

1 **BEFORE THE ARIZONA BOARD**
2 **OF BEHAVIORAL HEALTH EXAMINERS**

3 **In the Matter of:**

4 **Anna L. Villarreal, LAC-14343,**
5 **Licensed Associate Counselor,**
6 **In the State of Arizona.**

7 **RESPONDENT**

CASE NO. 2022-0037
CONSENT AGREEMENT

8 In the interest of a prompt and speedy settlement of the above captioned matter,
9 consistent with the public interest, statutory requirements and responsibilities of the Arizona
10 State Board of Behavioral Health Examiners (“Board”), and pursuant to A.R.S. §§ 32-3281(F)
11 and 41-1092.07(F)(5), Anna L. Villarreal (“Respondent”) and the Board enter into this Consent
12 Agreement, Findings of Fact, Conclusions of Law and Order (“Consent Agreement”) as a final
13 disposition of this matter.

14 **RECITALS**

15 Respondent understands and agrees that:

16 1. Any record prepared in this matter, all investigative materials prepared or
17 received by the Board concerning the allegations, and all related materials and exhibits may be
18 retained in the Board’s file pertaining to this matter.

19 2. Respondent has the right to a formal administrative hearing at which Respondent
20 can present evidence and cross examine the State’s witnesses. Respondent hereby irrevocably
21 waives their right to such formal hearing concerning these allegations and irrevocably waives
22 their right to any rehearing or judicial review relating to the allegations contained in this Consent
23 Agreement.

24 3. Respondent has the right to consult with an attorney prior to entering into this
25 Consent Agreement.

1 4. Respondent acknowledges and agrees that upon signing this Consent
2 Agreement and returning it to the Board's Executive Director, Respondent may not revoke their
3 acceptance of this Consent Agreement or make any modifications to it. Any modification of this
4 original document is ineffective and void unless mutually approved by the parties in writing.

5 5. The findings contained in the Findings of Fact portion of this Consent Agreement
6 are conclusive evidence of the facts stated herein between only Respondent and the Board for
7 the final disposition of this matter and may be used for purposes of determining sanctions in any
8 future disciplinary matter.

9 6. This Consent Agreement is subject to the Board's approval, and will be effective
10 only when the Board accepts it. In the event the Board in its discretion does not approve this
11 Consent Agreement, this Consent Agreement is withdrawn and shall be of no evidentiary value,
12 nor shall it be relied upon or introduced in any disciplinary action by any party hereto, except
13 that Respondent agrees that should the Board reject this Consent Agreement and this case
14 proceeds to hearing, Respondent shall assert no claim that the Board was prejudiced by its
15 review and discussion of this document or of any records relating thereto.

16 7. Respondent acknowledges and agrees that the acceptance of this Consent
17 Agreement is solely to settle this Board matter and does not preclude the Board from instituting
18 other proceedings as may be appropriate now or in the future. Furthermore, and
19 notwithstanding any language in this Consent Agreement, this Consent Agreement does not
20 preclude in any way any other state agency or officer or political subdivision of this state from
21 instituting proceedings, investigating claims, or taking legal action as may be appropriate now or
22 in the future relating to this matter or other matters concerning Respondent, including but not
23 limited to violations of Arizona's Consumer Fraud Act. Respondent acknowledges that, other
24 than with respect to the Board, this Consent Agreement makes no representations, implied or

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1 otherwise, about the views or intended actions of any other state agency or officer or political
2 subdivision of the state relating to this matter or other matters concerning Respondent.

3 8. Respondent understands that once the Board approves and signs this Consent
4 Agreement, it is a public record that may be publicly disseminated as a formal action of the
5 Board, and that it shall be reported as required by law to the National Practitioner Data Bank.

6 9. Respondent further understands that any violation of this Consent Agreement
7 constitutes unprofessional conduct pursuant to A.R.S. § 32-3251(16)(n) and may result in
8 disciplinary action pursuant to A.R.S. § 32-3281.

9 10. The Board therefore retains jurisdiction over Respondent and may initiate
10 disciplinary action against Respondent if it determines that they have failed to comply with the
11 terms of this Consent Agreement or of the practice act.

12 The Board issues the following Findings of Fact, Conclusions of Law and Order:

13 **FINDINGS OF FACT**

14 1. Respondent is the holder of License No. LAC-14343 for the practice of
15 counseling in the State of Arizona.

16 2. On 05/05/21, the Board received Respondent's LPC application in which
17 Respondent indicated the following regarding her employment history:

18 a. From 08/14 – present, Respondent has been employed at Carl Hayden High
19 School as a School Counselor.

20 b. From 04/01/19 – 04/30/20, Respondent was employed at Ahwatukee as a
21 Therapist.

22 c. From 05/01/20 – 04/30/21, Respondent was employed at Tri Change as a
23 Therapist.

