



STATE OF ARIZONA  
BOARD OF BEHAVIORAL HEALTH EXAMINERS  
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JANICE K. BREWER  
Governor

DEBRA RINAUDO  
Executive Director

SUBSTANCE ABUSE CREDENTIALING COMMITTEE MEETING MINUTES  
Friday, February 19, 2010

Members present: John Hogeboom, Kirk Bowden, Cynthia Pio-Padilla

Staff present: Patricia Reynolds, Mary Wilson, Elma Brambila

1. Call to Order

The meeting was called to order on February 19, 2010, at 9:05 a.m. with Mr. Hogeboom presiding.

2. **Roll Call**

See above.

3. **Review and Approval of Minutes**

Dr. Bowden moved, seconded by Ms. Pio-Padilla, to approve the general meeting minutes from the January 22, 2010, meeting as submitted. The motion passed unanimously. Mr. Hogeboom abstained from the vote.

Dr. Bowden moved, seconded by Ms. Pio-Padilla, to approve the executive session minutes from the January 22, 2010, meeting as submitted. The motion passed unanimously. Mr. Hogeboom abstained from the vote.

4. **Review, consideration and action of complaints and other disciplinary matters**

*Pending complaints represent unproven allegations. On investigation, many complaints are found to be without merit or not of sufficient seriousness to merit disciplinary action against the licensee and are dismissed. Action by the committee on all disciplinary matters is a recommendation only. All final decisions are made by the Board.*

Mr. Hogeboom reviewed the process for conducting informal meetings.

A. 2009-0090, Sandra Black, LISAC-10893

B. 2009-0091, Delores Young, LISAC-11359

Ms. Reynolds summarized the results of the Board's investigation.

One of the complainants addressed the committee telephonically.

The other complainant appeared in person and addressed the committee.

Ms. Young appeared in person and addressed the committee.

Ms. Black addressed the committee telephonically.

Following review and discussion by members, Dr. Bowden moved, seconded by Mr. Hogeboom, to recommend to the Board to find the following violations with regard to both professionals:

- A.R.S. §32-3251(12)(k), any conduct, practice or condition that constitutes a danger to the health, welfare or safety of a client
- A.R.S. §32-3251(12)(x), exploiting a client
- A.R.S. §32-3251(12)(h), obtaining a fee by fraud, deceit or misrepresentation
- A.R.S. §32-3251(12)(n), failing to comply with or violating any provision of this chapter as it relates to A.A.C. R4-6-707, a LASAC shall practice only under direct supervision, and A.R.S. §32-3251(10), scope of practice of substance abuse counseling

- A.R.S. §32-3251(12)(s), terminating behavioral health services to a client without making appropriate referral for continuation of care
- A.R.S. §32-3251(12)(d), any false or deceptive statement associated with the practice of behavioral health, including false or misleading advertising
- A.R.S. §32-3251(12)(c)(ii), any oral or written misrepresentation of a fact by a licensee in any statements provided during an investigation
- A.R.S. §32-3251(12)(ee), giving or receiving a payment, kickback, rebate, bonus or other remuneration for a referral
- A.R.S. §32-3251(12)(p), failing to conform to minimum practice standards as developed by the Board, as it relates to:
  - A.A.C. R-6-1101, consent for treatment
  - A.A.C. R-6-1102, treatment plan
  - A.A.C. R-6-1103, client record
  - A.A.C. R-6-1105, confidentiality

The motion passed unanimously.

Following further discussion by members, Dr. Bowden moved, seconded by Ms. Pio-Padilla, to recommend to the Board to accept a consent agreement for the voluntary surrender of the professionals' licenses, and if not signed, to remand the matter to formal hearing. The motion passed unanimously.

Dr. Bowden moved, seconded by Ms. Pio-Padilla, to open a complaint against Dr. Billingsley for investigation of practicing outside the scope of her license. The motion passed unanimously.

*C. 2010-0060, David A. Brown, LISAC-11439*

Ms. Reynolds summarized the results of the Board's investigation.

The complainant was properly noticed, but did not appear.

The professional appeared in person and addressed the committee.

Following review and discussion by members, Dr. Bowden moved, seconded by Mr. Hogeboom, to recommend to the Board to dismiss the complaint. The motion passed unanimously.

*D. 2009-0111, Rosaline Chaipos, LISAC-11783*

Ms. Reynolds summarized the results of the Board's investigation.

The complainant appeared in person and addressed the committee.

The professional appeared in person and addressed the committee.

Following review and discussion by members, Mr. Hogeboom moved, seconded by Dr. Bowden, to recommend to the Board to dismiss the complaint. The motion passed unanimously.

*E. 2009-0110, Christina Allen, LISAC-11447*

Ms. Reynolds summarized the results of the Board's investigation.

The complainant appeared in person and addressed the committee.

The professional appeared in person and addressed the committee.

