

What is an Academic Review Committee?

An Academic Review Committee is an independent body consisting of members who are appointed by the Board or Governor's office. The committees are established pursuant to A.R.S. § 32-3261 effective November 1, 2015.

The committee is an advisory body that makes recommendations to the Board. The two primary functions of the Academic Review Committee will include:

1. Reviewing non-accredited educational programs submitted from regionally accredited colleges or universities for curriculum approval.
2. Reviewing applications for licensure where it is not clear whether the following requirements have been met:
 - a. Curriculum
 - b. Supervised work experience
 - c. Clinical supervision

Who can serve on an Academic Review Committee?

The Arizona Constitution defines the basic qualification for appointment to a State Board or Commission as: an individual must be a resident of Arizona and be at least 18 years of age.

In addition to those requirements, pursuant to A.R.S. § 32-3261, the Academic Review Committee shall be composed of three members who have been residents of this state for at least one year before appointment, and:

1. At least one, but not more than two members are licensed in the professional area, and have five years of experience in the applicable profession; and
2. At least one, but not more than two members must have served within the previous ten years as core or full-time faculty at a regionally accredited college or university in a program related to the applicable profession, and have experience in the design and development of the curriculum of a related program.

How many Academic Review Committees are there?

As of November 1, 2015, there will be four Academic Review Committees, one for each professional area regulated by the Board including:

- Social Work
- Counseling
- Marriage and Family Therapy
- Substance Abuse

What time commitment is expected of a committee member?

Time commitment varies depending on the committee. It's anticipated that each Academic Review Committee will meet once a month for four to six hours, with some additional preparatory work required. However, the meeting schedule may be adapted as the workload increases or decreases.

Committee members are appointed for three year terms and may not serve more than two full consecutive terms.

Are committee members compensated?

Pursuant to A.R.S. § 32-3261, Academic Review Committee members are eligible to receive compensation of \$85 for each day actually and necessarily spent in the performance of their duties.

When and where are committee meetings held?

The meetings are held in the board room adjacent to the Board's administrative office located at 3443 N. Central Ave, 17th floor in Phoenix.

Each committee will try to develop a schedule that is convenient for the members' attendance. The Board tries to have meetings on the same day/week each month for ease of scheduling. For example, the Social Work Academic Review Committee may always meet on the second Friday of each month.

How do I become a member of an Academic Review Committee?

To be considered for a Board appointment, an application must be submitted along with a current resume. Signed applications may be submitted by mail, fax, or email to:

Arizona Board of Behavioral Health Examiners
3443 N Central Ave, Ste. 1700
Phoenix, AZ 85012

FAX: (602) 364-0890

EMAIL: information@azbbhe.us