24 3. On 07/08/21, Supervisor signed two separate Verification of Supervised Work
25 Experience forms within Respondent's LPC application which included the following:

- a. From 04/19/19 – 04/30/20, Respondent accrued 1602 hours of supervised work experience at Ahwatukee with 810 of those hours being direct client contact and 792 of those hours being indirect client contact.
- b. From 05/01/20 – 04/30/21, Respondent accrued 1603 hours of supervised work experience at Tri Change with 810 of those hours being direct client contact and 793 of those hours being indirect client contact.

4. Upon review of Respondent’s LPC application, Board staff contacted Respondent regarding possible discrepancies with the amount of hours listed on the supervised work experience forms during a timeframe Licensee was working full time at Carl Hayden High School.

5. Subsequently, on 08/25/21, Supervisor signed two new Verification of Supervised Work Experience forms for Respondent’s hours which included the following:

- a. From 04/19/19 – 04/30/20, Respondent accrued 2080 hours of supervised work experience at Ahwatukee with 1560 of those hours being direct client contact and 520 of those hours being indirect client contact.
- b. From 05/01/20 – 04/30/21, Respondent accrued 1920 hours of supervised work experience at Tri Change with 1440 of those hours being direct client contact and 480 of those hours being indirect client contact.

6. Respondent’s employment records with Ahwatukee included the following:

- a. From 12/19 – 03/20, Respondent submitted invoices for services she provided to Ahwatukee clients which totaled 47 hours of client services.
- b. From 04/19 – 04/20, Supervisor and Respondent had documented clinical supervision sessions.

7. Respondent’s employment records with Tri Change included the following:

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1 a. From 06/20 – 04/21, Respondent’s Simple Practice calendars indicated a
2 total of 54 hours of client services provided to Tri Change clients.

3 8. Respondent submitted her LPC application with 3000 hours of direct client care
4 but there was only 101 hours of direct client care provided for the timeframe Respondent
5 indicated.

6 9. Respondent indicated she began accruing work experience hours at Ahwatukee
7 in 04/19 when in fact she did not begin providing direct client care until 12/19.

8 10. During an investigative interview with Board staff, Respondent represented she
9 thought she could use the hours from her work at the high school towards her work experience
10 hours because she was seeing students and parents all day.

11 11. Respondent failed to indicate anywhere within her LPC application that Carl
12 Hayden High School was a practice setting she was accruing work experience hours from.

13 12. Respondent acknowledged making a mistake on her LPC application and
14 misrepresenting her work experience hours, but denied any intent to deceive or mislead the
15 Board.

16 **CONCLUSIONS OF LAW**

17 1. The Board has jurisdiction over Respondent pursuant to A.R.S. § 32-3251 *et seq.*
18 and the rules promulgated by the Board relating to Respondent’s professional practice as a
19 licensed behavioral health professional.

20 2. The conduct and circumstances described in the Findings of Fact constitute a
21 violation of A.R.S. § 32-3251(16)(l), engaging in any conduct, practice or condition that impairs
22 the ability of the licensee to safely and competently practice the licensee’s profession.

23 3. The conduct and circumstances described in the Findings of Fact constitute a
24 violation of A.R.S. § 32-3251(16)(c)(i), making any oral or written misrepresentation of a fact to
25 secure to attempt to secure the issuance or renewal of a license.

1 **ORDER**

2 Based upon the foregoing Findings of Fact and Conclusions of Law, the parties agree to
3 the provisions and penalties imposed as follows:

4 1. Respondent's license, LAC-14343, will be placed on probation for 24 months,
5 effective from the date of entry as signed below.

6 2. Respondent shall not practice under their license, LAC-14343, unless they are
7 fully compliant with all terms and conditions in this Consent Agreement. If, for any reason,
8 Respondent is unable to comply with the terms and conditions of this Consent Agreement, they
9 shall immediately notify the Board in writing and shall not practice under their license until they
10 submit a written request to the Board to re-commence compliance with this Consent
11 Agreement. All such requests shall be pre-approved by the Board Chair or designee.

12 3. In the event that Respondent is unable to comply with the terms and conditions
13 of this Consent Agreement, all remaining time frames shall be tolled and remain tolled until
14 such time as they are granted approval to re-commence compliance with the Consent
15 Agreement.

16 **Continuing Education**

17 4. In addition to the continuing education requirements of A.R.S. § 32-3273, within
18 12 months of the effective date of this Consent Agreement, Respondent shall complete 6 clock
19 hours of the NASW Staying Out of Trouble continuing education course or an equivalent course
20 addressing current behavioral health documentation standards in Arizona. All required
21 continuing education shall be pre-approved by the Board Chair or designee. Upon completion,
22 Respondent shall submit a certificate of completion of the required continuing education.