Following review and discussion by members, Mr. Hogeboom moved, seconded by Dr. Bowden, to recommend to the Board to dismiss the complaint. The motion passed unanimously.

*F. 2010-0047, William Lowe, LISAC-1594*

Ms. Reynolds summarized the results of the Board's investigation.

The complainant was properly noticed, but did not appear.

The professional appeared in person and addressed the committee.

Following review and discussion by members, Dr. Bowden moved, seconded by Mr. Hogeboom, to recommend to the Board to find the following violations:

- A.R.S. §32-3251(12)(l), any conduct, practice or condition that impairs the ability of the licensee to safely and competently practice

The motion passed unanimously.

Following further discussion by members, Dr. Bowden moved, seconded by Mr. Hogeboom, to recommend to the Board to accept a consent agreement that stipulates the following:

- The professional's license shall be placed on probation for a period of 12 months
- The professional shall complete a 3-semester credit graduate level course in ethics
- Early release is not available
- The professional shall not provide clinical supervision while on probation

The motion passed unanimously.

**5. Report from the Chair and items for review, consideration, and possible action**

No report

**6. Report from the Executive Director and/or staff**

*A. General Agency Operations*

No report

*B. Board interpretation of A.A.C. R4-6-212(G)*

Ms. Reynolds reported that the Board, at its February meeting, determined that the 10 hours of direct observation by the clinical supervisor is included in the 100 hours of clinical supervision.

*C. Recommendations to the Board regarding consent agreement language*

Ms. Reynolds and Mr. Harris reported regarding the Board's request to change some standard language in consent agreements.

The consensus of the committee is that early release should not be generally available.

**7. Board, committee and subcommittee reports (discuss and possible action)**

No report.

**8. National and regional trends and news regarding the profession(s)**

No report.

**9. Supervisor exemption requests: review, consideration and action.**

*A. Craig Davis (Christine Chisholm, LCSW)*

Members reviewed information submitted in support of the request for a supervisor exemption.

Following review and discussion by members, Mr. Hogeboom moved, seconded by Dr. Bowden, to approve the exemption request for clinical supervision hours provided by Christine Chisholm, LCSW. The motion passed unanimously.

**10. Applications for renewal: review, consideration and action**

None

**11. Consent agenda: review, consideration and action regarding requests for extensions and inactive status**

Mr. Hogeboom moved, seconded by Dr. Bowden, to approve the consent agenda, as reviewed by Dr. Bowden, granting inactive status to Scott Tiffany. The motion passed unanimously.

**12. Applications for inactive extension requests: review, consideration and action**

None

**13. Applications for licensure: review, consideration and action**

Appeals

*A. Regina Koller*

Members reviewed information submitted in support of the appeal.

The applicant addressed the committee telephonically.

Following review and discussion, Mr. Hogeboom moved, seconded by Ms. Pio-Padilla, to deny the appeal based on continuing curriculum deficiencies. The motion passed unanimously.

*B. Joseph Holguin*

Ms. Pio-Padilla disclosed that she has worked for the same company at different sites as the professional and his supervisor, but there is nothing in that relationship that prevents her from making an unbiased decision.

Members reviewed information submitted in support of the appeal.

The applicant was properly noticed, but did not appear.

Following review and discussion by members, Mr. Hogeboom moved, seconded by Ms. Pio-Padilla, to accept the supervisor exemption request for hours provided by Ms. Nuth. The motion passed unanimously.

*The committee reviewed files from 11:58 p.m. through 12:18 p.m.*

Mr. Hogeboom moved, seconded by Ms. Pio-Padilla, to recommend to the Board to approve Deborah Williams as a Licensed Substance Abuse Technician upon receipt of a passing score on the required exam and the required license issuance fee. The motion passed unanimously.

Mr. Hogeboom moved, seconded by Dr. Bowden, to recommend to the Board to approve Lee Rosckowff as a Licensed Associate Substance Abuse Counselor upon receipt of the required license issuance fee. The motion passed unanimously.

Dr. Bowden moved, seconded by Mr. Hogeboom, to recommend to the Board to approve Joseph Holguin and Donald Orbloom as Licensed Independent Substance Abuse Counselors upon receipt of the required license issuance fee. The motion passed unanimously.

Mr. Hogeboom moved, seconded by Dr. Bowden, to recommend to the Board to deny the following 4 applicants based on their failure to meet minimum requirements in supervision and/or education:

Ruth Robinson

Jennifer Duncan

Lisa Jones

Lori Cooper

The motion passed unanimously.

**14. Future agenda items**

None

**15. Call for public comment**

None

**16. Establishment of future meeting date(s)**

The next meeting is scheduled for March 19, 2010, at 9:00 a.m. at 3443 North Central, Room 908.

**17. Adjournment**

Dr. Bowden moved, seconded by Mr. Hogeboom, to adjourn. The motion passed unanimously and the meeting was adjourned at 12:20 p.m.

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Kirk Bowden  
Secretary/Treasurer

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Date