeting was called to order on January 13, 2014 at 10:45 am by Donna Dalton.

2. **Roll call**

See Above.

3. **Review, consideration, and action regarding election of Officers**

Ms. Thomas moved, seconded by Ms. Dobratz, to nominate Dr. Bowden to serve as Chair of the subcommittee. The motion passed unanimously. Dr. Bowden accepted the nomination.

Dr. Bowden moved, seconded by Ms. Dobratz, to nominate Ms. Thomas as Secretary of the subcommittee. The motion passed unanimously. Ms. Thomas accepted the nomination.

4. **Review, consideration, and action regarding frequency and future meeting times**

Members agreed to meet on the 2nd and 4th Thursdays of each month from 9 am to noon for future meetings. The next meeting will be scheduled for January 23, 2014, from 9 am to noon.

5. **Discussion and possible action regarding development of proposed rule changes**

Members discussed the best way to approach the rules writing project. The consensus was to pick one major change and concentrate on it until a process is defined and rules can be written. The first project selected was the establishment of Academic Review Committees. Members discussed the process at length and identified some potential challenges and possible solutions for the implementation of this project.

6. **Future agenda items**

None

7. **Call for public comment**

Steven Farmer, RLPC, RLMFT, commented on the licensure by endorsement process

8. **Adjournment**

Ms. Thomas moved, seconded by Ms. Hintz-Lyon, to adjourn the meeting. The motion passed unanimously and the meeting was adjourned at 12:20 pm.

Jessica Thomas
Secretary

Date