23 5. In addition to the continuing education requirements of A.R.S. § 32-3273, within
24 12 months of the effective date of this Consent Agreement, Respondent shall take and pass a

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1 three semester credit hour graduate level behavioral health ethics course from a regionally
2 accredited college or university, pre-approved by the Board Chair or designee. Upon
3 completion, Respondent shall submit to the Board an official transcript establishing completion
4 of the required course.

5 **Clinical Supervision**

6 6. While on probation, Respondent shall submit to clinical supervision for 24 months
7 by a masters or higher level behavioral health professional licensed by the Arizona Board of
8 Behavioral Health Examiners at the independent level. Within 30 days of the date of this
9 Consent Agreement, Respondent shall submit the name of a clinical supervisor for pre-approval
10 by the Board Chair or designee. Also within 30 days of the date of this Consent Agreement, the
11 clinical supervisor shall submit a letter disclosing their prior relationship to Respondent. In that
12 letter, the clinical supervisor must address why they should be approved, acknowledge that they
13 have reviewed the Consent Agreement and include the results of an initial assessment and a
14 supervision plan regarding the proposed supervision of Respondent. The letter from the
15 supervisor shall be submitted to the Board.

16 **Focus and Frequency of Clinical Supervision**

17 7. The focus of the supervision shall relate to behavioral health ethics,
18 documentation, and Board rules and statutes. Respondent shall meet individually in person with
19 the supervisor for a minimum of one hour two times monthly if working fulltime.

20 **Reports**

21 8. Once approved, the supervisor shall submit quarterly reports for review and
22 approval by the Board Chair or designee. The quarterly reports shall include issues presented in
23 this Consent Agreement that need to be reported and the supervisor shall notify the Board if
24 more frequent supervision is needed. Quarterly reports shall include the following:

- 25 a. Dates of each clinical supervision session.

1 b. A comprehensive description of issues discussed during supervision
2 sessions.

3 9. All quarterly supervision reports shall include a copy of clinical supervision
4 documentation maintained for that quarter. All clinical supervision documentation maintained by
5 the supervisor shall comply with requirements set forth in A.A.C. R4-6-212(C).

6 10. After Respondent's probationary period, the supervisor shall submit a final
7 summary report for review and approval by the Board Chair or designee. The final report shall
8 also contain a recommendation as to whether the Respondent should be released from this
9 Consent Agreement.

10 **Change of Clinical Supervisor During Probation**

11 11. If, during the period of Respondent's probation, the clinical supervisor determines
12 that they cannot continue as the clinical supervisor, they shall notify the Board within 10 days of
13 the end of supervision and provide the Board with an interim final report. Respondent shall
14 advise the Board Chair or designee within 30 days of cessation of clinical supervision by the
15 approved clinical supervisor and provide the name of a new proposed clinical supervisor. The
16 proposed clinical supervisor shall provide the same documentation to the Board as was required
17 of the initial clinical supervisor.

18 **GENERAL PROVISIONS**

19 **Provision of Clinical Supervision**

20 12. Respondent shall not provide clinical supervision while subject to this Consent
21 Agreement.

22 **Civil Penalty**

23 13. Subject to the provisions set forth in paragraph 14, the Board imposes a civil
24 penalty against the Respondent in the amount of \$1,000.00.

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1 14. Respondent's payment of the civil penalty shall be stayed so long as Respondent
2 remains compliant with the terms of this Consent Agreement. If Board staff determines that
3 Respondent is noncompliant with the terms of this Consent Agreement in any respect, with the
4 exception of the tolling provision under paragraph 3, the stay of the civil penalty payment shall
5 be automatically lifted and payment of the civil penalty shall be made by certified check or
6 money order payable to the Board within 30 days after being notified in writing of the lifting of
7 the stay.

8 15. Within 10 days of being notified of the lifting of the stay, Respondent may request
9 that the matter be reviewed by the Board for the limited purpose of determining whether the
10 automatic lifting of the stay was supported by clear and convincing evidence. If the Board
11 receives the written request within 10 days or less of the next regularly scheduled Board
12 meeting, the request will not be heard at that meeting, but will be heard at the next regularly
13 scheduled Board meeting. The Board's decision on this matter shall not be subject to further
14 review.

15 16. The Board reserves the right to take further disciplinary action against
16 Respondent for noncompliance with this Consent Agreement after affording Respondent notice
17 and an opportunity to be heard. If a complaint is filed against Respondent for failure to comply
18 with this Consent Agreement, the Board shall have continuing jurisdiction until the matter is final
19 and the period of probation shall be extended until the matter is final.

20 17. If Respondent currently sees clients in their own private practice, and obtains any
21 other type of behavioral health position, either as an employee or independent contractor, where
22 they provide behavioral health services to clients of another individual or agency, they shall
23 comply with requirements set forth in paragraphs 18 through 20 below.

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1 18. Within 10 days of the effective date of this Order, if Respondent is working in a
2 position where Respondent provides any type of behavioral health related services or works in a
3 setting where any type of behavioral health, health care, or social services are provided,
4 Respondent shall provide the Board Chair or designee with a signed statement from
5 Respondent's employer(s) confirming Respondent provided the employer(s) with a copy of this
6 Consent Agreement. If Respondent does not provide the employer's statement to the Board
7 within 10 days of the effective date, the Board will provide Respondent's employer(s) with a
8 copy of the Consent Agreement.

9 19. If Respondent is not employed as of the effective date of this Order, within 10
10 days of accepting employment in a position where Respondent provides any type of behavioral
11 health related services or in a setting where any type of behavioral health, health care, or social
12 services are provided, Respondent shall provide the Board Chair or designee with a written
13 statement providing the contact information of their new employer and a signed statement from
14 Respondent's new employer confirming Respondent provided the employer with a copy of this
15 Consent Agreement. If Respondent does not provide the employer's statement to the Board
16 within 10 days, as required, Respondent's failure to provide the required statement to the Board
17 shall be deemed a violation of A.R.S. § 32-3251(16)(n) and the Board will provide Respondent's
18 employer(s) with a copy of the Consent Agreement.

19 20. If, during the period of Respondent's probation, Respondent changes
20 employment, resigns, is involuntarily terminated, resigns in lieu of termination, or goes on
21 extended leave of absence for whatever reason that may impact their ability to timely comply
22 with the terms of probation, Respondent shall, within 10 days of the aforementioned acts, inform
23 the Board of their change of employment status. After the change and within 10 days of
24 accepting employment in a position where Respondent provides any type of behavioral health
25 ...

1 related services or in a setting where any type of behavioral health, health care, or social
2 services are provided, Respondent shall provide the Board Chair or designee a written
3 statement providing the contact information of their new employer(s) and a signed statement
4 from Respondent's new employer(s) confirming Respondent provided the employer(s) with a
5 copy of this Consent Agreement. If Respondent does not provide the employer's statement to
6 the Board within 10 days, as required, Respondent's failure to provide the required statement to
7 the Board shall be deemed a violation of A.R.S. § 32-3251(16)(n) and the Board will provide
8 Respondent's employer(s) with a copy of the Consent Agreement.

9 21. Respondent shall practice behavioral health using the name under which they
10 are licensed. If Respondent changes their name, they shall advise the Board of the name
11 change as prescribed under the Board's regulations and rules.

12 22. Prior to the release of Respondent from probation, Respondent must submit a
13 written request to the Board for release from the terms of this Consent Agreement at least 30
14 days prior to the date they would like to have this matter appear before the Board. Respondent
15 may appear before the Board, either in person or telephonically. Respondent must provide
16 evidence that they have successfully satisfied all terms and conditions in this Consent
17 Agreement. The Board has the sole discretion to determine whether all terms and conditions of
18 this Consent Agreement have been met and whether Respondent has adequately demonstrated
19 that they have addressed the issues contained in this Consent Agreement. In the event that the
20 Board determines that any or all terms and conditions of this Consent Agreement have not been
21 met, the Board may conduct such further proceedings as it determines are appropriate to
22 address those matters.

23 23. Respondent shall bear all costs relating to probation terms required in this
24 Consent Agreement.

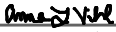
25 ...

1 24. Respondent shall be responsible for ensuring that all documentation required in
2 this Consent Agreement is provided to the Board in a timely manner.

3 25. This Consent Agreement shall be effective on the date of entry below.

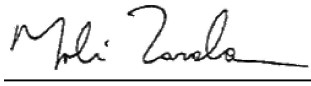
4 26. This Consent Agreement is conclusive evidence of the matters described herein
5 and may be considered by the Board in determining appropriate sanctions in the event a
6 subsequent violation occurs.

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8 **PROFESSIONAL ACCEPTS, SIGNS AND DATES THIS CONSENT AGREEMENT**

9 
10 Anna L. Villarreal

Jun 27, 2022
Date

11 **BOARD ACCEPTS, SIGNS AND DATES THIS CONSENT AGREEMENT**

12 By: 
13 TOBI ZAVALA, Executive Director
14 Arizona Board of Behavioral Health Examiners

Jun 29, 2022
Date

15 **ORIGINAL** of the foregoing filed Jun 29, 2022
16 with:

17 Arizona Board of Behavioral Health Examiners
18 1740 West Adams Street, Suite 3600
Phoenix, AZ 85007

19 **EXECUTED COPY** of the foregoing sent electronically Jun 29, 2022
20 to:

21 Mona Baskin
22 Assistant Attorney General
2005 North Central Avenue
Phoenix, AZ 85004

23 Anna L. Villarreal
24 Address of Record
Respondent

25 ...

1 Sara P. Stark
2 Chelle Law
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